



Town of Hermon

Public Safety Meeting Room

February 22, 2018

~ continued ~

February 27, 2018

Town Council Meeting

7:00 PM

MINUTES

Council Meetings may be viewed live online and are archived after the meeting has taken place – check hermon.net for link.

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

Tonight's meeting began late. The staff that operates the AV/Broadcasting equipment was not present. Hence, we were unable to record the meeting as legally required. This evening's agenda includes making decisions about the 2018-2019 Capital Improvement Plan. Chair Thomas did open the meeting and a few agenda articles were addressed. However, the Council agreed to table the remainder of the meeting until Tuesday, February 27, 2018 at 7:00pm. These minutes reflect one meeting that took place in two parts; 02/22/2018 & 02/27/2018. ~RN

I. CALL TO ORDER BY CHAIRPERSON

Chair Thomas opened the meeting on Thursday, February 22, 2018 at 7:20pm.

II. PLEDGE OF ALLEGIANCE

Chair Thomas led those in attendance in the Pledge of Allegiance.

III. ROLL CALL - 02/22/2018

Members Present: Steve Thomas, Doug Sinclair, Jeanne Jacques, John Snyder, Steve Watson, Donna Ellis and Tim McCluskey

Members Absent: None

Others Present: Town Manager Howard Kroll, Town Clerk Ruth A. Nickerson, Superintendent Gary Gonyar, Billy Sanborn, Tony Reynolds, Eric Pelletier, Chandler Corriveau, Byron Ouellette, Sherman Mason, Darrell Cyr, Sgt. Pelletier and Ralph Shaw

ROLL CALL - 02/27/2018



Members Present: Steve Thomas, Doug Sinclair, Jeanne Jacques, John Snyder, Steve Watson and Donna Ellis

Members Absent: Timothy McCluskey

Others Present: Town Manager Howard Kroll, Town Clerk Ruth A. Nickerson, Billy Sanborn, Fire Chief Frank Roma, Cody Sullivan, Eric Pelletier, Sgt. Pelletier, Ralph Shaw and Scott Perkins

IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

MINUTES. -APPROVE February 1, 2018 and February 8, 2018

WARRANTS. -SIGN February 22, 2018

Councilor Jacques moved to approve the Consent Calendar as presented. Councilor Snyder seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

V. NEWS, PRESENTATIONS AND RECOGNITIONS

None

VI. PUBLIC ITEMS OR COMMENTS (Items Not Already on Agenda)

None

VII. PUBLIC HEARINGS

None

VIII. COMMITTEE REPORTS

None

IX. SCHEDULED AGENDA ITEMS

A. OLD BUSINESS

#1. Consider authorizing payment of invoice #10 – Elementary School Construction Project

The Town Manager requested authorization from the Council to pay invoice #10 in the amount of \$224,172.21 for the Elementary School Construction Project.

Councilor Jacques moved to approve FR17-18-56. Councilor Watson seconded the motion. A Roll Call vote resulted in 6 Yeas; McCluskey absent.

The motion carries.

***(FR17-18-56 is attached for review.)**



**#2. Consider authorizing a change order – Elementary School Construction Project
TABLED from 8 FEB 2018 meeting**

Manager Kroll explained a change order request has been submitted for the construction project taking place at the Patricia A. Duran Elementary School. 30 cubic yards of ledge need to be removed in order to construct appropriate drainage and catch basins in the parking lot. It was also stated that there is still more ledge out front that will be need to be removed, hence another change order regarding ledge can be expected.

Councilor Jacques asked if there is any reason why we can't use funds from the School Repair Reserve - HERM 07 rather than from the School Construction Reserve - HERM 21 since there is at least \$50,000 in HERM 07. Councilor Snyder responded by stating that it would not be right for the Council to use or deplete funds without meeting with the School Committee to discuss it. He added that this is part of the School Construction Project and should be funded the same as the rest of the construction. If in fact we were discussing a repair, maybe HERM 07 would be appropriate. Councilor Jacques agreed.

Councilor Watson moved to approve FR17-18-57. Councilor Snyder seconded the motion. A Roll Call vote resulted in 6 Yeas; McCluskey absent.

The motion carries.

***(FR17-18-57 is attached for review.)**

**#3 Consider authorizing a change order – Elementary School Construction Project
TABLED from 8 FEB 2018 meeting**

The Town Manager moved on to the next change order request. The lobby at the Elementary School will be rebuilt as part of the Construction Project. We have been asked to approve a request to purchase tile that will match with the remaining floors including the foyer. Mr. Kroll told how the lobby is in fact a shared space because it is used extensively by the Recreation Department. Councilor Snyder affirmed that when the Rec Center was part of the project the intent was to have the Rec Department fund the remodel of the lobby bathrooms as well as share in the cost of the lobby. In response Councilor Jacques asked if this change order could be funded from the Rec Facility Repair Reserve – HERM 09 rather than from the School Construction Reserve – HERM21. The Town Manager agreed this was appropriate.

Councilor Jacques moved to approve FR17-18-58. Councilor Snyder seconded the motion. A Roll Call vote resulted in 6 Yeas; McCluskey absent.

The motion carries.

***(FR17-18-58 is attached for review.)**

#4. RECONSIDER and AMEND R-17-18-44 approving tax abatement – Map/Lot 025-118-000



The Town Manager explained that when this was presented and approved at the last meeting, the resolve stated the wrong year. He asked the Council to reapprove an amended resolve stating the year 2014 rather than 2017.

Councilor Jacques moved to amend R17-18-44. Councilor Snyder seconded the motion. A Roll Call vote resulted in 4 Yeas; McCluskey absent, Sinclair and Ellis recused.

The motion carries.

***(R17-18-44 is attached for review.)**

#5. Consider approving the FY2019 CIP

The Council discussed at length the Fire Department Equipment Reserve and the Public Works Facility Reserve. The Council agreed that we must continue to fund reserves in order to make large purchases in the future. Tonight's approval does not include the School Department's Capital Improvement Plan. The Manager reminded the Council that this will require a second approval at the Annual Town Meeting.

Councilor Jacques moved to approve R17-18-45. Councilor Watson seconded the motion. A Roll Call vote resulted in 6 Yeas; McCluskey absent.

The motion carries.

***(R17-18-45 is attached for review.)**

B. NEW BUSINESS

#6. Consider approving an agreement with MDOT regarding a project on Union St/Route 222

The Manager explained that MDOT has a planned project for Union Street. They have requested a permit to travel our roads with their weighted equipment.

Councilor Jacques moved to approve R17-18-46. Councilor Snyder seconded the motion. The motion was accepted without doubt.

The motion carries.

***(R17-18-46 is attached for review.)**

#7. Consider approving an agreement with MDOT regarding a project on Coldbrook Road

The Manager explained that MDOT has a planned project for Coldbrook Road. They have requested a permit to travel our roads with their weighted equipment.

Councilor Jacques moved to approve R17-18-47. Councilor Ellis seconded the motion. The motion was accepted without doubt.

The motion carries.

***(R17-18-47 is attached for review.)**



#8. Consider purchase of Inspection Services – Elementary School Construction Project

Manager Kroll asked for authorization to pay for inspection services received from McClarie Building Inspection, LLC. He stated that we will most likely utilize the service they offer again in the future as the Construction Project continues.

Councilor Jacques moved to approve FR17-18-59. Councilor Snyer seconded the motion. A Roll Call vote resulted in 6 Yeas; McCluskey absent.

The motion carries.

**(FR17-18-59 is attached for review.)*

#9. Consider rescheduling the March 22, 2018 meeting to March 29, 2018

The Manager informed the Council of a schedule conflict that affects the March 22, 2018 Council Meeting. He asked the Council if they would change the meeting to the 29th. He also informed the Council that he would present the 18/19 budget at this meeting for the first time.

Councilor Sinclair moved to approve R17-18-48. Councilor Watson seconded the motion. The motion was accepted without doubt.

The motion carries.

**(R17-18-48 is attached for review.)*

#10. Consider accepting bids for used wrestling mats (Parks & Rec Dept.)

Mr. Kroll asked the Council to consider accepting a bid received for our wrestling mats. The Recreation Program no longer offers a wrestling program and we need the space they are consuming in the garage. A wrestling club in Fredericton, New Brunswick offered to pay \$1,750.00 for the mats.

Councilor Watson moved to approve FR17-18-60. Councilor Sinclair seconded the motion. A Roll Call vote resulted in 6 Yeas; McCluskey absent

The motion carries.

**(FR17-18-60 is attached for review.)*

C. WORKSHOPS

None

D. OTHER ITEMS (from Table Package)

Councilor Snyer moved to consider items in the Table Packet. Councilor Watson seconded the motion. The motion was accepted without doubt.

The motion carries.



X. APPOINTMENTS

None

XI. MANAGER STATUS REPORT:

Congratulations to our Cheerleaders who are State Champions. Congratulations to the Girls Varsity Basketball team for their success in the tournament. Congratulations to the Boys Varsity Basketball team for being the Eastern Maine Champions. Please join us at the Cross Center on Friday night as we cheer the boys on at the State Championships.

Thank you to the staff that is here tonight representing their departments. I appreciate your hard work and taking the time to be here tonight. I think we have had good discussions tonight regarding future plans, and I do believe we need to do our best to continue funding our reserves.

Our Town Clerk is wrapping up her final Council Meeting. Friday is her last day of work. I wish her well and know she will be extremely successful in her future endeavors. It has been an honor to serve with you; you are an asset to our community.

XII. FINAL PUBLIC ITEMS OR COMMENT (*Items Not Already on Agenda*)

None

XIII. COUNCIL ITEMS:

Councilor Snyder remembered serving on the School Committee with Town Clerk Ruth Nickerson and thanked her again for her service over the last ten years.

Councilor Watson thanked the Clerk for her years of service to the Town of Hermon.

Councilor Sinclair recalled watching the Clerk grow up over the years from a small child. He gave her credit for the fact that he now serves as a Councilor because she came right out and asked him to several years ago. Councilor Sinclair thanked Ruth for her service to our community.

Councilor Thomas stated that the new clerk will have big shoes to fill. He told how it seems like yesterday he came into the Clerk's office and took out his nomination papers. He thanked Ruth for all she has taught him and helped him with along the way.

Councilor Jacques informed the Clerk of how sincerely appreciative she and the other Councilors are for all she has done over the years for the Town of Hermon. You will be missed, she stated.

Councilor Ellis noted that the Clerk has faced adversity oftentimes, but has never given up. She thanked Ruth for her commitment to excellence and to the Town of Hermon.



XIV. EXECUTIVE SESSION:

02/22/2018

- #11. Consider entering Executive Session to discuss a legal matter per 1 M.S.R.A. 405 (6)(E)**

Councilor Sinclair moved to enter Executive Session to discuss a legal matter per 1 M.S.R.A. 405 (6)(E). Councilor Ellis seconded the motion. The motion was accepted without doubt.

The motion carries.

*Councilors Jacques and Watson recused themselves from the Executive Session.

Councilor Sinclair moved to return to regular session at 9:45pm. Councilor Ellis seconded the motion. The motion was accepted without doubt.

The motion carries.

02/27/2018

- #12. Consider entering Executive Session to discuss an Economic Development issue per 1 M.R.S.A. 405 (6)(C)**

Councilor Jacques moved to enter Executive Session to discuss an Economic Development issue per 1 M.R.S.A. 405 (6)(C). Councilor Ellis seconded the motion. The motion was accepted without doubt.

Councilor Sinclair moved to return into regular session at 10:30pm taking no action. Councilor Watson seconded the motion. The motion was accepted without doubt.

The motion carries.

XV. ADJOURNMENT:

Councilor Sinclair moved to adjourn the meeting at 10:32pm. Councilor Watson seconded the motion. With no objection the meeting was adjourned.

Respectfully Submitted,

**Ruth A. Nickerson, CCM
Town Clerk**