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Hermon School Department

**Procedures for Selecting Students on the School Committee**

1. In May of each year the Hermon School Committee will send the secondary students the application form.
2. Applications should be submitted to the students' school office by June 1 along with the peer reference and adult reference.
3. A selection committee will review the applications and determine the interview schedule. The selection committee will be made up of a sub committee of school committee members and faculty representatives.
4. Interviews will be conducted and two representatives (one student from the junior class and one student from the senior class) will be selected. The junior candidate is expected to serve for two years. Term will begin September 1 and end August 31.
5. An orientation meeting will be held for the new representatives with the chair of the school committee, the superintendent of schools and the outgoing representatives. Topics discussed should be responsibilities, dealing with the press, confidentiality, written information packets, and public settings dealing with controversial issues.
6. Students are never involved in executive session nor do they deal with issues involving personnel or other student matters such as suspension or expulsion (unless the student representative is the subject of the suspension or expulsion hearing).
7. Student members have no vote. They serve in an advisory capacity and play an important role, particularly in policy development that involves students directly.
8. Student information packets will be delivered to the school office of the student representatives on Friday afternoon or Monday morning of each week. They should pick up the packets and read all information to be prepared for the meetings.
9. Student representatives serve at the pleasure of the committee chair and may be removed by the chair.

10. Student representative must meet all criteria of Hermon High School's Interscholastic Performance Code.
11. Student representatives may serve on sub committees or ad hoc committees.
12. Student issues should first be approved by the principal before they are submitted to the superintendent of schools for inclusion on the agenda.

Hermon School Committee  
Student Membership Application

Name \_\_\_\_\_

Date \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone # \_\_\_\_\_

Please respond to the following question.

Why are you interested in serving on the Hermon School Committee and how do you think your membership will benefit students attending the Hermon schools?

(Use the back of this form if needed.) Please attach at least one peer reference and one adult reference to this application and return it to your school office secretary by June 1.

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I understand that being a non-voting member of the Hermon School Committee is a commitment of a minimum of two meetings per month. Board meetings are held every other Monday during the school year and once each month during summer break and begin at 6:30 p.m. and end at approximately 8 p.m. The membership term is for one year for the senior representative and two years for the junior representative beginning on September 1 and ending on August 31. My role as a committee member will be to represent the students attending Hermon schools and seek their input as the committee deals with issues that pertain to students. I will also report back to the students what has transpired at the various board meetings.

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Signature

If selected as one of the finalists, the candidate will be called for an interview with a subcommittee of the Hermon School Committee.

The Hermon School Department does not discriminate in the operation of its education and employment policies and will comply with all appropriate laws relative to discrimination.

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