



**Town of Hermon**  
**Town Council Meeting**  
**Public Safety Meeting Room**  
**July 27, 2017 - 7:00 PM**  
**MINUTES**

Council Meetings may be viewed live online and are archived after the meeting has taken place – check hermon.net for link.

\*\*\*ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION\*\*\*

**I. CALL TO ORDER BY CHAIRPERSON**

Chair Thomas called the meeting to order at 7:00pm.

**II. PLEDGE OF ALLEGIANCE**

Chair Thomas led those in attendance in the Pledge of Allegiance.

**III. ROLL CALL**

**Members Present:** Steve Thomas, Doug Sinclair, Jeanne Jacques, John Snyder, Steve Watson, Donna Ellis and Timothy McCluskey

**Members Absent:** None

**Others Present:** Town Manager Howard Kroll, Town Clerk Ruth A. Nickerson, Scott Perkins, Byron Ogden, Randy Bragg and Donna Pulver

**IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:**

MINUTES. -APPROVE May 18, 2017

WARRANTS. -SIGN July 27, 2017

**Councilor Jacques moved to approve the Consent Calendar as presented. Councilor Ellis seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*



**V. NEWS, PRESENTATIONS AND RECOGNITIONS**

**Randy Bragg of** Carpenter Associate’s spoke to the Council regarding time sensitive decisions that must be made with regard to the Elementary School Construction Project. He explained that access to the work zone will be through an existing classroom. \$50,000 is needed to prepare that classroom and this work needs to be complete before school begins. Rooms 14 & 16 are where the new educational wing will be connected.

**VI. PUBLIC ITEMS OR COMMENTS** (*Items Not Already on Agenda*)

None

**VII. PUBLIC HEARINGS**

**#1. Hold Public Hearing – Concourse Gathering Permit – Penobscot Snowmobile Club**

Manager Kroll reminded the Council that at the last meeting this Concourse Gathering Permit was discussed and this public hearing scheduled. Since then he has received no comments from the public. He affirmed that the Club has done their due diligence with regard to preparing for this event.

Chair Thomas opened the Public Hearing at 7:06pm. He opened the floor for any comments regarding the Concourse Gathering Permit request. There were none. The public hearing closed at 7:07pm.

**VIII. COMMITTEE REPORTS**

None

**IX. SCHEDULED AGENDA ITEMS**

**A. OLD BUSINESS**

**#2. Consider approving Concourse Gathering Permit – Penobscot Snowmobile Club**

No discussion.

**Councilor Snyder moved to approve the Concourse Gathering Permit Application submitted by the Penobscot Snowmobile Club. Councilor Watson seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*

**#3. Consider authorizing payment of Engineering Service Invoice – Rec Department Construction**



Manager Kroll clarified that this is payment #2 of 4 payments for the design portion and engineering portion of the new Recreation Center.

**Councilor Sinclair moved to approve FR17-18-03. Councilor Watson seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*

**\*(FR17-18-03 is attached for review.)**

**#4. Consider authorizing payment of Engineering Service Invoice – Elementary School Construction**

Manager Kroll clarified that this is payment #2 of 4 payments for the design and engineering portion of the new educational wing at the Patricia A Duran Elementary School.

**Councilor Sinclair moved to approve FR17-18-04. Councilor Watson seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*

**\*(FR17-18-04 is attached for review.)**

**B. NEW BUSINESS**

**#5. Consider authorizing Sewer Reserve Account Expenditure**

Economic and Community Development Director Scott Perkins informed the Council of the need for a sewer connection to cross Odlin Road. A current business owner has expanded their business and has invested in infrastructure improvements. This is a project that will require boring underneath the road as was previously done on Hammond Street. Mr. Perkins told how due to the size of the project we will not go out to bid. ETTI and Gardner Construction have been hired to perform the same work they did on Hammond Street. He then explained this is possible because the rules that govern the use of funds in the Sewer Reserve Account are not the same as the other Reserve Account Rules.

**Councilor Sinclair moved to approve FR17-18-05. Councilor Snyder seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*

**\*(FR17-18-05 is attached for review.)**

**C. WORKSHOPS**

**#6. Review and Discuss proposed Sewer Ordinance.**

Manager Kroll told how the current Sewer Ordinance is near 20 years old and does not reflect current issues we are faced with, especially the collection of fees. He asked the Council to review the proposed Ordinance. The Town Manager affirmed that currently there are 240 sewer customers. Per the existing agreement, the Town of Hermon must pay any bill Bangor is unable to collect after 60 days. The



Manager then informed the Council he is looking for their advice on how to proceed. Steve Thomas stated that he has read the proposed ordinance and believes it would be a good idea for the Economic Development Committee to review. There is a lot more detail to consider than just collection of funds. The Manager also mentioned the fact that currently we do not have the ability to inspect and enforce. The Manager also stated that he would prefer to do this right, rather than be in a hurry.

**Councilor Watson moved to table this discussion until August 10, 2017. Councilor Jacques seconded the motion. The motion was accepted without doubt.**

*The motion carries.*

**Councilor Jacques moved to consider the Table Packet. Councilor Ellis seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*

#### **D. OTHER ITEMS (from Table Package)**

**#7. Consider Authorization of reserve expenditure for Elementary School Construction Project. \$50,000.00**

Manager Kroll requested authorization from the Council to pay invoices #3 and #4 of the preparation services telling how this will allow interior work for access to the new wing to begin.

**Councilor Watson moved to approve FR17-18-06. Councilor Jacques seconded the motion. A Roll Call vote was unanimous in favor of the motion.**

*The motion carries.*

*\*(FR17-18-06 is attached for review.)*

**#8. Consider Authorization of reserve expenditure for Elementary School Construction Project. \$455,183.00**

The Town Manager told how \$455,183 is being requested to begin earthwork, foundation and concrete work and to begin the building enclosure. This is to avoid additional cost and work and an attempt at getting the project started as soon as possible. Councilor Snyder asked Randy Bragg of Carpenter Associates when they would be receiving bids for this work. In response to Councilor Thomas, Mr. Bragg stated that this figure was quoted by Dunbar & Brawn and does include drainage and the traffic flow piece of the project. Manager Kroll recommended that a presentation take place at the next Council Meeting in order to catch the Council up on the goings on of the entire project.

**Councilor Snyder moved to table this agenda item #8 and until August 10, 2017. Councilor Ellis seconded the motion. The motion was accepted without doubt.**

*The motion carries.*



**#9. Consider Approval of *Notice to Proceed* for Elementary School Construction Project.**

The Town Manager affirmed that approving a *Notice to Proceed* does not mean acceptance of any price submitted by the contractor. It does however give the contractor authorization to proceed toward a guaranteed maximum price or 100% completion of the project.

**Councilor Jacques moved to approve R17-18-07. Councilor Snyder seconded the motion. The motion was accepted without doubt.**

*The motion carries.*

**\*(R17-18-07 is attached for review.)**

**X. APPOINTMENTS**

None

**XI. MANAGER STATUS REPORT:**

**Newburgh Road** is coming together. Lane Construction is doing a good job. Thank you to Scott and Ralph for all they have contributed, making sure this project is a success.

**Coldbrook Road** will be closed on July 31 and August 1. We have coordinated with the railroad. A public informational meeting was held on Monday. No one attended.

**Purchase of a new dump truck** was approved at the Annual Town Meeting. I would like to establish a committee to review the needs of the Public Works Department with two or three Councilors sitting on the committee. We have a \$100,000 budget and the reality we will not be able to buy brand new.

**Recycling Committee** has been a Council goal. There are currently 5 citizens who have approached me and want to serve on the committee. We should begin meeting and reviewing options.

**Summer Sizzler** is next weekend. The car show will take place that day as well. Michelle has worked very hard to make this a success.

**Paving** is continuously taking place around town. Thank you to the Fuller Road citizens who have been patient with driveway entrances.

**XII. FINAL PUBLIC ITEMS OR COMMENT (*Items Not Already on Agenda*)**

None



**XIII. COUNCIL ITEMS:**

**Councilor Sinclair** asked Scott Perkins if Lane could put a ramp or some binder on the Newburgh Road bridge under the trestle. There is an extremely rough bump there.

**XIV. EXECUTIVE SESSION:**

None

**XV. ADJOURNMENT:**

**Councilor Jacques** moved to adjourn the meeting at 7:51pm. **Councilor Ellis** seconded the motion. With no objection the meeting was adjourned.

**Respectfully Submitted,**

**Ruth A. Nickerson, CCM**  
**Town Clerk**