



Town of Hermon

Public Safety Building Meeting Room

June 1, 2017

Town Council Meeting

7:00 PM

MINUTES

***** Televised live on Cable Channel 121.111 *****

Council Meetings may be viewed live online and are archived after the meeting
has taken place – check hermon.net for link.

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON

Chair Thomas called the meeting to order at 7:00pm.

II. PLEDGE OF ALLEGIANCE

Chair Thomas led those in attendance in the Pledge of Allegiance.

III. ROLL CALL

Members Present: Anne Freeman, Donna Ellis, Steve Thomas, Doug Sinclair, Jeanne Jacques, John Snyer and Steve Watson

Members Absent: None

Others Present: Town Manager Howard Kroll, Town Clerk Ruth A. Nickerson, Sgt. Pelletier and Donna Pulver

IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

MINUTES. -APPROVE April 13, 2017, April 20, 2017, April 24, 2017 and April 25, 2017

WARRANTS. -SIGN June 2, 2017

Councilor Freeman moved to approve the Consent Calendar as presented. Councilor Snyer seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.



V. NEWS, PRESENTATIONS AND RECOGNITIONS

- **Update: Route #2, Klatte Rd & Annis Rd intersection.**

Chair Thomas told how several conversations took place last year regarding the Rt.#2/Klatte/Annis Road intersection due to the significant number of accidents that have taken place there. We have repainted the lines and stripes and have placed a flashing stop sign on Annis Road in attempt to make drivers aware. Sgt. Pelletier stated that he is hoping new lines will be painted now that is the season to do so. The Sargent told how his department has conducted thirteen details at the top of the hill. Additionally, the new electronic message board had been placed on the hill as a reminder to be aware. There has only been one accident at this location so far in 2017. Councilor Sinclair pointed out that removing the shrubbery and keeping the snow banks back have made a significant difference. Manager Kroll affirmed that MDOT has recognized that this is a dangerous intersection and has approved it a current engineering project that should be complete this summer.

VI. PUBLIC ITEMS OR COMMENTS (*Items Not Already on Agenda*)

None

VII. PUBLIC HEARINGS

None

VIII. COMMITTEE REPORTS

None

IX. SCHEDULED AGENDA ITEMS

A. OLD BUSINESS

None

B. NEW BUSINESS

#1. **Consider authorization of payment for replacement pumps for Town Office septic.**

Manager Kroll told how the two pumps that operate the sewer system here at the Town Office are failing. It would not be prudent to wait for the pumps to completely break. Nichols Plumbing has offered to do this preventative maintenance for the Town for \$1,750. In response to Chair Thomas, the Manager stated that we have had significant trouble with the sewer over the past 5 years.

Councilor Sinclair moved to approve FR16-17-60. Councilor Snyder seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

***(FR16-17-60 is attached for review.)**



#2. Consider authorizing purchase of an archiving server

The Town Manager told how the purchase of an archive server was previously approved and is one of the Council Goals for the current fiscal year. This project was put out to bid. Two bids were received. One of those bids came from an employee which per policy we cannot accept. Hence, he recommended acceptance of the remaining bid. This is a cost sharing project with the school. The Town's cost will be \$4,500. The purchase of this server will double our storage capacity of terabytes.

Councilor Watson moved to approve FR16-17-61. Councilor Snyer seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

***(FR16-17-61 is attached for review.)**

#3. Consider approving funds for safety repairs to the baseball field.

Manager Kroll explained the safety repairs to the baseball field were previously planned and budgeted for, and requested authorization to expend the funds for the scheduled repair work.

Councilor Jacques moved to approve FR16-17-62. Councilor Snyer seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

***(FR16-17-62 is attached for review.)**

#4. Consider approving the naming of a private drive.

Residents at 2190 Union Street submitted a request to name their private drive *Comfort Living Lane*. The Code Enforcement Office and the USPS have approved the request.

Councilor Freeman moved to approve R16-17-76. Councilor Snyer seconded the motion. The motion was accepted without doubt.

The motion carries.

***(R16-17-76 is attached for review.)**

#5. Consider waiving fees for Elementary School Construction project.

Manager Kroll informed the Council that we will waive local fees for the Elementary School construction project. Those fees include the site plan fee and the building permit fees. This does not include any plumbing permit fees.

Councilor Snyer moved to approve R16-17-77. Councilor Freeman seconded the motion. The motion was accepted without doubt.

The motion carries.

***(R16-7-77 is attached for review.)**



#6. Consider amending the Personnel Policy.

The Town Manager spoke regarding the recommended changes to the Personnel Policy. Those changes include Section 4 - overtime policy, Section 5 - holiday pay, Section 6 – vacation, Section 8 – bereavement leave, and Appendix B – health benefits. The Council participated in discussion regarding each section.

Councilor Jacques moved to table amending the Personnel Policy until a meeting at a later date. Councilor Freeman seconded the motion. The motion was accepted without doubt.
The motion carries.

C. WORKSHOPS

#7. Consider the introduction of a Marijuana Retail Ordinance.

Manager Kroll referred to the draft Ordinance provided in the Council packet, stating that this should be a stand alone ordinance rather than simply part of the Land Use Ordinance. The Ordinance would prohibit anything at all to do with retail marijuana in the Town of Hermon, essentially making Hermon a “Dry Town.” The Council agreed that a Public Hearing should be scheduled so that they may consider adopting the *Marijuana Retail Ordinance*.

Councilor Jacques moved to approve R16-17-79. Councilor Snyder seconded the motion. The motion was accepted without doubt.

The motion carries.

***(R16-17-79 is attached for review.)**

D. OTHER ITEMS (from Table Package)

Councilor Watson moved to consider items in the Table Packet. Councilor Snyder seconded the motion. The motion was accepted without doubt.

The motion carries.

#8. Consider authorizing the payment of \$1200 for additional drainage work at the Route #2 sidewalk project.

Manager Kroll informed the Council that there is a catch basin that is outside of the scope of the project but directly affecting the south side of the project. The catch basin needs to be made flush with the pavement, yielding better drainage. Now is the best time to deal with it since the Contractor is on site.

Councilor Jacques moved to approve FR16-17-63. Councilor Snyder seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

***(FR16-17-63 is attached for review.)**



X. APPOINTMENTS

None

XI. MANAGER STATUS REPORT:

Annette Merrithew is retiring. Tomorrow is her last day. Annette is a blessing. She always treats everyone well. The Town of Hermon has been extremely fortunate to have someone of her caliber on its staff for so many years. Josh Berry will be replacing her. He has big shoes to fill. We will miss Annette.

Memorial Day - Dealing with the Cemeteries has been challenging. I have met with the contractor. We have received interest from the community in establishing a Cemetery Committee. I would be pleased to receive your input regarding having such a committee.

XII. FINAL PUBLIC ITEMS OR COMMENT (*Items Not Already on Agenda*)

None

XIII. COUNCIL ITEMS:

Councilor Freeman asked if the new speed sign has been out. Sgt. Pelletier stated that it was on Partridge Lane for two weeks and is currently on Silas Warren Drive. He also affirmed that if there is no speed limit sign, the speed limit is 25mph in residential areas and 45mph in all other areas.

Councilor Sinclair asked if the sidewalk seemed narrow to anyone besides himself. Manager Kroll responded, stating that the sidewalk is a standard dimension.

XIV. EXECUTIVE SESSION:

None

XV. ADJOURNMENT:

Councilor Jacques moved to adjourn the meeting at 8:12pm. **Councilor Ellis** seconded the motion. **With no objection the meeting was adjourned.**

Respectfully Submitted,

**Ruth A. Nickerson, CCM
Town Clerk**