

Hermon Municipal / School Department  
Safety Committee  
December 3, 2015  
**8:30 AM**

Hermon Public Safety Building

**“The mission of the safety committee is to reduce accidents by establishing and promoting the health, safety, and welfare of all employees by continuing to create and maintain a safe work environment.”**

Agenda

1. Minutes – approval of draft minutes
2. Review of claims / reported incidents as of 12/01/2015  
Rachel Grass- Town Employees  
Rhonda Byers- School Employees
  - a. Discussion on any incidents and what can be done to prevent them in the future
3. Discussion on reporting incidents to the Safety Investigation Committee
4. Rachel Grass, Finance Director - Updates as needed
5. Questions and concerns
6. Set next meeting date
7. Adjourn