



**Town of Hermon**

**Public Safety Building, Meeting Room**

**July 14, 2016**

**Town Council Meeting**

**7:00 PM**

**MINUTES**

**\*\*\* Televised live on Cable Channel 121.111 \*\*\***

Council Meetings may be viewed live online and are archived after the meeting  
has taken place – check hermon.net for link.

**\*\*\*ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION\*\*\***

**I. CALL TO ORDER BY TOWN CLERK**

The Town Clerk called the meeting to order at 7:00pm.

**II. PLEDGE OF ALLEGIANCE**

The Town Clerk led those in attendance in the Pledge of Allegiance.

**III. SWEAR IN NEW MEMBERS**

The Town Clerk administered the Oath of Office to new Councilors, Steve Watson, Jeanne Jacques and John Snyer.

**IV. ROLL CALL**

**Members Present:** Anne Freeman, Donna Ellis, Steve Thomas, Doug Sinclair, Jeanne Jacques, John Snyer

**Members Absent:** None

**Others Present:** Town Manager Roger Raymond, Town Clerk Ruth A. Nickerson, Byron Ogden, Donna Pulver and Randy Gardner

**V. SELECT A NEW CHAIRMAN AND VICE CHAIRMAN**

The Town Clerk opened the floor for the nomination of Town Council Chair. Doug Sinclair nominated Steve Thomas for Chair. Anne Freeman seconded the nomination. There were no other nominations. A show of hands was unanimous in favor of Mr. Thomas as Council Chair.



The floor was then opened for nominations of Vice-Chair. Anne Freeman nominated Doug Sinclair for Vice-Chair. Steve Thomas seconded the nomination. There were no other nominations. A show of hands was unanimous in favor of Mr. Sinclair as Council Vice-Chair.

The Town Clerk then turned the meeting over to Council Chairman Steve Thomas.

**VI. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROAL OF MINUTES:**

WARRANTS. –SIGN July 15, 2016

**Councilor Sinclair moved to approve the Consent Calendar as presented. Councilor Jacques seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*

**VII. NEWS, PRESENTATIONS AND RECOGNITIONS**

None

**VII. PUBLIC ITEMS OR COMMENTS** (*Items Not Already on Agenda*)

None

**VIII. PUBLIC HEARINGS**

None

**IX. SCHEDULED AGENDA ITEMS**

**A. OLD BUSINESS**

None

**B. NEW BUSINESS**

**#1. Consider approving hauler license applications for 2016-2017**

Evergreen Waste System has requested to renew their ‘License to Haul Solid Waste’ to Perc, and to Casella.

**Councilor Sinclair moved to approve the request to renew Evergreen Waste’s Hauler License for 2016-2017. Councilor Freeman seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*



**#2. Consider approving Private Drive names.**

**Councilor Sinclair moved to approve R16-17-01. Councilor Freeman seconded the motion. A Roll call vote was unanimous in favor of the motion.**

*The motion carries.*

**\*(R16-17-01 is attached for review.)**

**#3. Consider setting date for a special town meeting to act on the acceptance of grants from MDOT for road improvements and raising the local match**

Manager Raymond explained that the Town of Hermon has received two Municipal Partnership Grant offers from MDOT. The first grant is in the amount of \$360,884 to be matched 50% by the Town for the purpose of rehabilitating 2.27 miles of the Newburgh Road beginning at the entrance to Jackson Beach Park and extending northerly 2.27 miles to the intersection of the Klatt Road. The project scope is to include full depth pavement reclamation with HMA overlay and drainage improvements, including ditching and culvert replacements.

The second grant is in the amount of \$173,150 to be matched 50% by the Town for the purpose of overseeing a pavement preservation project on the Coldbrook Road beginning approximately 69 miles westerly of Odlin Road and extending westerly 1.14 miles. The project scope includes 1¼ inch overlay with shim and drainage improvements including ditching and culvert replacement. A special town meeting is necessary to accept the grants and to raise the needed 50% match totaling \$534,034.

Mr. Raymond explained that the funds can be raised from Unrestricted Fund Balance since we expect fund balance to increase over \$900,000 resulting from a favorable year end for 2015-2016 and from the Highway Improvement Plan for 2017-2018 fiscal year. It is proposed an engineer would be hired during the summer months and the plans for construction would be completed for November 2016. The project would be sent out to bid by December 31, 2016. Work would begin early spring 2017 and completed by July 31, 2017. The Manager then suggested the Special Town Meeting take place on July 28, 2016.

**Councilor Freeman moved to approve R16-17-02. Councilor Sinclair seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*

**\*(R16-17-02 is attached for review.)**

**#4. Consider authorizing request for proposals from local contractors for road improvements**

The Town Manager told how there are several road improvement projects that are planned for the summer construction season. These projects include ditching along Creamery Road, Hopkins Road and along several streets in Freedom Park.

**Councilor Jacques moved to approve R16-17-03. Councilor Sinclair seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*

**\*(R16-17-03 is attached for review.)**



**#5. Consider approving a Concourse Gathering Permit Application for the Penobscot Snowmobile Club**

Manager Raymond explained that the Penobscot Snowmobile Club is proposing a two day event on August 20 and 21 at property owned by the Club and located off the Bog Road. The event will be a drag race. The Club has applied for a Concourse Gathering Permit for the two day event. The Council agreed to waive the required bond due to the fact that the event will take place on private property.

**Councilor Sinclair moved to approve the Concourse Gathering Permit. Councilor Jacques seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*

**#6. Consider appointing two members of the Town Council to assist the Town Manager in the selection of a new Fire Chief**

The Town Manger told how he is in the process of hiring a new Fire Chief. He offered the Council the opportunity to participate in the selection process. He explained that the Town Charter assigns the responsibility to the Town Manager; however he would appreciate participation from at least two Councilors for the interviews of the top three candidates. These interviews will take place the latter part of August.

**Councilors Watson and Freeman volunteered to participate in the interviews.**

**#7. Consider authorizing contract for purchase of winter sand**

Manager Raymond spoke regarding winter sand and how it makes sense to let the current contractor be responsible for managing the delivery of sand to the shed. He told how Gardner Construction has proposed to process and haul the Town's winter sand for \$9.75 per cubic yard for a two year period and third year option with the condition, if fuel prices increase more than 50 cents per gallon, a fair increase will be provided to cover the higher cost of fuel. Mr. Raymond informed the Council that having the contractor who is responsible for sanding and plowing put up the sand will be more convenient for both the Town and contractor. It eliminates the potential of complaints that the sand is lumpy and damaging equipment.

**Councilor Sinclair moved to approve FR16-17-01. Councilor Jacques seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*

*\*(FR16-17-01 is attached for review.)*

**#8. Set a date for a budget workshop to review and establish council goals for the ensuing year**

The Town Manager requested the Council set a workshop on July 28, 2016 to establish the list of Council goals for 2016-2017.

**#9. Consider Mutual Aid Agreement with Maine National Guard**



Manager Raymond told how it is time to renew the Town's agreement with the Maine Air National Guard to obtain personnel and firefighter equipment when needed or a fire or hazardous materials incident which the Guard can provide assistance to the Town of Hermon. This agreement has been in place for a number of years and has worked very well.

**Councilor Sinclair moved to approve R16-17-04. Councilor Snyer seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*

*\*(R16-17-04 is attached for review.)*

#### **#10. Vote for member to the MMA Legislative Policy Committee**

The Town Manager asked the Town Council to vote for him to be a member of the MMA Legislative Policy Committee for the next two years. This committee reviews all proposed legislation that may impact a community and makes a recommendation to the Legislature. He explained that the new Town Manager will be listed as an alternate member.

**Councilor Sinclair moved to nominate Roger Raymond to the MMA/LPC Committee. Councilor Freeman seconded the motion. The motion was accepted without doubt.**

*The motion carries.*

#### **#11. Consider participating in the program Spirit of America**

**Councilor Sinclair moved to table this agenda item. Councilor Ellis seconded the motion. The motion was accepted without doubt.**

*The motion carries.*

#### **#12. Consider adopting 2016-2017 Council Schedule**

**Councilor Sinclair moved to approve O16-17-01. Councilor Freeman seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*

*\*(O16-17-01 is attached for review.)*

### **C. WORKSHOPS**

None

### **D. OTHER ITEMS (from Table Package)**

None

### **X. APPOINTMENTS**

#### **#13. Approve & Sign 2016-2017 Municipal Appointments**



- **The Council signed all 16/17 Appointment Papers**

#### **#14. Appointments to the School Building Committee**

- **The Council appointed Steve Thomas and John Snyder to the School Building Committee.**

#### **#15. Appointments to the High School Recreation Facility Committee**

- **The Council appointed Steve Thomas and John Snyder to the High School Rec Facility Committee.**

#### **#16. Appointments to the Public Safety Committee**

- **The Council appointed Anne Freeman and Doug Sinclair to the Public Safety Committee.**
- **The Council also appointed Jeanne Jacques and Doug Sinclair to the Economic Development Committee.**

### **XI. MANAGER STATUS REPORT:**

**Hiring a replacement deputy for the Hermon Community Policing Unit** – We are very pleased with the candidates that have applied. The Sherriff handles all interviewing. This position should be filled mid to end of August.

**Road Projects** – Klatte Road and Fuller Road are complete. Local road paving has begun. Evergreen Drive is finished. We are on the Kelly Road right now. These road projects will be complete by end of July. The Printer's Way project is nearly complete.

**Town Manager work schedule** – I have sold my home and have purchased a summer property two hours away. I will have limited work days during the month of August. I will be available by phone, and will continue to handle Council Meetings.

**Sign for the Transfer Station** – The sign design is complete. We will add the hours of operation to it.

**2017 State Valuation** – is a very important document. It will dictate our 2019 school subsidy.

**Route 2/Annis Road intersection** – There was a recent motorcycle accident at the intersection. I will forward the accident report to MDOT. When we hit a certain number of accidents we will get a traffic light there.

**Town Office** – The new deputy clerks in the Town Office are doing well. Training is going well. Donna Shorey's retirement presents a significant loss to us.



**XII. FINAL PUBLIC ITEMS OR COMMENT** (*Items Not Already on Agenda*)

**Randy Gardner** reiterated that Mr. Raymond will soon be leaving. He asked the Council to please continue to pursue positive change at the Route 2/Annis Road intersection. He told how he listens to screeching tires every night and there are accidents near every day with constant near misses. Mr. Gardner stated that while he is not sure of the solution, there has to be one.

**XIII. COUNCIL ITEMS:**

**Anne Freeman** commended Roger Raymond, stating that the town roads are better right now than she ever can remember them being.

**Doug Sinclair** stated that he hopes the Council continues to work well together, and is looking forward to the work this new Council will complete.

**Donna Ellis** told how she has been hearing many, many, many positive comments about Jackson Beach.

**Steve Thomas** thanked his fellow Councilors for their confidence in him and his ability to be Council Chair.

**XIV. EXECUTIVE SESSION:**

None

**XV. ADJOURNMENT:**

**Councilor Ellis moved to adjourn the meeting at 8:30pm. Councilor Jacques seconded the motion. With no objection the meeting was adjourned.**

**Respectfully Submitted,**

**Ruth A. Nickerson, CCM  
Town Clerk**