



Town of Hermon

Public Safety Meeting Room

September 7, 2017

Town Council Meeting

7:00 PM

MINUTES

Council Meetings may be viewed live online and are archived after the meeting has taken place – check hermon.net for link.

ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION

I. CALL TO ORDER BY CHAIRPERSON

Chair Thomas called the meeting to order at 7:00pm.

II. PLEDGE OF ALLEGIANCE

Chair Thomas led those in attendance in the Pledge of Allegiance.

III. ROLL CALL

Members Present: Steve Thomas, Doug Sinclair, Jeanne Jacques, John Snyder, Steve Watson, Donna Ellis and Tim McCluskey

Members Absent: None

Others Present: Town Manager Howard Kroll, Town Clerk Ruth A. Nickerson, Public Works Director Ralph Shaw and residents Donna Pulver, Stacy Richardson, Lucas Richardson and Carolyn Ayer

IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

MINUTES. -APPROVE June 29, 2017, July 13, 2017 July 27, 2017

WARRANTS. -SIGN September 8, 2017

Councilor Jacques moved to approve the Consent Calendar as presented. Councilor Snyder seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

V. NEWS, PRESENTATIONS AND RECOGNITIONS

None



VI. PUBLIC ITEMS OR COMMENTS (*Items Not Already on Agenda*)

None

VII. PUBLIC HEARINGS

None

VIII. COMMITTEE REPORTS

None

IX. SCHEDULED AGENDA ITEMS

A. OLD BUSINESS

#1. Consider authorizing purchase of new truck for Public Works.

The Town Manager told how \$100,000 was included in the Capital Improvement Plan for the purchase of a new truck for Public Works. Additionally, \$77,000 was approved at the Annual Town Meeting for designation to the Public Works Facility and Equipment Reserve. There are also funds available in the Undesignated Fund Balance.

He informed the Council that Public Works Director Ralph Shaw has done his due diligence researching the right truck. He has checked on, sampled and reviewed 5 to 10 different trucks. Tonight we are asking the Council to review the quotes we have received. The used vehicles that have been looked at were not met with support and the impression received from the 'Committee' is to purchase new.

Discussion took place regarding the values of the vehicles we have purchased in the past vs. if we had purchased new at the time. The Manager affirmed that in order to put us on a good replacement schedule for the department, the first *new* purchase will be the hardest. The Council talked about the size of the truck we need and its specific purpose, which includes plowing/sanding in the winter and summer work that includes ditching and culvert replacement amongst other things. Shaw told how the bigger truck will allow for better pushback of the snow banks and will make for fewer in trips hauling gravel in the summer. The conversation was based around whether we purchase a Western Star or a Freightliner and the difference between the two. The Council expressed their concern that the big truck is too big to maneuver in our housing developments. The Council did agree that purchasing a new truck rather than a used one is the intent.

The Town Manager asked the Public Works Director if he would be able to create a more detailed cost comparison with a solid purchase price before the next Council Meeting. He agreed. Councilor Sinclair noted that future discussion should also include maintenance costs.

The Council agreed to table this agenda item until the next Council Meeting.



#2. Consider authorizing street light installation

Conversation continues regarding the need to install street lights at certain intersections. Councilor Sinclair asked why street light installation isn't the responsibility of the developer. Councilor Snyder asked why there are several street lights in the subdivision he resides at, yet here there are none.

The Town Manger affirmed that cost figures will be available at the next Council Meeting.

The Council agreed to table this agenda item until the next Council Meeting.

B. NEW BUSINESS

#3. Consider scheduling Public Hearing – General Assistance Ordinance 17/18

Manager Kroll explained that DHHS requires the town to annually update the General Assistance Ordinance. A Public Hearing is required before any ordinance can be adopted.

Councilor Jacques moved to approve R17-18-12. Councilor Ellis seconded the motion. The motion was accepted without doubt.

The motion carries.

**(R17-18-12 is attached for review.)*

C. WORKSHOPS

None

D. OTHER ITEMS (from Table Package)

None

X. APPOINTMENTS

#4. Consider Board of Assessment Review appointment

The Town Manager reported that a Citizen Involvement Form was received from a Hermon resident, expressing an interest in being a member of the Board of Assessment Review. This individual is a great fit for this board as he is in fact an Attorney, meeting one of the established standards for a member of that board. The Manager recommended the Council appoint Zachary Brandmeir to serve on this board.

Councilor Sinclair moved to approve R17-18-13. Councilor Jacques seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

**(R17-18-13 is attached for review.)*



XI. MANAGER STATUS REPORT:

Michelle Thayer has resigned from her position as Director of Parks and Recreation. I have received over 10 resumes and have interviewed 3 candidates. Michelle will be very hard to replace. This is a very unique position. However, I am confident we will find the right person.

Trucks are gearing up for winter; snow is right around the corner.

Auditor will be here soon to begin the 2016/2017 audit.

Hermon Hawks will hold their first home football game of the season tomorrow night.

XII. FINAL PUBLIC ITEMS OR COMMENT (*Items Not Already on Agenda*)

None

XIII. COUNCIL ITEMS:

Councilor Sinclair asked if we are going to finish the hot top on ColdBrook Road. Manager said, “Yes.” Sinclair then asked if we could address and fix the driveway aprons on Billings Road that result in ice in the roadways every winter. The Manager said he would look at them.

Councilor Jacques stated her frustration with Eaton Paving and recommended we do not use them again in the future. The Manager affirmed that working with EP has been very challenging and that Public Works has spent considerable hours overseeing.

Ms. Jacques then informed the Council that she wants to see what we have to do to the bathrooms at the Elementary School fixed.

Councilor Thomas announced that 2017-2018 Council goals will be on the next meeting Agenda. He asked the Council to please be thinking about goals they would like to include.

XIV. EXECUTIVE SESSION:

None

XV. ADJOURNMENT:

Councilor Jacques moved to adjourn the meeting at 8:40pm. **Councilor Sinclair** seconded the motion. With no objection, **Chair Thomas** adjourned the meeting.

Respectfully Submitted,



Ruth A. Nickerson, CCM
Town Clerk