



**Town of Hermon**  
**Public Safety Meeting Room**  
**August 11, 2016**  
**Town Council Meeting**  
**7:00 PM**  
**MINUTES**

\*\*\* Televised live on Cable Channel 121.111 \*\*\*

Council Meetings may be viewed live online and are archived after the meeting  
has taken place – check hermon.net for link.

\*\*\*ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION\*\*\*

**I. CALL TO ORDER BY CHAIRPERSON**

Chair Thomas called the meeting to order at 7:00pm.

**II. PLEDGE OF ALLEGIANCE**

Chair Thomas led those in attendance in the Pledge of Allegiance.

**III. ROLL CALL**

**Members Present:** Anne Freeman, Donna Ellis, Steve Thomas, Doug Sinclair, Jeanne Jacques, John Snyer and Steve Watson

**Members Absent:** None

**Others Present:** Town Manager Roger Raymond, Town Clerk Ruth A. Nickerson, Bill Scott, Wendy Wiles-Scott, Donna Pulver, Public Works Director Scott Perkins, Asst. Fire Chief Eric Pelletier, Lindsey Pelletier, Darrel Cyr, Mike Simmons, Josh McPherson, Tim McCluskey and Senator G. Gratwick

**IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:**

**MINUTES. -APPROVE May 5, 2016, May 12, 2016**

**WARRANTS. -SIGN August 12, 2016**

**Councilor Sinclair moved to approve the Consent Calendar as presented. Councilor Watson seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*



**V. NEWS, PRESENTATIONS AND RECOGNITIONS**

None

**VI. PUBLIC ITEMS OR COMMENTS** (*Items Not Already on Agenda*)

None

**VII. PUBLIC HEARINGS**

None

**VIII. COMMITTEE REPORTS**

None

**IX. SCHEDULED AGENDA ITEMS**

**A. OLD BUSINESS**

**#1. Review and Consider approving 2016-2017 Council goals.**

The Town Manager offered an updated copy of the 2016-2017 Council goals to the Councilors. He told how goals #1 through #19 have not changed since previous discussions regarding the goals took place. 3 additional goals have been added to the list for 16/17. To complete the codification project. To create a facility maintenance plan. There is currently no one assigned or specifically responsible for the maintenance and upkeep of our buildings. The final goal is to seek proposals for legal services and audit services. A brief conversation took place amongst the Councilors regarding the rotation of auditors every few years. The Manager stated it is not uncommon and is indeed good business.

Chair Thomas referred to goal #3. He told how there was another accident on the hill this week. The Council and Manager discussed the safety issue at the Route #2/Annis Road intersection. They spoke of the need for a complete redesign of the intersection, and how making that happen will require putting continued pressure on MDOT.

**#2. Review and Consider approving Fire Chief Job Description.**

The Town Manger reminded the Council of the discussion that took place at the previous Council meeting regarding a working chief vs. and administrative chief. He told how he has amended the Fire Chief Job Description to include: -must be a working chief, -must be able to operate SCBA, -must be able to obtain Fire I & II certification in the first 365 days of employment. Mr. Raymond explained that this will continue to be an exempt position and wage & hour laws will need to be met. A brief discussion took place about the distance a chief can live from the station. Resident Tim McCluskey pointed out that it is would seem the chief is



responsible for scheduling, but it is vague in the job description. The Manager offered to edit that section adding language that would specify that responsibility.

**B. NEW BUSINESS**

None

**C. WORKSHOPS**

None

**D. OTHER ITEMS (from Table Package)**

None

**X. APPOINTMENTS**

None

**XI. MANAGER STATUS REPORT:**

**Elementary School Building Project** - We have been provided with a sketch of the look of the new school, and a floor plan for the recreation department. The plans include an 800 sq. ft. Senior Center. The Rec Dept. will renovate some of the old locker rooms. The Rec Program will have its own entrance that will not interfere with school. The old stage will be removed and the cafeteria will continue to be a shared space. The school has asked that this project be placed on the November ballot. We will discuss this at the next Council Meeting.

**Pre-Bid Meeting** – 5 contractors attended the Route #2 Sidewalk Pre-bid Meeting. The bids opening is August 26, 2016.

**Summer Paving** – Several roads are complete. We will be finishing up in the next couple of weeks. There are still several short sections on several roads we want pave.

**Fire Chief Position** – We have received more than 20 applications. We have 5 interviews scheduled beginning August 17. In response to Chair Thomas, the Manager stated that it could be up to a month before the new Fire Chief is on board.

**Rt #2/Annis Road** – Another accident has been reported. We will continue to be a thorn in MDOT's side.

**Superintendant of Schools** – The School Committee has advertised the Superintendant position. Mrs. Duran will retire at the end of the year. The School Committee has established a Superintendant Selection Committee and has asked for a Councilor to represent. Councilor Sinclair recommended Councilor Snyer, who agreed to serve on the Committee.



**XII. FINAL PUBLIC ITEMS OR COMMENT** (*Items Not Already on Agenda*)

None

**XIII. COUNCIL ITEMS:**

**Councilor Sinclair** asked about the health status of Deputy Parady. The Manager affirmed that there was an incident with a struggle, Deputy Parady does have an injury and he hopes to return to work soon.

**XIV. EXECUTIVE SESSION:**

None

**XV. ADJOURNMENT:**

**Councilor Sinclair** moved to adjourn the meeting at 7:45pm. **Councilor Freeman** seconded the motion. **With no objection the meeting was adjourned.**

**Respectfully Submitted,**

**Ruth A. Nickerson, CCM  
Town Clerk**