



**Town of Hermon
Public Safety Meeting Room**

October 19, 2017

Town Council Meeting

MINUTES

IMMEDIATELY FOLLOWING SPECIAL TOWN MEETING @ 7:00PM

Council Meetings may be viewed live online and are archived after the meeting has taken place – check hermon.net for link.

ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION

I. CALL TO ORDER BY CHAIRPERSON

Chair Thomas called the meeting to order at 7:05 pm.

II. PLEDGE OF ALLEGIANCE

Chair Thomas led those in attendance in the Pledge of Allegiance.

III. ROLL CALL

Members Present: Steve Thomas, Doug Sinclair, Jeanne Jacques, John Snyder, Steve Watson, Donna Ellis and Tim McCluskey

Members Absent: Jeanne Jacques

Others Present: Josh Berry, Donna Pulver Tony Reynolds Scott Perkins and Ryan Conley

IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

WARRANTS. –SIGN October 19, 2017

RESOLVES. –SIGN R17-18-19

QUIT CLAIM –SIGN M/L 023-040-000

Councilor Sinclair moved to approve the Consent Calendar as presented. Councilor Snyder seconded the motion. A Roll Call resulted in 6 Yeas, Councilor Jacques absent.

The motion carries.



V. NEWS, PRESENTATIONS AND RECOGNITIONS

None

VI. PUBLIC ITEMS OR COMMENTS (*Items Not Already on Agenda*)

None

VII. PUBLIC HEARINGS

#1. Hold Public Hearing – Morgan Hill Event Center Liquor License

Chair Thomas asked the Manager to comment on Morgan Hill’s Liquor License application before opening the public hearing. Manager Kroll told how he had received no comment for or against approval of the License. Additionally, law enforcement has not reported any outstanding activities of concern at the Center.

Chair Thomas opened the Public Hearing at 7:09pm.

The Chair asked for comment from anyone in attendance regarding the application submitted. Councilor McCluskey told how he feels the fees for a liquor license are outrageous. Chair Thomas stated that the questions on the application are very interesting. There were no other comments.

Chair Thomas closed the Public Hearing at 7:10pm.

VIII. COMMITTEE REPORTS

None

IX. SCHEDULED AGENDA ITEMS

A. OLD BUSINESS

#2. Consider approving Morgan Hill Event Center Liquor License Application.

Councilor McCluskey moved to approve R17-18-20. Councilor Sinclair seconded the motion. A Roll Call vote resulted in 6 Yeas with Councilor Jacques absent.

The motion carries.

**(R17-18-20 is attached for review.)*

#3. Consider approving 2017/2018 Council Goals.



Manager Kroll spoke with the Council regarding the suggested goals, asking for suggestions and feedback. Councilor Sinclair offered to add some goals. First he suggested that we charge for services when one of our fire trucks is dispatched to an accident scene. He then told how we should decorate the light poles for the holidays. Director of Economic and Community Development Scott Perkins stated that there are monies available to do so. Sinclair then added that we should consider beautifying our industrial park entrances. Manager Kroll reminded the Council that we did in fact lose a sizeable amount of excise tax, so spending needs to be conservative. The Manager informed the Council that he would like to include a salary survey of all positions, telling how there are spots where we are under market which makes it difficult to recruit. He told how this should be done annually and how salaries should be based on the fair market vs. emotion. Chair Thomas asked that the goals be prioritized with the Revaluation at the top and Sewer Ordinance second. Manager Kroll added that he would like to see the School Committee and the Council meet together at least quarterly. School Committee Member Tony Reynolds stated that the School Committee is available and would love to meet with the Council whenever they would like. Councilor McCluskey spoke regarding the existing standing Recreation Committee, asking that we speak with those members before we try to establish something new. Chair Thomas asked that the Council consider developing new revenue goals. Conversation took place about the playground: who's responsible for it and how we could raise money to improve it. The Hermon Business Loan Program was discussed briefly as well. In response to Chair Thomas, the Manager told how GIS would improve transparency and availability with regard to parcel records in town. Responding to Councilors Snyder and McCluskey, Scott Perkins told how we must keep talking about how we will get water to the village someday. The sewers at the schools are failing, and we have discovered that bringing water and sewer to the village can be done separately and in increments. The Chair concluded the conversation by reviewing the additional goals suggested including the prioritization of safety goals. He asked that this agenda item be tabled until the next Council Meeting when a clean, prioritized goal list can be presented.

Councilor Sinclair moved to table this item until 11/2/2017. Councilor Snyder seconded the motion. The motion was accepted without doubt.

The motion carries.

B. NEW BUSINESS

#4. Consider setting tax mill rate and tax due date for 2017/2018.

Manager Kroll informed the Council that the mill rate for 2017/2018 should be set at 12.20 mills. The Council agreed that April 1st should be when taxes are due. Interest will begin accrue on April 2nd at a rate of 7%.

Councilor Watson moved to approve R17-18-22. Councilor Ellis seconded the motion. A Roll Call vote resulted in 6 Yeas with Councilor Jacques absent.

The motion carries.

***(R17-18-22 is attached for review.**



#5. Consider approval of 2018/2019 real estate tax prepayments.

The Council agreed to approve and accept prepayments of 2018/2019 real estate taxes.

Councilor Snyder moved to approve R17-18-23. Councilor Sinclair seconded the motion. The motion was accepted without doubt.

The motion carries.

*(R17-18-23 is attached for review.)

#6. Consider option to sell Municipal Interest in PERC.

Manager Kroll spoke regarding the agreement PERC and the MRC have come up with. He affirmed that this is not related to the allocation of tip fees. After responding to Chair Thomas' questions, the Manager stated that he would feel more comfortable with a written recommendation.

Councilor Sinclair moved to table this item until 11/2/2017. Councilor Snyder seconded the motion. The motion was accepted without doubt.

The motion carries.

#7. Consider authorizing payment of Invoice # 4 - Elementary School Construction Project.

Manager Kroll affirmed that the first payment for construction is due. All other payments have been for design and engineering. In response to Councilor Sinclair, Kroll stated that the cost for the ledge was less than \$50,000. The Manager also informed the Council that they will be approached by the Superintendent of Schools regarding a flooring change; they have decided they want ceramic floors in the foyers and hallways. Chair Thomas stated that he thinks it more important to address the roof. A brief conversation took place regarding the invoice received. The Chair asked that in the future all invoices be reviewed by the finance director before being presented to the Council for approval.

Councilor Sinclair moved to approve FR17-18-25. Councilor Watson seconded the motion. A Roll Call vote resulted in 6 Yeas with Councilor Jacques absent.

The motion carries.

*(FR17-18-25 is attached for review.)

#8. Consider authorizing the purchase of electrical services at the Transfer Station.

The Manager requested the Council authorize the installation of electricity at the Transfer Station. This includes a pole, an electrical panel, wiring and lighting. This will make it possible to heat and light the attendant's stations while providing for future infrastructure at the Transfer Station.



Councilor Sinclair moved to approve FR17-18-26. Councilor Snyder seconded the motion. A Roll Call vote resulted in 6 Yeas with Councilor Jacques absent.

The motion carries.

***(FR17-18-26 is attached for review.)**

#9. Consider authorizing funds for completion of the Route #2 project.

The Town Manager stated that it is time to finalize this project. This will require Gardner Construction to fix two driveways, a light pole and a drainage issues at a cost of \$10, 645.00.

Councilor Watson moved to approve FR17-18-27. Councilor Sinclair seconded the motion. A Roll Call vote resulted in 6 Yeas with Councilor Jacques absent.

The motion carries.

***(FR17-18-27 is attached for review.)**

#10. Consider authorizing funds for paving of the sand/salt shed floor.

Manager Kroll told how the floor in the sand/salt shed is deteriorating. Witham's Paving is available to do the work. He asked the Council to authorize this project.

Councilor Sinclair moved to approve FR17-18-28. Councilor Watson seconded the motion. A Roll Call vote resulted in 6 Yeas with Councilor Jacques absent.

The motion carries.

***(FR17-18-28 is attached for review.)**

#11. Consider authorizing expenditure at Jackson Beach.

The Manager requested authorization to install a pole with electricity and a security camera at Jackson's Beach. In response to Chair Thomas, Mr. Perkins stated that there will be 2 cameras plus a god.

Councilor Sinclair moved to approve FR17-18-29. Councilor Snyder seconded the motion. A Roll Call vote resulted in 6 Yeas with Councilor Jacques absent.

The motion carries.

***(FR17-18-29 is attached for review.)**

#12. Consider authorizing expenditure from Highway Improvement Reserve Account.

The pond at the corner of Balsam Drive and Fuller Road was installed wrong. The original installation design was not followed. As a result it is draining onto an adjacent property and the property owner is not happy with the damage it has caused.

Councilor Sinclair moved to approve FR17-18-30. Councilor Watson seconded the motion. A Roll Call vote resulted in 6 Yeas with Councilor Jacques absent.

The motion carries.

***(FR17-18-30 is attached for review.)**



#13. Consider authorizing expenditure from TIF Revenue Account.

The Council was asked to authorize the continuation of marketing with WABI. This will allow us to help subsidize advertising for businesses that are not national chains. We have been approached by Danforth's Down Home Market, who wants to participate. We will obtain new footage to include the new streetlights

Councilor Sinclair moved to approve FR17-18-31. Councilor Snyder seconded the motion. A Roll Call vote was resulted in 6 Yeas with Councilor Jacques absent.

The motion carries.

C. WORKSHOPS

None

D. OTHER ITEMS (from Table Package)

None

X. APPOINTMENTS

None

XI. MANAGER STATUS REPORT:

Parks & Rec Director

XII. FINAL PUBLIC ITEMS OR COMMENT (Items Not Already on Agenda)

None

XIII. COUNCIL ITEMS:

Councilor McCluskey

XIV. EXECUTIVE SESSION:

#14. Consider holding an Executive Session to discuss a personnel matter per 1 M.R.S.A. § 405(6)(A)

Councilor Watson moved to go into Executive Session to discuss a personnel matter per 1 M.R.S.A. § 405(6)(A). Councilor Sinclair seconded the motion. A Roll Call vote resulted in 6 Yeas with Councilor Jacques absent.

The motion carries.



The Council entered Executive Session at 8:40pm.

Councilor Watson moved to return to Regular Session at 9:18pm with no action to take. Councilor Sinclair seconded the motion. A Roll Call vote resulted in 6 Yeas with Councilor Jacques absent.

The motion carries.

XV. ADJOURNMENT:

Councilor Watson moved to adjourn the meeting at 9:18pm. Councilor Sinclair seconded the motion. With no objection Chair Thomas adjourned the meeting.

Respectfully Submitted,

**Ruth A. Nickerson, CCM
Town Clerk**