



Town of Hermon

Public Safety Meeting Room

September 7, 2017

Town Council Meeting

7:00 PM

AGENDA

Council Meetings may be viewed live online and are archived after the meeting
has taken place – check hermon.net for link.

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

- I. CALL TO ORDER BY CHAIRPERSON**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES,
And APPROVAL OF MINUTES:**
 - MINUTES. -APPROVE** June 29, 2017, July 13, 2017 July 27, 2017
 - WARRANTS. -SIGN** September 8, 2017
 - RESOLVES. -SIGN**
- V. NEWS, PRESENTATIONS AND RECOGNITIONS**
- VI. PUBLIC ITEMS OR COMMENTS** (*Items Not Already on Agenda*)
- VII. PUBLIC HEARINGS**
- VIII. COMMITTEE REPORTS**
- IX. SCHEDULED AGENDA ITEMS**



A. OLD BUSINESS

- #1. Consider authorizing purchase of new truck for Public Works.
- #2. Consider authorizing street light installation

B. NEW BUSINESS

- #3. Consider scheduling Public Hearing – General Assistance Ordinance 17/18

C. WORKSHOPS

D. OTHER ITEMS (from Table Package)

X. APPOINTMENTS

- #4. Consider Board of Assessment Review appointment

XI. MANAGER STATUS REPORT:

XII. FINAL PUBLIC ITEMS OR COMMENT (*Items Not Already on Agenda*)

XIII. COUNCIL ITEMS:

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.



Town of Hermon
Public Safety Meeting Room
June 29, 2017
Town Council Meeting
7:00 PM
MINUTES

Council Meetings may be viewed live online and are archived after the meeting has taken place – check hermon.net for link.

ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION

I. CALL TO ORDER BY CHAIRPERSON

Chair Thomas called the meeting to order at 7:00pm.

II. PLEDGE OF ALLEGIANCE

Chair Thomas led those in attendance in the Pledge of Allegiance.

III. ROLL CALL

Members Present: Anne Freeman, Donna Ellis, Steve Thomas, Doug Sinclair, Jeanne Jacques, John Snyer and Steve Watson

Members Absent: None

Others Present: Town Manager Howard Kroll, Town Clerk Ruth A. Nickerson, Ben Birch, Josh Berry, Scott Perkins, Donna Pulver, Will Perkins, Frank Roma, Bob Pelletier and Joe Sally

IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

WARRANTS. –SIGN June 30, 2017

Councilor Jacques moved to approve the Consent Calendar as presented. Councilor Watson seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

V. NEWS, PRESENTATIONS AND RECOGNITIONS



- **Valuation Presentation – B. Birch**

Mr. Birch alongside Joe Sally, of the Maine Revenue Service, spoke with the Council about property valuation. Mr. Sally told how the process of the State audit is to equalize properties. We learned that regardless of the ratio used by a town or city, the State values all properties at 100%. There are 488 municipalities in Maine.

VI. PUBLIC ITEMS OR COMMENTS *(Items Not Already on Agenda)*

Donna Pulver resides at 626 Coldbrook Road. She informed the Council of how degrading, ridiculous and unfair it is that taxpayers in the Town of Hermon are not treated equal; referring to 1.4 miles of state road near her home that have not been mowed. Scott Perkins explained that there is a bid process the State uses to award mowing contracts.

Fire Chief Frank Roma informed the Council and those in attendance that there has been a change in the way residents are able to obtain burn permits. Permits can no longer be obtained at C & K Variety. Going forward, burn permits will either be obtained at the Fire Department or online. There is a cost of \$7.00 when using the electronic permit solution.

The **Fire Chief** then told how the Town's new *Jaws of Life* equipment will be ordered soon. He explained that the current equipment is mixed equipment that has been donated to us and has no trade value. Hence, we would like to pay it forward and make the old equipment available to another community once our new equipment arrives.

VII. PUBLIC HEARINGS

#1. Hold Pubic Hearing – Town of Hermon Recreational Marijuana Ordinance

Manager Kroll explained that as a result of adopting the Town of Hermon Recreational Marijuana Ordinance, all stores, testing facilities, cultivation facilities, social clubs or any other retail establishments related to Recreational Marijuana will be banned in the Town of Hermon. This ordinance essentially makes Hermon a dry town with regard to Marijuana.

Chair Thomas opened the hearing at 8:11pm. No public comments were received. The hearing closed at 8:12pm.

VIII. COMMITTEE REPORTS

None

Councilor Jacques moved to consider the table packet. (Agenda item #7) **Councilor Watson** seconded the motion. The motion was accepted without doubt.
The motion carries



IX. SCHEDULED AGENDA ITEMS

A. OLD BUSINESS

#2. Consider Approving an ordinance titled “Recreational Marijuana Prohibition Ordinance”

The Town Manager reviewed the meaning of a ‘dry town’ and explained that with the enacting of this ordinance, the Town of Hermon is banning all retail and recreational marijuana in town. This includes Retail Marijuana Stores, Retail Marijuana Cultivation Facilities, Retail Marijuana Products Manufacturing Facilities, Retail Marijuana Testing Facilities and any and all Retail Marijuana Social Clubs. It also includes many related activities such as, cultivation, possession, extraction, manufacturing, processing, storing, laboratory testing, transporting, delivering, dispensing, transferring and distributing. These activities will be expressly prohibited within the Town of Hermon

Councilor Snyder moved to approve R16-17-81. Councilor Freeman seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

*(R16-17-81 is attached for review.)

#3. Discuss RFP Audit Services for FY 2018, 2019 and 2020

The Council discussed the RFP for Audit Services. They agreed to leave this agenda item open-ended until new Requests for Proposals are received.

#4. Consider Amending the Town of Hermon Personnel Policy

Manager Kroll withdrew all proposed changes to the Personnel Policy except for Appendix B: health benefits. The proposed change amends the rate of coverage for individuals and their families covered by the Town as of July 1, 2017.

Councilor Snyder moved to approve R16-17-82. Councilor Freeman seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

*(R16-17-82 is attached for review.)

B. NEW BUSINESS

#5. Consider Approving expenditure from the Sewer Reserve Account

Expenditures have been requested by Bangor Waste Water. Pump adjustments at the Odlin Road pump need to be made. It also needs to be calibrated along with the pump on Route 2. Bollard sleeves and a base for the Davit arm are also needed. The cost should not exceed \$5,000.



Councilor Jacques moved to approve FR16-17-67. Councilor Snyder seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

***(FR16-17-67 is attached for review.)**

#6. Consider Council Meeting Schedule for July 13, 2017

The Council agreed 07/13/2017 would be the first Council meeting of the new year. A Council Meeting Schedule will be established then.

C. WORKSHOPS

None

D. OTHER ITEMS (from Table Package)

#7. Consider an Executive Session to discuss a Personnel Matter per 1 M.R.S.A. § 405 (6)(A)

Councilor Jacques moved to go into Executive Session to discuss a Personnel Matter per 1 M.R.S.A. § 405 (6)(A). Councilor Snyder seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

The Council entered Executive Session at 8:14pm. They returned to regular session, motioned by Councilor Freeman and seconded by Councilor Ellis at 9:18pm.

X. APPOINTMENTS

None

XI. MANAGER STATUS REPORT:

Annual Town Meeting went smooth. Thank you to the Staff that participated.

Annual Evaluations are almost completed.

Personnel Policy has an update regarding professional conduct I will share at the next meeting.

Tuesday - Happy 4th of July!

XII. FINAL PUBLIC ITEMS OR COMMENT (Items Not Already on Agenda)

None



XIII. COUNCIL ITEMS:

Councilor Freeman stated this has been a good run. She commended Councilor Thomas for his professionalism and his conduct as Council Chair. Ms. Freeman promised to stop by and rattle cages when she can.

Councilor Snyder told what a pleasure it has been to serve alongside Chair Freeman.

Councilor Watson thanked Anne for her service to our community.

Councilor Sinclair informed Ms. Freeman that he will miss her and it has been fun working together.

Councilor Jacques thanked Anne, stating that it has been a pleasure to serve together. She also stated "Great Job" to Chair Thomas.

Councilor Ellis affirmed she will miss having chicken chats with Councilor Freeman.

Councilor Thomas asked what effect the State shutdown would have on the Town Office. The Town Clerk stated that it is business as usual at the Town Office. He then told Councilor Freeman how he hopes she will run to serve on the Council again. He has loved working with her because she is committed and engaged and appreciates knowing now how to round up pigs.

XIV. EXECUTIVE SESSION:

See agenda item #7.

XV. ADJOURNMENT:

Councilor Jacques moved to adjourn the meeting at 9:35pm. **Councilor Ellis** seconded the motion. **With no objection the meeting was adjourned.**

Respectfully Submitted,

**Ruth A. Nickerson, CCM
Town Clerk**



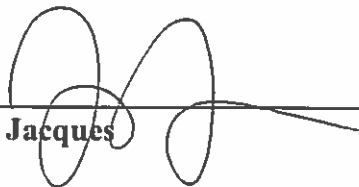
R16-17-81

Be it resolved by the Hermon Town Council in Town Council assembled the ordinance titled "Recreational Marijuana Prohibition Ordinance" be adopted.

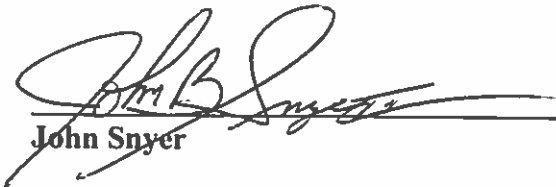
SIGNED this June 29, 2017 by the Hermon Town Council:




Donna Ellis



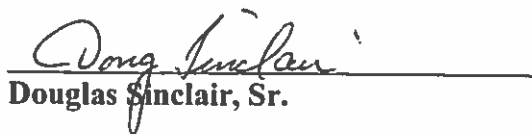
Jeanne Jacques




John Snyder



Steve Watson



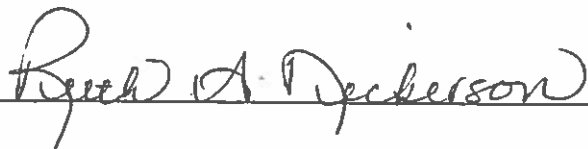
Douglas Sinclair, Sr.



Steven Thomas



Anne Freeman

Attest Original: 


Motion <u>Snyder</u>	Yeas <u>7</u>	Date <u>6/29/2017</u>
Second <u>Freeman</u>	Nays <u>0</u>	

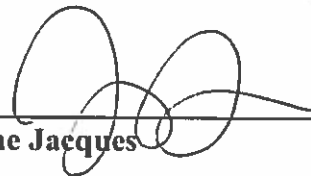


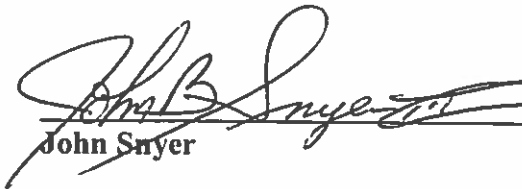
R16-17-82

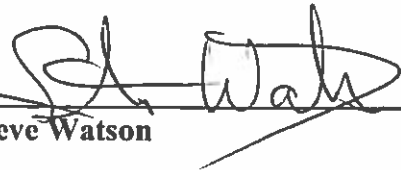
Be it resolved by the Hermon Town Council in town council assembled to approve the amendments to the Personnel Policy. *Appendix B only*


SIGNED this June 29, 2017 by the Hermon Town Council:


Donna Ellis



Jeanne Jacques

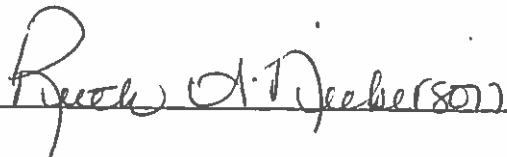

John Snyder


Steve Watson


Douglas Sinclair, Sr.


Steven Thomas


Anne Freeman

Attest Original: 

Motion <u>Snyder</u>	Yeas <u>7</u>	Date <u>6/29/2017</u>
Second <u>Freeman</u>	Nays <u>0</u>	



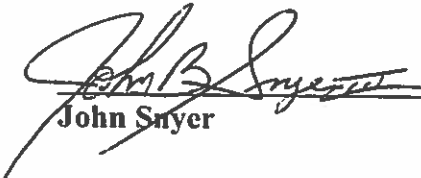
ER16-17-67

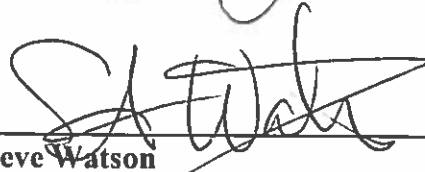
Be it resolved by the Hermon Town Council in town council assembled the Town Manager or his Designee be authorized to expend an amount not to exceed \$5,000.00 for purchasing mechanical services for the sewer system. Be it further resolved the cost of the services is to be paid for from the Sewer Reserve Account (HERM12).

SIGNED this June 29, 2017 by the Hermon Town Council:

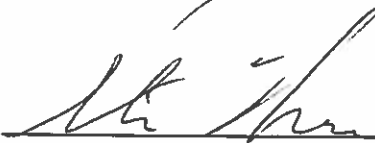

Donna Ellis


Jeanne Jacques

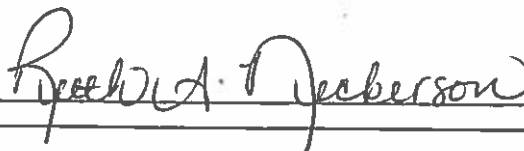

John Snyder


Steve Watson


Douglas Sinclair, Sr.


Steven Thomas


Anne Freeman

Attest Original: 
Rebecca A. Neaberson

Motion	<u>Jacques</u>	Yeas	<u>7</u>	Date	<u>6/29/2017</u>
Second	<u>Snyder</u>	Nays	<u>0</u>		



Town of Hermon

Public Safety Meeting Room

July 13, 2017

Town Council Meeting

7:00 PM

MINUTES

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ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION

I. CALL TO ORDER BY CHAIRPERSON

Chair Thomas called the meeting to order at 7:00pm.

II. PLEDGE OF ALLEGIANCE

Chair Thomas led those in attendance in the Pledge of Allegiance.

III. ROLL CALL

Members Present: Steve Thomas, Doug Sinclair, Jeanne Jacques, John Snyder, Steve Watson, Donna Ellis and Tim McCluskey

Members Absent: None

Others Present: Town Manager Howard Kroll, Town Clerk Ruth A. Nickerson, Assessor Ben Birch, Economic & Development Director Scott Perkins, Alden Brown, Donna Pulver, Wendy Wiles-Scott, Carolyn Ayer, Ed Bearor and Katie Foster

IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

MINUTES. –APPROVE May 4, 2017

WARRANTS. –SIGN July 14, 2017

Councilor Watson moved to approve the Consent Calendar as presented. Councilor Jacques seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

V. NEWS, PRESENTATIONS AND RECOGNITIONS

None

VI. PUBLIC ITEMS OR COMMENTS (Items Not Already on Agenda)



Alden Brown resides at 368 Fuller Road. He addressed the Council regarding the discussion at the last Council Meeting about the Assessing Ratio used by the Town, stating his surprise that the discussion did not continue on tonight's agenda. Chair Thomas said the conversation is ongoing and is not a public item. He specifically asked if the Council what ratio they will use, 75%, 80%, 95% or 100%? Chair Thomas stated that the Council is still trying to work out the mechanics of what ratios to use.

Mr. Brown then asked if there were to be no more volunteers in our community. He informed the Council that he has been volunteering in the Code Enforcement Office because he is available to help and it seems help is needed there. Mr. Brown stated that after volunteering 30 or 40 hours, his help was shut down. He asked if volunteers were participating in other parts of the town. Chair Thomas, responded, stating that all hiring decisions go through the Town Manager and that it really depends.

VII. PUBLIC HEARINGS

None

VIII. COMMITTEE REPORTS

None

IX. SCHEDULED AGENDA ITEMS

A. OLD BUSINESS

#1. Review mowing schedule/plan

Town Manager Howard Kroll told of his recent conversation with MDOT regarding mowing Coldbrook Road. He recently inquired about the possibility of a second mowing. If we want to pay for the mowing it can be mowed a second time. We can choose or own vendor or the State will dispatch theirs.

#2. Consider repealing the Sewer Ordinance.

Manager Kroll told how the Town adopted a Sewer Ordinance in 1994 and then signed an agreement with Bangor Wastewater in 1996. This agreement places a huge financial obligation on the Town of Hermon. Currently, the Town of Hermon is obligated to pay the City of Bangor any sewer bill 60 days overdue. Adopting a new ordinance would give the opportunity to establish rates, recovery fees and connection regulations and fees while protecting the Town. A new ordinance has been prepared by Katie Foster and Ed Bearor of the Law Offices of Rudman and Winchell. The Town Manager asked the Council to consider holding a public hearing on July 23, 2017 to hear comment from the public regarding the adoption of the new sewer ordinance.

Councilor Jacques moved to approve R17-18-01. Councilor Snyder seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

***(R17-18-01 is attached for review.)**



B. NEW BUSINESS

#3. Consider amending the Town of Hermon Personnel Policy.

Manager Kroll informed the Council that he wants to create a more professional working environment in the Town. He told how he has reviewed the proposed amendments with his employees. He stated that he expects Town employees to treat each other with the same courtesy and respect we do the citizens. Howard reviewed the proposed changes with the Council and asked them to consider adding the *Professional Working Environment Policy* to the Personnel Policy. He then explained that he has offered a change to the Benefits section under Mandatory Insurance. This change will make any retirement contributions coincide with the State of Maine requirements for Maine State Retirement Plans. Contributions are determined annually by the State. The Manager affirmed that the Town Attorney has weighed in on the language of all proposed changes. Councilor McCluskey asked about the term “best effort,” mentioned in the *Professional Working Environment Policy*. After a brief conversation, Chair Thomas suggested removing the term all together.

Councilor Jacques moved to approve R17-18-02. Councilor Snyder seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

***(R17-18-02 is attached for review.)**

#4. Consider approving construction and paving projects.

Manager Kroll told how at the Annual Town Meeting several highway improvement projects were approved. These projects include drainage improvements, culvert replacement and surface repair for several Hermon roads, including Klatte Road, Crogan Road, Stoneybrook Drive, McDougal Drive and Westwood Drive. Brush and tree clearing on the Clark Road, Lewis Road Newburgh Road, Bond Road, Blackstream Road and McDougal Drive. Engineering and drainage improvements on the Odlin Road and New Boston Road. Paving of Route #2 from Danforth's to the Central Maine Harley Davidson. Catch basin installation, pavement reclamation and surface replacement at the Fire Station. Surveillance camera installation in the business parks, a gateway sign for the Village District, improvements to Autocar Lane, Propane Lane and Mack Lane. Completion of manhole riser repairs and the installation of a SCADA System at the Auto Car Lane pump station. The Manager requested authorization from the Council to seek competitive bids on the various construction items and to award paving projects to our current bid award winner Eaton Paving. In response to Councilor Sinclair, Mr. Perkins stated that the Coldbrook Road project will begin on August 31st. Responding to Councilor McCluskey, Perkins affirmed that all pavement material is coming from Sergeants.

Councilor Snyder moved to approve R17-18-03. Councilor Watson seconded the motion. The motion was accepted without doubt.

The motion carries.

***(R17-18-03 is attached for review.)**

#5. Consider approval of Propane Lane



The Town Manager informed the Council that Propane Lane is a private road currently owned and maintained by Maine Montreal & Quebec Railway. The road serves Pine Tree Propane at the end but also connects to several industrial lots that with development potential. TIF funds were approved for use at the Annual Town Meeting to improve the quality of Propane Lane should the Town accept Propane Lane as a Town Road. Responding to Councilor Sinclair, Scott Perkins stated that there are several potential buyers who are looking to develop lots on that road.

Councilor Jacques moved to approve FR17-18-01. Councilor Watson seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

**(FR17-18-01 is attached for review.)*

#6. Consider authorization of payment to Gardner Construction (sidewalk project)

Gardner Construction performed necessary work during the sidewalk project that was outside the scope of the contract. This work includes additional curing and grading at the Baptist Church and the Masonic Lodge, the installation of detectable slab on Billings Road and Route #2 and adjusting a catch basin missed during the engineering phase of the project. Scott Perkins informed the Council that this will not be the last bill. There are still several very steep driveways that need to be dealt with as well.

Councilor Jacques moved to approve FR17-18-02. Councilor Snyder seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

**(FR17-18-02 is attached for review.)*

#7. Consider scheduling a Public Hearing/Concourse Gathering Permit-Penobscot Snowmobile Club.

Byron Ogden, Master Director of the Penobscot Snowmobile Club informed the Council that a second fundraiser for the club has been set up. Grass drags are scheduled to take place on the Bog Road in August and again in September. Last year was a huge success. Everything went smooth. We have the best track in all of Maine and possibly New England. People from all over the country and Canada will be here. We have done everything by the book. We have permits from the IF & W, we have the appropriate insurance, parking is planned and law enforcement and the fire department have been informed and are on board. Mr. Ogden made clear to the Council that he would prefer to have their blessing on the event and has applied for a Concourse Gathering Permit should at least 500 people attend.

Councilor Watson moved to approve R17-18-04. Councilor Jacques seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

**(FR17-18-04 is attached for review.)*

#8. Consider adopting 2017-2018 Council Schedule.

The Council reviewed the proposed Council Schedule for July 1, 2017 thru June 30, 108 the current fiscal year. The Manager reviewed, asking the Council to approve just one meeting in



August and three in November in addition to the regular schedule of every other week. The Council Schedule is designed to coincide with the Accounts Payable Warrant.

Councilor Sinclair moved to approve O17-18-01. Councilor Snyder seconded the motion. The motion was accepted without doubt.

The motion carries.

**(O17-18-01 is attached for review.)*

C. WORKSHOPS

None

D. OTHER ITEMS (from Table Package)

None

X. APPOINTMENTS

#9. Consider Board of Assessment Review Appointment.

Manager Kroll informed the Council that Herbert Dickey of 37 Homsted Lane has stated he is willing to serve on the Assessment Review Board as a certified appraiser.

#10. Consider approving 2017-2018 Council Appointments.

The Council reviewed the proposed appointments for 17/18.

Councilor Jacques moved to approve the 2017-2018 Council Appointments. Councilor Snyder seconded the motion. The motion was accepted without doubt.

The motion carries.

#11. Elect Council Chairperson.

Councilor Snyder nominated Steve Thomas to serve as Chairperson. Councilor Sinclair nominated Tim McCluskey to serve as Chair. There were no other nominations. A secret ballot vote resulted in 5 votes for Steve Thomas and 2 votes for Tim McCluskey. Steve Thomas accepted the Chair seat for 17/18.

#12. Elect Council Vice-Chairperson.

Councilor Watson nominated Doug Sinclair to serve as Vice-Chairperson. There were no other nominations. A show of hands was unanimous in favor of the nomination. Doug Sinclair accepted the Vice-Chair seat for 17/18.

XI. MANAGER STATUS REPORT:

- We have received a notice to proceed with regard to the sprinkler system at the HES construction project. Dunbar/Brawn is working with the Fire Marshall. They have requested an additional 5 years before being required to sprinkle the remainder of the existing building.



- I have contacted 10 firms regarding the RFP for audit services. I placed an ad in the BDN, on MMA and mailed 12 to 15 packets. All bids are due July 28, 2017.

XII. FINAL PUBLIC ITEMS OR COMMENT (*Items Not Already on Agenda*)

None

XIII. COUNCIL ITEMS:

None

XIV. EXECUTIVE SESSION:

- #8. Consider holding an Executive Session per 1 M.R.S.A. § 405(6) (C) to discuss the acquisition of real property.**

Councilor Sinclair moved to go into Executive Session per 1 M.R.S.A. § 405(6) (C) to discuss the acquisition of real property. Councilor Ellis seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

Councilor Sinclair moved to exit Executive Session, taking no action, at 8:36pm. Councilor Ellis seconded the motion. The motion was accepted without doubt.

The motion carries.

XV. ADJOURNMENT:

Councilor Sinclair moved to adjourn the meeting at 8:36pm. Councilor Snyder seconded the motion. With no objection the meeting was adjourned.

Respectfully Submitted,

**Ruth A. Nickerson, CCM
Town Clerk**





R17-18-01


Be it resolved by the Hermon Town Council in Town Council assembled the repeal of the Sewer Ordinance and replace it in its entirety with an ordinance titled "Town of Hermon Sewer Ordinance" be scheduled for a workshop on July 27, 2017 and schedule a public hearing at the August 10, 2017 Town Council meeting. Further resolve to hold a Town Council meeting on August 31, 2017 to consider the repeal and replacement of said ordinance.

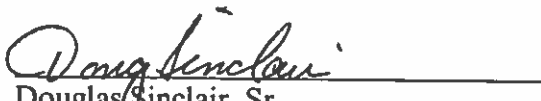
SIGNED this July 13, 2017 by the Hermon Town Council:


Donna Ellis


Jeanne Jacques

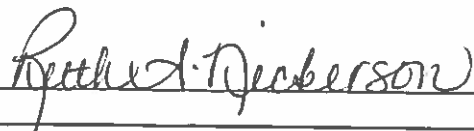

John Snyder


Steve Watson


Douglas Sinclair, Sr.


Steven Thomas


Timothy McCluskey

Attest Original: 

Motion	<u>Jacques</u>	Yeas	<u>7</u>
Second	<u>Snyder</u>	Nays	<u>0</u>
			Date <u>7-13-17</u>




R17-18-02

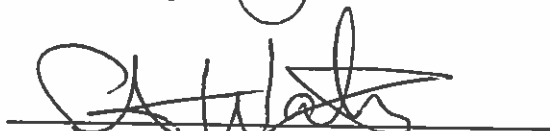
Be it resolved by the Hermon Town Council in town council assembled to approve the amendments to the Personnel Policy. *including remove "best effort."*


SIGNED this July 13, 2017 by the Hermon Town Council:


Donna Ellis


Jeanne Jacques

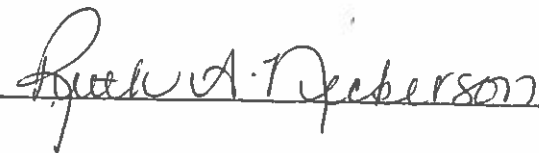

John Snyder


Steve Watson


Douglas Sinclair, Sr.


Steven Thomas


Timothy McCluskey

Attest Original: 

Motion	<u>Jacques</u>	Yeas	<u>7</u>
Second	<u>Snyder</u>	Nays	<u>0</u>
			Date <u>9/13/17</u>



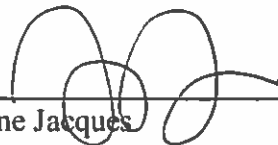
R17-18-03

Be it resolved by the Hermon Town Council in town council assembled the Town Manager or his Designee be directed to seek competitive bids on construction and paving projects authorized at the 2017 Annual Town Meeting and report back to the Council their findings/results.

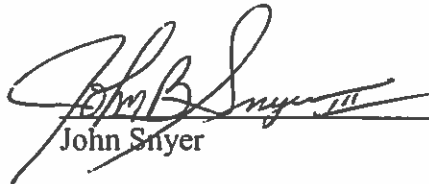
SIGNED this July 13, 2017 by the Hermon Town Council:



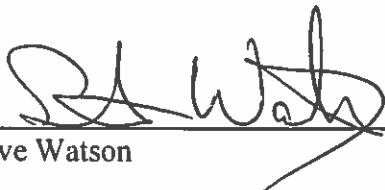
Donna Ellis



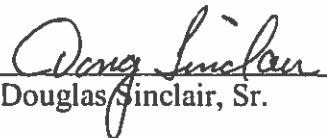
Jeanne Jacques



John Snyder



Steve Watson



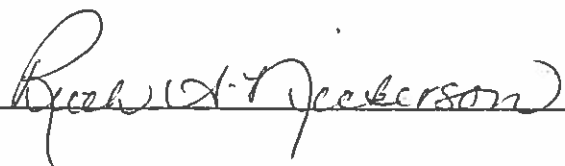
Douglas Sinclair, Sr.



Steven Thomas



Timothy McCluskey

Attest Original: 


Motion <u>Snyder</u>	Yeas <u>Accepted</u>	Date <u>7-13-17</u>
Second <u>Watson</u>	Nays <u>W/D Doubt</u>	

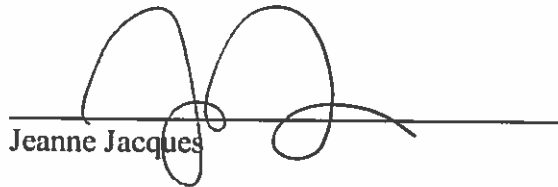


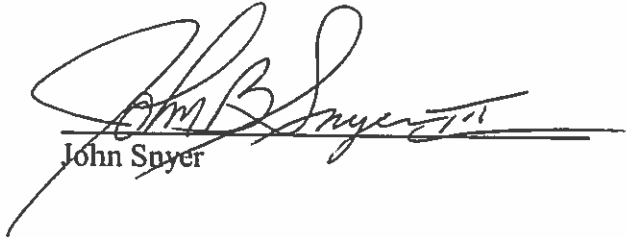
FR17-18-01

Be it resolved by the Hermon Town Council in town council assembled that the Town accept Propane Lane as a public way and make improvements to bring the road within acceptable standards by the Town. Furthermore the Town Manager or his Designee be authorized to expend an amount not to exceed \$45,000 from the Economic Development Reserve Account (HERM16) for purchasing services to bring the road to acceptable road standards. This includes but not limited to engineering services, ditching, drainage, reclamation and pavement.

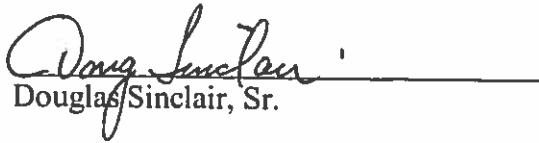
SIGNED this July 13, 2017 by the Hermon Town Council:


Donna Ellis


Jeanne Jacques

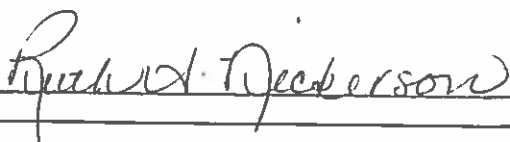

John Snyder


Steve Watson


Douglas Sinclair, Sr.


Steven Thomas


Timothy McCluskey

Attest Original: 

Motion	<u>Jacques</u>	Yeas	<u>7</u>
Second	<u>Watson</u>	Nays	<u>0</u>
			Date <u>7-13-17</u>





FR17-18-02


Be it resolved by the Hermon Town Council in town council assembled the Town Manager or his Designee be authorized to expend an amount not to exceed \$9,079 out of the TIF Revenue Account to pay Gardner Construction for Route 2 work completed outside of the contract.


SIGNED this July 13, 2017 by the Hermon Town Council:



Donna Ellis


Jeanne Jacques

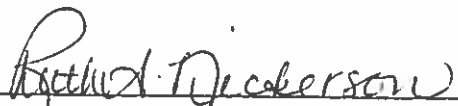

John Snyder


Steve Watson


Douglas Sinclair, Sr.


Steven Thomas


Timothy McCluskey

Attest Original: 

Motion	<u>Jacques</u>	Yeas	<u>7</u>
Second	<u>Snyder</u>	Nays	<u>0</u>
			Date <u>7-13-17</u>



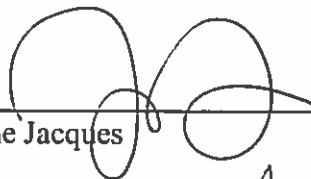
R17-18-04

Be it resolved by the Hermon Town Council in town council assembled a Public Hearing be scheduled for July 27, 2017 to hear public comment regarding the Concourse Gathering Permit submitted by the Penobscot Snowmobile Club.

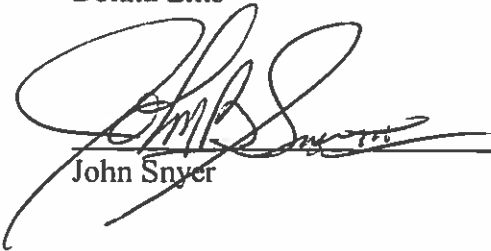
SIGNED this July 13, 2017 by the Hermon Town Council:



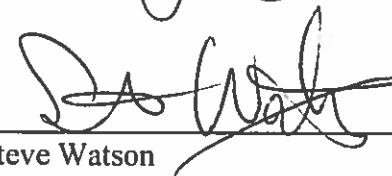
Donna Ellis



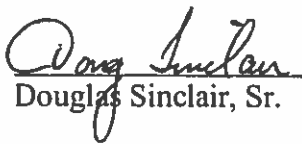
Jeanne Jacques




John Snyder



Steve Watson



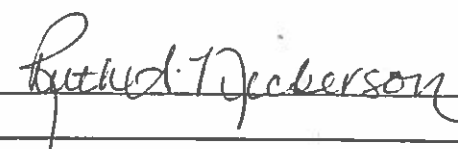
Douglas Sinclair, Sr.



Steven Thomas



Timothy McCluskey

Attest Original: 

Motion <u>Watson</u>	Yeas <u>Accepted</u>	Date <u>7-13-17</u>
Second <u>Jacques</u>	Nays <u>No Doubt</u>	



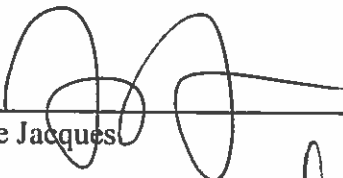
R17-18-05

Be it resolved by the Hermon Town Council in town council assembled to approve 2017 Council Appointments as presented, including: Constable Deputies, Health Officer, Planning Board Members, Alternate Planning Board Members, Board of Assessment Review Member, Registrar of Voters, Tax Collector and the Town Attorney.

SIGNED this July 13, 2017 by the Hermon Town Council:



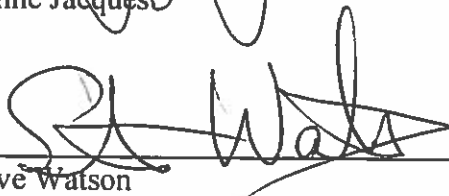
Donna Ellis



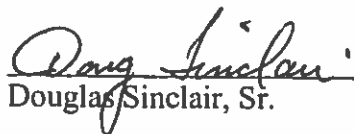
Jeanne Jacques



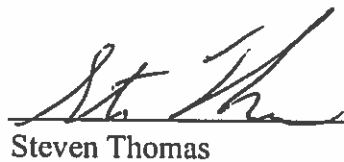
John Snyder



Steve Watson



Douglas Sinclair, Sr.



Steven Thomas



Timothy McCluskey

Attest Original: Richard Nicholson

Motion: Proques

Yeas: Accepted

Second: Snyder

Nays: no doubt

Date: 7-13-17



O17-18-01

Council Meeting Schedule

July 1, 2017 – June 30, 2018

July 13, 2017

July 27, 2017

August 10, 2017

September 7, 2017

September 21, 2017

October 5, 2017

October 19, 2017

November 2, 2017

November 16, 2017

November 30, 2017

December 14, 2017

December 28, 2017

January 11, 2018

January 25, 2018

February 8, 2018

February 22, 2018

March 8, 2018

March 22, 2018

April 5, 2018

April 19, 2018

May 3, 2018

May 17, 2018

May 31, 2018

June 28, 2018

Jeanne Jacques

Steven Thomas

Steve Watson

Douglas Sinclair, Sr.

John Snyder, III

Donna Ellis

Timothy McCluskey

JULY 13, 2017



**Town of Hermon
Town Council Meeting
Public Safety Meeting Room
July 27, 2017 - 7:00 PM**

MINUTES

Council Meetings may be viewed live online and are archived after the meeting has taken place – check hermon.net for link.

ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION

I. CALL TO ORDER BY CHAIRPERSON

Chair Thomas called the meeting to order at 7:00pm.

II. PLEDGE OF ALLEGIANCE

Chair Thomas led those in attendance in the Pledge of Allegiance.

III. ROLL CALL

Members Present: Steve Thomas, Doug Sinclair, Jeanne Jacques, John Snyder, Steve Watson, Donna Ellis and Timothy McCluskey

Members Absent: None

Others Present: Town Manager Howard Kroll, Town Clerk Ruth A. Nickerson, Scott Perkins, Byron Ogden, Randy Bragg and Donna Pulver

IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

MINUTES. -APPROVE May 18, 2017

WARRANTS. -SIGN July 27, 2017

**Councilor Jacques moved to approve the Consent Calendar as presented. Councilor Ellis seconded the motion. A Roll Call vote was unanimous in favor of the motion.
*The motion carries.***



V. NEWS, PRESENTATIONS AND RECOGNITIONS

Randy Bragg of Carpenter Associate's spoke to the Council regarding time sensitive decisions that must be made with regard to the Elementary School Construction Project. He explained that access to the work zone will be through an existing classroom. \$50,000 is needed to prepare that classroom and this work needs to be complete before school begins. Rooms 14 & 16 are where the new educational wing will be connected.

VI. PUBLIC ITEMS OR COMMENTS *(Items Not Already on Agenda)*

None

VII. PUBLIC HEARINGS

#1. **Hold Public Hearing – Concourse Gathering Permit – Penobscot Snowmobile Club**

Manager Kroll reminded the Council that at the last meeting this Concourse Gathering Permit was discussed and this public hearing scheduled. Since then he has received no comments from the public. He affirmed that the Club has done their due diligence with regard to preparing for this event.

Chair Thomas opened the Public Hearing at 7:06pm. He opened the floor for any comments regarding the Concourse Gathering Permit request. There were none. The public hearing closed at 7:07pm.

VIII. COMMITTEE REPORTS

None

IX. SCHEDULED AGENDA ITEMS

A. OLD BUSINESS

#2. **Consider approving Concourse Gathering Permit – Penobscot Snowmobile Club**

No discussion.

Councilor Snyder moved to approve the Concourse Gathering Permit Application submitted by the Penobscot Snowmobile Club. Councilor Watson seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

#3. **Consider authorizing payment of Engineering Service Invoice – Rec Department Construction**



Manager Kroll clarified that this is payment #2 of 4 payments for the design portion and engineering portion of the new Recreation Center.

Councilor Sinclair moved to approve FR17-18-03. Councilor Watson seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

***(FR17-18-03 is attached for review.)**

#4. Consider authorizing payment of Engineering Service Invoice – Elementary School Construction

Manager Kroll clarified that this is payment #2 of 4 payments for the design and engineering portion of the new educational wing at the Patricia A Duran Elementary School.

Councilor Sinclair moved to approve FR17-18-04. Councilor Watson seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

***(FR17-18-04 is attached for review.)**

B. NEW BUSINESS

#5. Consider authorizing Sewer Reserve Account Expenditure

Economic and Community Development Director Scott Perkins informed the Council of the need for a sewer connection to cross Odlin Road. A current business owner has expanded their business and has invested in infrastructure improvements. This is a project that will require boring underneath the road as was previously done on Hammond Street. Mr. Perkins told how due to the size of the project we will not go out to bid. ETTI and Gardner Construction have been hired to perform the same work they did on Hammond Street. He then explained this is possible because the rules that govern the use of funds in the Sewer Reserve Account are not the same as the other Reserve Account Rules.

Councilor Sinclair moved to approve FR17-18-05. Councilor Snyder seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

***(FR17-18-05 is attached for review.)**

C. WORKSHOPS

#6. Review and Discuss proposed Sewer Ordinance.

Manager Kroll told how the current Sewer Ordinance is near 20 years old and does not reflect current issues we are faced with, especially the collection of fees. He asked the Council to review the proposed Ordinance. The Town Manager affirmed that currently there are 240 sewer customers. Per the existing agreement, the Town of Hermon must pay any bill Bangor is unable to collect after 60 days. The



Manager then informed the Council he is looking for their advice on how to proceed. Steve Thomas stated that he has read the proposed ordinance and believes it would be a good idea for the Economic Development Committee to review. There is a lot more detail to consider than just collection of funds. The Manager also mentioned the fact that currently we do not have the ability to inspect and enforce. The Manager also stated that he would prefer to do this right, rather than be in a hurry.

Councilor Watson moved to table this discussion until August 10, 2017. Councilor Jacques seconded the motion. The motion was accepted without doubt.

The motion carries.

Councilor Jacques moved to consider the Table Packet. Councilor Ellis seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

D. OTHER ITEMS (from Table Package)

- #7. Consider Authorization of reserve expenditure for Elementary School Construction Project. \$50,000.00**

Manager Kroll requested authorization from the Council to pay invoices #3 and #4 of the preparation services telling how this will allow interior work for access to the new wing to begin.

Councilor Watson moved to approve FR17-18-06. Councilor Jacques seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

**(FR17-18-06 is attached for review.)*

- #8. Consider Authorization of reserve expenditure for Elementary School Construction Project. \$455,183.00**

The Town Manager told how \$455,183 is being requested to begin earthwork, foundation and concrete work and to begin the building enclosure. This is to avoid additional cost and work and an attempt at getting the project started as soon as possible. Councilor Snyder asked Randy Bragg of Carpenter Associates when they would be receiving bids for this work. In response to Councilor Thomas, Mr. Bragg stated that this figure was quoted by Dunbar & Brawn and does include drainage and the traffic flow piece of the project. Manager Kroll recommended that a presentation take place at the next Council Meeting in order to catch the Council up on the goings on of the entire project.

Councilor Snyder moved to table this agenda item #8 and until August 10, 2017. Councilor Ellis seconded the motion. The motion was accepted without doubt.

The motion carries.



#9. Consider Approval of Notice to Proceed for Elementary School Construction Project.

The Town Manager affirmed that approving a *Notice to Proceed* does not mean acceptance of any price submitted by the contractor. It does however give the contractor authorization to proceed toward a guaranteed maximum price or 100% completion of the project.

Councilor Jacques moved to approve R17-18-07. Councilor Snyder seconded the motion. The motion was accepted without doubt.

The motion carries.

**(R17-18-07 is attached for review.)*

X. APPOINTMENTS

None

XI. MANAGER STATUS REPORT:

Newburgh Road is coming together. Lane Construction is doing a good job. Thank you to Scott and Ralph for all they have contributed, making sure this project is a success.

Coldbrook Road will be closed on July 31 and August 1. We have coordinated with the railroad. A public informational meeting was held on Monday. No one attended.

Purchase of a new dump truck was approved at the Annual Town Meeting. I would like to establish a committee to review the needs of the Public Works Department with two or three Councilors sitting on the committee. We have a \$100,000 budget and the reality we will not be able to buy brand new.

Recycling Committee has been a Council goal. There are currently 5 citizens who have approached me and want to serve on the committee. We should begin meeting and reviewing options.

Summer Sizzler is next weekend. The car show will take place that day as well. Michelle has worked very hard to make this a success.

Paving is continuously taking place around town. Thank you to the Fuller Road citizens who have been patient with driveway entrances.

XII. FINAL PUBLIC ITEMS OR COMMENT *(Items Not Already on Agenda)*

None



XIII. COUNCIL ITEMS:

Councilor Sinclair asked Scott Perkins if Lane could put a ramp or some binder on the Newburgh Road bridge under the trestle. There is an extremely rough bump there.

XIV. EXECUTIVE SESSION:

None

XV. ADJOURNMENT:

Councilor Jacques moved to adjourn the meeting at 7:51pm. **Councilor Ellis** seconded the motion. With no objection the meeting was adjourned.

Respectfully Submitted,

Ruth A. Nickerson, CCM
Town Clerk

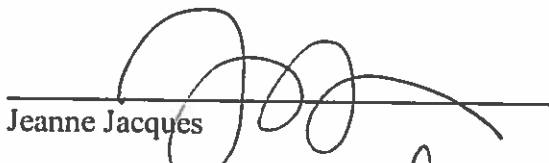



FR17-18-03

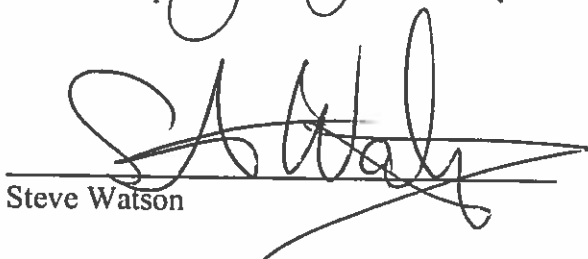
Be it resolved by the Hermon Town Council in town council assembled the Town Manager or his Designee be authorized to expend an amount not to exceed \$10,171.20 for purchasing engineering services from Dunbar and Brawn Construction of Bangor for the Recreation Department's construction project at the Patricia A. Duran Elementary School. Be it further resolved the cost of the services is to be paid for from the Recreation Department Reserve Account (HERM09) for Invoice #2 of this project.

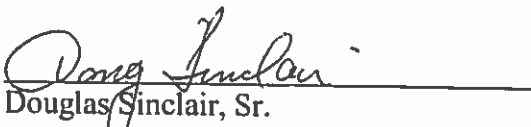
SIGNED this July 27, 2017 by the Hermon Town Council:



Donna Ellis

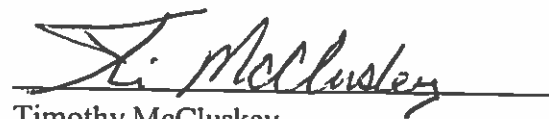

Jeanne Jacques

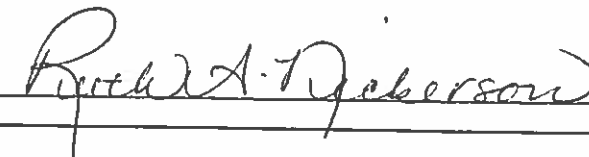

John Snyder


Steve Watson


Douglas Sinclair, Sr.


Steven Thomas


Timothy McCluskey

Attest Original: 

Motion Sinclair Yeas 7
Second Watson Nays 0

Date 7-27-2017

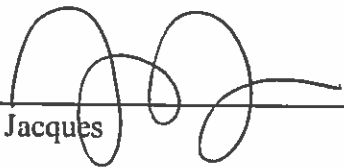


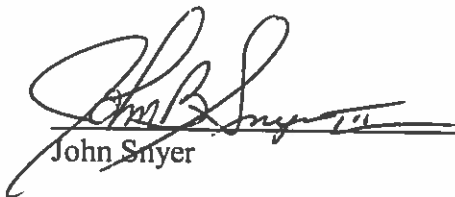
FR17-18-04

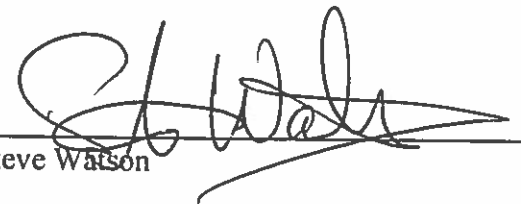
Be it resolved by the Hermon Town Council in town council assembled the Town Manager or his Designee be authorized to expend an amount not to exceed \$74,450.25 for purchasing engineering services from Dunbar and Brawn Construction of Bangor for the Elementary School Addition/Expansion construction project at the Patricia A. Duran Elementary School. Be it further resolved the cost of the services is to be paid for from the School Capital Reserve Account (HERM21) for Invoice #2 of this project.

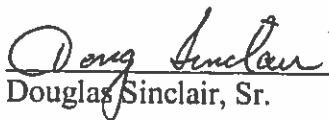
SIGNED this July 27, 2017 by the Hermon Town Council:



Donna Ellis

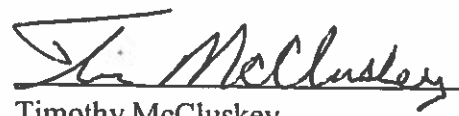

Jeanne Jacques

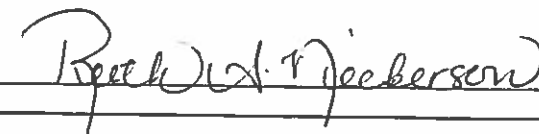

John Snyder


Steve Watson


Douglas Sinclair, Sr.


Steven Thomas


Timothy McCluskey

Attest Original: 

Motion Sinclair Yeas 7

Second Watson Nays 0

Date 7-27-2017



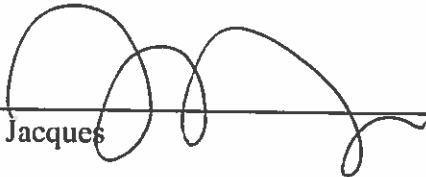
FR17-18-05

Be it resolved by the Hermon Town Council in town council assembled the Town Manager or his Designee be authorized to expend an amount not to exceed \$24,999.00 for purchasing services to install a sewer connection across the Cold Brook Road. Be it further resolved the cost of the services is to be paid for from the Sewer Reserve Account (HERM12).

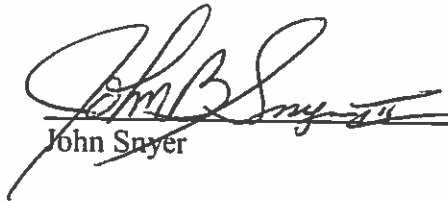
SIGNED this July 27, 2017 by the Hermon Town Council:



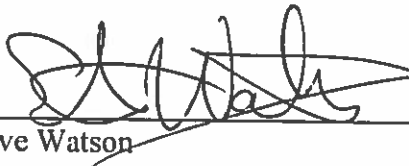
Donna Ellis



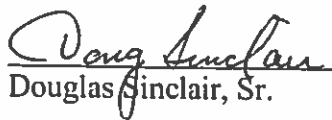
Jeanne Jacques



John Snyder




Steve Watson



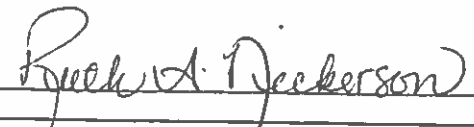
Douglas Sinclair, Sr.



Steven Thomas



Timothy McCluskey

Attest Original: 

Motion	<u>Sinclair</u>	Yeas	<u>7</u>
Second	<u>Snyder</u>	Nays	<u>0</u>
			Date <u>7-27-2017</u>



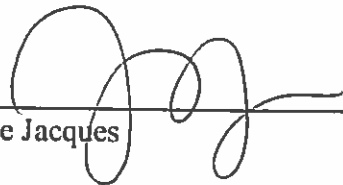
FR17-18-06

Be it resolved by the Hermon Town Council in town council assembled the Town Manager or his Designee be authorized to expend an amount not to exceed \$50,000.00 for purchasing construction/site work preparation services from Dunbar and Brawn Construction of Bangor for the Elementary School Addition/Expansion construction project at the Patricia A. Duran Elementary School. Be it further resolved the cost of the services is to be paid for from the School Capital Reserve Account (HERM21) for Invoice #3 (yet to be received) of this project.

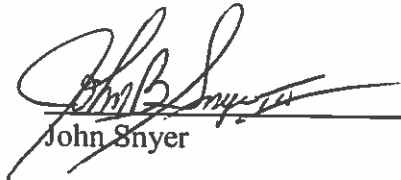
SIGNED this July 27, 2017 by the Hermon Town Council:



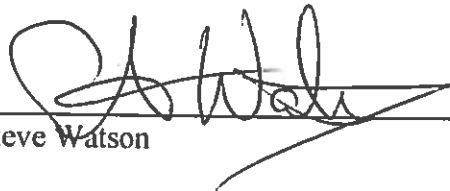
Donna Ellis



Jeanne Jacques



John Snyer



Steve Watson



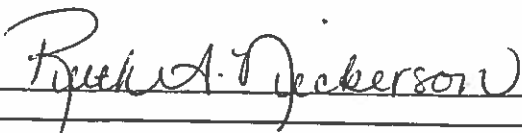
Douglas Sinclair, Sr.



Steven Thomas



Timothy McCluskey

Attest Original: 

Motion	<u>Watson</u>	Yeas	<u>7</u>
Second	<u>Jacques</u>	Nays	<u>0</u>
			Date <u>7/27/2017</u>

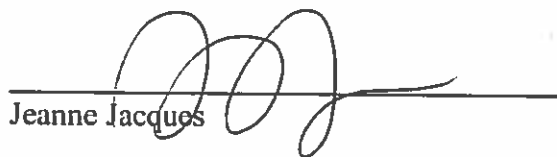


R17-18-07

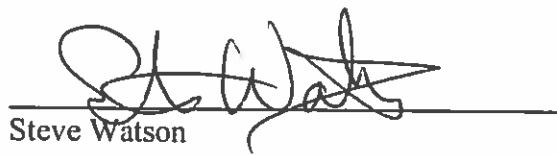
Be it resolved by the Hermon Town Council in town council assembled the Town Manager or his Designee be authorized to sign and issue a notice to proceed to Dunbar and Brawn Construction of Bangor for the pricing of the Recreation Department construction project at 25% completion of the design phase of the project and pricing of the School Department construction project at 50% completion of the design phase of the project. Be it further resolved that the notice to proceed does not mean acceptance of any price submitted by the contractor merely the authorization for the contractor to proceed toward a guaranteed maximum price or 100% completion of the project.

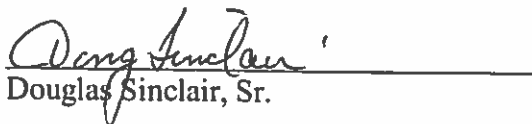
SIGNED this July 27, 2017 by the Hermon Town Council:



Donna Ellis

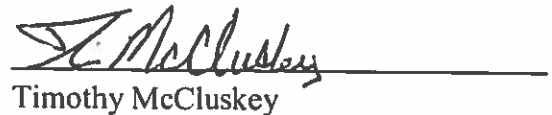

Jeanne Jacques

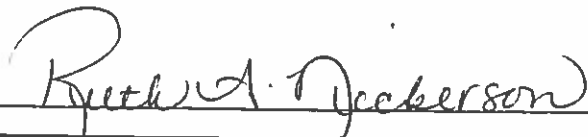

John Snyder


Steve Watson


Douglas Sinclair, Sr.


Steven Thomas


Timothy McCluskey

Attest Original: 

Motion	<u>Jacques</u>	Yeas	<u>accepted</u>
Second	<u>Snyder</u>	Nays	<u>w/o doubt</u>
			Date <u>7/27/2017</u>

MEMORANDUM

To: Members of the Hermon Town Council
From: Howard Kroll, Town Manager
Re: 7 September 2017 Town Council Meeting
Date: 31 August 2017

#1. Consider – Authorizing Town Manager to purchase a 2017 Western Star Truck from Freightliner of Maine for \$172,900 financed over 2 years.

Staff is seeking Town Council authorization to spend \$172,900.00 from the Public Works Capital Reserve Account (HERM08) toward the purchase of a 2017 Western Star Truck from Freightliner of Maine.

Town Manager and Public Works Foreman obtained bids from various companies on purchasing a truck (both used and old) to replace the 2002 truck the Town purchased in 2012.

A committee of 3 Town Councilors and a local contractor reviewed the quotes and concluded that purchasing a used truck was not cost effective, buying an unknown liability, would cost significant funds to maintain a used truck, and would put the town in the same position it is currently in.

Town Manager has obtained quotes for financing and has included it in a separate spreadsheet. He feels that with the proceeds approved at the 2017 Annual Town Meeting, current balance in the reserve account and future appropriations to the account would be a better solution to purchasing a new vehicle versus used.

Financial plan includes purchasing the truck at \$172,900.

Place a down payment of \$72,900 down on truck.

Take the difference (\$27,100) between the \$100,000 that was authorized at Town Meeting and keep it in the reserve account.

Finance a 2 (two) year bond for \$100,000 @ 1.5% with the first payment due in November 2018 (FY19) and the second and last payment due in November 2019 (FY20).

Total interest costs would be roughly \$2,800.

Annual payments of \$51,500 each.

Town Manager recommends authorization.

#2. Review Street Lights at Intersections Findings

Staff was tasked with reviewing all intersections in Town and determined those that had no street lights. There are approximately 13 intersections that do not have lights. Some are within proximity of some light and/or have low traffic count. I don't recommend those for installation of lights.

Other intersections such as

1. Bayberry - Smith Road
2. Justin Lane – Smith Road
3. Hemlock Drive – Fuller Road
4. Pendleton Drive – Newburgh Road
5. Alard Drive – Union Street
6. Partridge lane – Coldbrook Road

should be considered for street light installation. Each has challenges for site distances, traffic and pedestrian movement.

I suggest we authorize the installation of Bayberry and Smith Road this FY. Consider the rest for FY19 budget.

Town Manager recommends authorization to install a street light at the intersection of Bayberry and Smith Road using reserve account funds.

Action to take place at the next Town Council meeting scheduled for 21 September 2017.

#3. Consider scheduling Public Hearing – General Assistance Ordinance 17/18

Staff is seeking Town Council approval to schedule a public hearing to amend the General Assistance Ordinance for FY2017-2018. The changes will be for the allowed expenses adjusted based on cost of living adjustments for Penobscot County that includes Hermon. The proposed public hearing would be scheduled for 5 October 2017. Action that same evening will be scheduled.

Town Manager recommends Council authorize the scheduling of a public hearing to amend the General Assistance Ordinance for Thursday, 5 October 2017.

#4. Consider- Appointing new member to the Town of Hermon Board of Assessment Review.

Staff is seeking Town Council approval to appoint Zachary Brandmeir of 35 Beech Ridge Drive of Hermon to fill a vacancy on the Town of Hermon Board of Assessment Review.

Town Manager recommends approval



FREIGHTLINER OF MAINE, INC.

422 PERRY ROAD
BANGOR, MAINE 04401
TELEPHONE (207) 945-6451
FAX (207) 947-6557
www.freightlinerofmaine.com

#1.
9-7-17

Invoice No. TBD
Salesman David Lee
Date 08/18/17

Town of Hermon
333 Billings Rd.
Hermon, ME 04401

Ship To:

Stock No.	Year	Make	Model	Vin Number	Unit Price	Total
WS4247	2017	Western Star	4700SF	5KKHAVDV7HPHZ3787	180,000.00	180,000.00

0.00

Trade 10,000.00

Warranty 5 year/200,000 mile 2,900.00

Deposit 0.00

Title 0.00

SALES TAX 0.00

TOTAL 172,900.00

Received by: _____

Payment due at time of purchase.

Customer liable for all attorney & collection fees.

● AUBURN
(207) 786-4610

● HOULTON
(207) 532-9397

● WATERVILLE
(207) 680-4772

● WESTBROOK
(207) 591-1975

The purpose of this reserve account is to fund the purchase of replacement or new equipment to support the maintenance, construction and reconstruction of public ways, facilities and utilities used for public purposes. The annual funding required to maintain and replace the existing level of equipment is \$53,569 annually. In order to adequately fund this reserve account, it is recommended that \$30,000 to \$55,000 be raised annually and the remaining be obtained from the sale of used equipment, interest earned from the reserve account and transfers from Unrestricted Fund Balance when necessary and funds are available. This reserve fund can also be used to pay for unexpected repair to equipment that was not included in the annual budget or for purchase of equipment that is necessary but was not anticipated when this plan was prepared. Following is a list of activities proposed for the period commencing 7-1-2017 and ending 6-30-2021.

FY	ACCOUNT ACTIVITY	REVENUES	EXPENSES	BALANCES	COMMENTS
17-18	Balance forward 7-1-2017			\$ 94,325.00	
	Annual appropriation	\$ 77,000.00			
	Interest from reserve	\$ 1,000.00			
	Transfer from Undesignated Surplus	\$ 100,000.00			
	Body work/welding/paint Intl 7500		\$ 5,000.00		
	Tires/Tractor		\$ 3,000.00		
	Compactor/Reversible Vibratory		\$ 7,500.00		
	<i>Purchase new truck/finance over 2 years</i>		\$ 72,900.00		<i>repl02 Intl- buy 17 dnpymt of 72.9K 2 yr loan</i>
	Remove Vault/Landscape-improve drainage		\$ 7,500.00		
	Insulation for new building		\$ 9,000.00		
	Roof Cover for new building		\$ 2,500.00		
	Pave yard in front of new storage facility		\$ 16,000.00		
	Totals 6-30-2018	\$ 178,000.00	\$ 123,400.00	\$ 148,925.00	
18-19	Balance forward 7-1-2018			\$ 148,925.00	
	Annual appropriation	\$ 77,000.00			
	Interest from reserve	\$ 1,000.00			
	Repair/replace Steamer/trailer		\$ 25,000.00		
	Heating System/Electrical-new building		\$ 15,000.00		
	Lighting Improvements/install new pole		\$ 10,000.00		
	Engineering for new storage bldg/additional		\$ 5,000.00		
	<i>Purchase new truck/finance over 2 years</i>		\$ 51,500.00		<i>1st year of 2 yr loan</i>
	Totals 6-30-2019	\$ 78,000.00	\$ 106,500.00	\$ 120,425.00	

19-20	Balance forward 7-1-2019				\$ 120,425.00	
	Annual appropriation	\$ 77,000.00				
	Interest from reserve	\$ 1,480.00				
	<i>Purchase new truck/finance over 2 years</i>		\$ 51,500.00			<i>2nd y of 2yr loan- own 2017 intl</i>
	Totals 6-30-2020	\$ 78,480.00	\$ 51,500.00	\$ 147,405.00		
	Public Works Equipment					
YEAR	ACCOUNT ACTIVITY	REVENUES	EXPENSES	BALANCES	COMMENTS	
20-21	Balance forward 7-1-2020			\$ 147,405.00		
	Annual appropriation	\$ 77,000.00				
	Interest from reserve	\$ 1,480.00				
	Purchase Compressor		\$ 30,000.00			
	Totals 6-30-2021	\$ 78,480.00	\$ 30,000.00	\$ 195,885.00		

21-22	Balance forward 7-1-2021			\$ 195,885.00		
	Annual appropriation	\$ 77,000.00				
	Interest from reserve	\$ 1,480.00				
	<i>Proposed purchase of new truck rpl 05</i>		\$ 60,000.00			<i>Down pymt on new truck</i>
	Totals 6-30-2022	\$ 78,480.00	\$ 60,000.00	\$ 214,365.00		

22-23	Balance forward 7-1-2022			\$ 214,365.00		
	Annual appropriation	\$ 77,000.00				
	Interest from reserve	\$ 1,480.00				
	<i>Proposed purchase of new truck rpl 05</i>		\$ 60,000.00			<i>1st yr of 2yr loan-</i>
	Totals 6-30-2023	\$ 78,480.00	\$ 60,000.00	\$ 232,845.00		

23-24	Balance forward 7-1-2023			\$ 232,845.00		
	Annual appropriation	\$ 77,000.00				
	Interest from reserve	\$ 1,480.00				
	<i>Proposed purchase of new truck rpl 05</i>		\$ 60,000.00			<i>2nd yr of 2yr loan-own 2021</i>
	Totals 6-30-2024	\$ 78,480.00	\$ 60,000.00	\$ 251,325.00		

24-25	Balance forward 7-1-2024				\$	251,325.00	
	Annual appropriation	\$	77,000.00				
	Interest from reserve	\$	1,480.00				
	Totals 6-30-2025	\$	78,480.00	\$	-	329,805.00	

25-26	Balance forward 7-1-2025				\$	329,805.00	
	Annual appropriation	\$	77,000.00				
	Interest from reserve	\$	1,480.00				
	Totals 6-30-2026	\$	78,480.00	\$	-	408,285.00	

26-27	Balance forward 7-1-2026				\$	408,285.00	
	Annual appropriation	\$	77,000.00				
	Interest from reserve	\$	1,480.00				
	Totals 6-30-2027	\$	78,480.00	\$	-	486,765.00	

27-28	Balance forward 7-1-2027				\$	486,765.00	
	Annual appropriation	\$	77,000.00				
	Interest from reserve	\$	1,480.00				
	Totals 6-30-2028	\$	78,480.00	\$	-	565,245.00	

28-29	Balance forward 7-1-2028				\$	565,245.00	
	Annual appropriation	\$	77,000.00				
	Interest from reserve	\$	1,480.00				
	Totals 6-30-2029	\$	78,480.00	\$	-	643,725.00	

**GENERAL ASSISTANCE ORDINANCE
APPENDICES A-D
2017-2018**

3.
9-7-17

The Municipality of HERMON adopts the MMA Model Ordinance GA Appendices (A-D) for the period of Oct. 1, 2017—September 30, 2018. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the 21st (day) of SEPTEMBER (month) 2017 (year) by the municipal officers:

<u>Steve Thomas</u>	_____
(Print Name)	(Signature)
<u>Doug Sinclair</u>	_____
(Print Name)	(Signature)
<u>Jeanne Jacques</u>	_____
(Print Name)	(Signature)
<u>John Snyder</u>	_____
(Print Name)	(Signature)
<u>Steve Watson</u>	_____
(Print Name)	(Signature)
<u>Donna Ellis</u>	_____
(Print Name)	(Signature)
<u>Timothy McCluskey</u>	_____

EFFECTIVE 10/01/2017 – 09/30/2018
Adopted 09/21/2017

BANGOR HMFA
GENERAL ASSISTANCE MAXIMUMS
TOTAL MONTHLY ALLOWED AT 110% OF HUD

NUMBER OF PERSONS IN HOUSEHOLD

1	2	3	4	5	6
714	788	994	1,242	1,506	1581

ADDITIONAL PERSONS \$75.00/PERSON

EFFECTIVE 10/01/2017 to 09/30/2018

Adopted 09/21/2017

**TOTAL OF HERMON
GENERAL ASSISTANCE
BUDGET AMOUNTS**

When computing a budget: the figure in the ALLOWED amount column should be EQUAL TO OR LESS THAN the ACTUAL expense claimed by the client.

The only EXCEPTION IS FOOD. ALWAYS use the food chart for the food allowance.

FOOD				ELECTRICITY – <u>ELECTRIC H2O</u>			
# of people	Weekly	Monthly		# of people	Weekly	Monthly	
1	44.65	192.00		1	20.65	89.00	
2	81.86	352.00		2	23.75	102.00	
3	117.21	504.00		3	27.70	119.00	
4	148.84	640.00		4	32.25	139.00	
5	176.74	760.00		5	38.75	167.00	
6	212.23	913.00		6	41.00	176.00	
7	234.65	1009.00					Additional members, add \$10.00
8	268.14	1153.00					
Additional members add \$144/month							
FUEL (by gallons)				ELECTRICITY - <u>NON-ELECTRIC H2O</u>			
				# of people	Weekly	Monthly	
Sept	50	Feb	225	1	14.00	60.00	
Oct	100	Mar	125	2	15.70	67.50	
Nov	200	Apr	125	3	17.45	75.00	
Dec	200	May	50	4	19.90	86.00	
Jan	225			5	23.10	99.00	
				6	25.00	107.00	
				Additional members, add \$7.50			
Unheated				Heated			
# of bedrooms	Weekly	Monthly		# of bedrooms	Weekly	Monthly	
0	129.00	556.00		0	152.00	654.00	
1	140.00	600.00		1	168.00	721.00	
2	184.00	790.00		2	213.00	917.00	
3	225.00	969.00		3	268.00	1152.00	
4	275.00	1180.00		4	326.00	1403.00	
*0=1 person; 1= 2 people etc.							

Household/Personal

**Supplement for Households with Children Under 5
(diapers, laundry soap, baby oil, shampoo and ointment)**

# Persons	Weekly	Monthly	# of children	Weekly	Monthly
1-2	10.50	45.00	1	12.80	55.00
3-4	11.60	50.00	2	17.40	75.00
5-6	12.80	55.00	3	23.30	100.00
7-8	14.00	60.00	4	27.90	120.00
Additional	1.25	5.00			

4.
9-7-17



CITIZEN INVOLVEMENT FORM

All residents of the Town of Hermon interested in having their names considered for appointment by the Hermon Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should please fill out this application and return it to the Town Clerk at the Hermon Town Office.

Contact Information

Name Zachary Brandmeir Phone # (207) 299-0518
Street Address 35 Beech Ridge Dr
City, State, Zip Code Hermon, ME 04401
E-Mail Address (Optional) zachary@brandmeirlaw.com

Position of Interest

Committee or Board Applying For: Board of Assessment Review

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.


Maine Attorney #4176, M.S. Accountant, B.S. Business,
own criminal and family law legal practice,
and certified public accountant (Massachusetts non-reporting
license)



Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am selected, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) Zachary Brandmeir Date 8/8/2017

Signature 

Our Policy

It is our policy of the Town of Hermon to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in serving your community!