

Code: IJOA  
Adopted: 8/9/04

## Hermon School Department

### **Field Trips**

The Hermon School Department recognizes that firsthand learning experiences provided by field trips are one effective means of extending learning. It is the desire of the Hermon School Committee to provide safe, fiscally responsible field trips that complement the curriculum.

Field trips and other student activities involving travel may be authorized by the superintendent or a delegated representative when such trips substantially contribute to the achievement of desirable educational goals. In planning and authorizing such trips, primary consideration will be given the educational values to be derived and the safety and welfare of all participants.

- All trips, and arrangements for them, must have the approval of the school principal and superintendent.
- All trips will include provisions for ample supervision of students.
- Students must have written parental (guardian) consent to participate in field trips.
- Requests for transportation must be submitted at least ten school days prior to the anticipated departure.
- Trips will be restricted to one per class/per school year unless specifically requested by the building principal and accompanied by a detailed, written justification.
- Following each field trip, an evaluation of the trip including transportation, educational benefit, student conduct and suggestions for improving the trip will be submitted to the building principal by participating teachers.