



Town of Hermon

Public Safety Meeting Room

March 23, 2017

Town Council Meeting

7:00 PM

MINUTES

***** Televised live on Cable Channel 97.2 *****

Council Meetings may be viewed live online and are archived after the meeting
has taken place – check hermon.net for link.

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON

Chair Thomas called the meeting to order at 7:00pm.

II. PLEDGE OF ALLEGIANCE

Chair Thomas led those in attendance in the Pledge of Allegiance.

III. ROLL CALL

Members Present: Anne Freeman, Donna Ellis, Steve Thomas, Doug Sinclair, Jeanne Jacques and Steve Watson

Members Absent: John Snyer

Others Present: Town Manager Howard Kroll, Rachel Grass, Finance Director, Scott Perkins, Economic Development Director, Casey Leonard, RKO-Auditor and Sgt. Pelletier

IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

MINUTES. -APPROVE



WARRANTS. –SIGN March 24, 2017

Councilor Freeman moved to approve the Consent Calendar as presented. Councilor Jacques seconded the motion. A Roll Call vote was unanimous in favor of the motion with the exception of John Snyder who was absent, vote 6-0-1.

The motion carries.

V. NEWS, PRESENTATIONS AND RECOGNITIONS

- **Presentation by Runyon, Kersteen & Ouellette**

Auditor Casey Leonard handed out presentations (see attached) with an overall summary of the Town’s financial statements. Town is in good shape financially with a healthy surplus and policies in place to ensure compliance. Auditor recommended that the Town look closer at reconciling more routinely with the School Department. Auditor and Finance Director recommended that instead of our current process that we go to a 12 month equal payment to the school so that they can reconcile their own books. Town Manager and Council agreed that is a step in the right direction. Auditor will be on site late September early October versus July due to documentation not usually ready for his or her review due to journal entries made after the FY is over. This move will help the auditor receive the documentation in a timely manner so they can complete the audit within that calendar year and give the town and school better opportunity to adjust their policies and procedures.

Council was interested in asking how typical it was for an audit to be put out to bid. Auditor Leonard responded it was solely up to the entity to do that but his firm’s reputation is extremely positive and he usually recommends that the entity look at changing partners within the firm versus the whole firm. This prevents the entity from having a new auditor come in every three years and have to learn the town all over again. Staff agreed that is the approach they would recommend. Council will consider audit RFP or asking for a new partner at the 13 April meeting.

VI. PUBLIC ITEMS OR COMMENTS (*Items Not Already on Agenda*)

None

VII. PUBLIC HEARINGS

None

VIII. COMMITTEE REPORTS

None

IX. SCHEDULED AGENDA ITEMS

A. OLD BUSINESS

- #1. Consider prohibiting all Marijuana Retail Operations within the Town.**



ACTION: Town Manager explained the process required and that he would ensure legal counsel would review all draft language that would be required to amend the Land Use Code.

Councilor Sinclair moved to approve R16-17-68. Councilor Watson seconded the motion. The motion was accepted 6-0-1 with Councilor Snyder absent.

The motion carries.

*(R16-17-68 is attached for review.)

B. NEW BUSINESS

#2. Consider renewing contract with the Bangor Humane Society.

ACTION: Town Manager explained the contract was a yearly process and is signed annually with modest increases, if any.

Councilor Freeman moved to approve R16-17-66. Councilor Watson seconded the motion. The motion was accepted 6-0-1 with Councilor Snyder absent.

The motion carries.

*(R16-17-66 is attached for review.)

#3. Consider approving an agreement with MDOT

ACTION: Town Manager explained the terms of the agreement and what it meant for the town to protect its roads from damage during construction and other vulnerable times of year.

Councilor Freeman moved to approve R16-17-67. Councilor Ellis seconded the motion. The motion was accepted 6-0-1 with Councilor Snyder absent.

The motion carries.

*(R16-17-67 is attached for review.)

C. WORKSHOPS

None

D. OTHER ITEMS (from Table Package)

None

X. APPOINTMENTS

None

XI. MANAGER STATUS REPORT: Manager thanked PW staff and Gardner Construction for their work during the last blizzard. Also thanked the Finance Department for their work on the audit.



XII. FINAL PUBLIC ITEMS OR COMMENT (*Items Not Already on Agenda*)

None

XIII. COUNCIL ITEMS:

None

XIV. EXECUTIVE SESSION:

- #4. Hold an executive session pursuant to Title 1, Section 405, and Subsection 6(A) to discuss a personnel issue.**

ACTION: Councilor Sinclair made a motion that the council go into executive session at 7:45 p.m. pursuant to Title 1, Section 405, Subsection 6(A) to discuss a personnel issue. Motion seconded by Councilor Ellis, motion passes 6-0-1 with Councilor Snyder absent.
Councilor Snyder arrives at 8:10 p.m. and enters executive session.
Councilor Jacques departs executive session at 8:55 p.m.
Councilor Sinclair make a motion to exit the executive session at 9:20 p.m. motion seconded by Councilor Snyder. Motion passes 6-0-1 with Councilor Jacques absent.

XV. ADJOURNMENT:

ACTION: Councilor Sinclair makes a motion to adjourn at 9:20 p.m., motion seconded by Councilor Freeman, motion passes 6-0-1. Councilor Jacques absent. Meeting adjourned at 9:20 p.m.