



**Town of Hermon**

**Public Safety Meeting Room**

**June 21, 2018**

**SPECIAL Town Council Meeting**

**7:00 PM**

**MINUTES**

Council Meetings may be viewed live online and are archived after the meeting  
has taken place – check [hermon.net](http://hermon.net) for link.

\*\*\*ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION\*\*\*

**I. CALL TO ORDER BY CHAIRPERSON**

**II. PLEDGE OF ALLEGIANCE**

Chair Thomas led those in attendance in the Pledge of Allegiance.

**III. ROLL CALL**

**Members Present:** Steve Thomas, Douglas Sinclair Sr., Steven Thomas, Jeanne Jacques, Steven Watson, Timothy McCluskey, John Snyder and Donna Ellis

**Members Absent:** None

**Others Present:** Town Manager Howard Kroll, Town Clerk Kristen Cushman, Donna Pulver and Mary Cameron

**IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:**

**MINUTES. -APPROVE**

**WARRANTS. -SIGN**

**RESOLVES. -SIGN**

**V. NEWS, PRESENTATIONS AND RECOGNITIONS**

**VI. PUBLIC ITEMS OR COMMENTS (*Items Not Already on Agenda*)**



**VII. PUBLIC HEARINGS**

**VIII. COMMITTEE REPORTS**

**IX. SCHEDULED AGENDA ITEMS**

**A. OLD BUSINESS**

**B. NEW BUSINESS**

**FR17-18-90** Consider authorizing payment of invoice #17 – Elementary School Construction Project

**Councilor Jacques moved to approve FY17-18-90. Councilor Snyder seconded the motion.  
Motion passes 7-0.**

**FR17-18-91** Consider authorizing payment for Engineering Services

**Councilor Jacques moved to approve FY17-18-91. Councilor Ellis seconded the motion.  
Motion passes 7-0.**

**FR17-18-92** Consider authorizing an award for the Smith Road Project

**Councilor Jacques moved to approve FY17-18-92. Councilor Watson seconded the motion.  
Motion passes 7-0.**

**O17-18-05** Consider approving the FY19 Town Council Meeting Schedule

**Councilor Jacques moved to approve O17-18-05. Councilor Watson seconded the motion.  
Motion passes 7-0.**

**C. WORKSHOPS**



**D. OTHER ITEMS (from Table Package)**

**B. New Business**

**R17-18-56 Consider** voting for Howard Kroll as the Town of Hermon’s representative for District 9 on the Maine Municipal Association’s Legislative Policy Committee for July 1, 2018 – June 30, 2020.

**Councilor Jacques moved to approve R17-18-56. Councilor Snyder seconded the motion. Motion passes 7-0.**

**X. Appointments**

Reappoint personnel to various positions as required by Charter and State Statute.

**Councilor Jacques moved to approve R17-18-56. Councilor Snyder seconded the motion. Motion passes 7-0.**

**X. APPOINTMENTS**

**1. Elect Council Chairperson**

Councilor Snyder nominated Timothy McCluskey to serve as Chairperson. Councilor Jacques nominated Steven Thomas to serve as Chair. There were no other nominations. A secret ballot vote resulted in 4 votes for Timothy McCluskey and 3 votes for Steven Thomas. Timothy McCluskey accepted the Chair seat for 18/19.

**2. Elect Council Vice-Chairperson**

Councilor Sinclair nominated John Snyder to serve as Vice-Chairperson. Councilor Jacques nominated Doug Sinclair to serve as Vice-Chairperson. There were no other nominations. A secret ballot vote resulted in 2 votes for John Snyder and 5 votes for Douglas Sinclair Sr. Douglas Sinclair Sr. accepted the Vice-Chairperson seat for 18/19.

**XI. MANAGER STATUS REPORT:**

**Manager thanked staff that worked at the Election, Annual Town Meeting and on the facilities. All events went well.**

**XII. FINAL PUBLIC ITEMS OR COMMENT (Items Not Already on Agenda)**

Donna Pulver stress to the council to look at the sewer ordinance and to make changes where necessary to help in the collection of sewer billing.



Mary Cameron gave a presentation on the proposed new playground. She has 3 bids to date and working closely with the bidders on making a playground for all children to enjoy. She gave great incite on all the new types of playground equipment for children with and without disabilities. Mary also gave an update on the money collected to date from the silent auction, donations. A local business has offered to remove the old playground and prep the site for the new playground. Mary is also looking into grant money to help fund the playground and guidance from the council on how to fund the playground. Town Manager Kroll stated funding could possibly come from three reserve accounts. Councilor Jacques asked if a wheelchair swing is being installed. Mary will look into having this added to the plans.

**XIII. COUNCIL ITEMS:**

**Councilor McCluskey asked Mary Cameron if the AC had been installed in the Elementary School for the recreation program. This will be installed after 7/1/2018. McCluskey asked Mary if after the inspection was done on the old playground if any of the equipment needed to be removed. Mary stated she has not received the written report on playground safety.**

**Councilor McCluskey commented that fluid film was sprayed on the buses and could this be done to the plow trucks to help preserve them. Town Manager Kroll agreed.**

**Councilor Sinclair asked if 55 gallon plastic drums with a spout on the bottom could be placed at each of the town cemeteries for watering plants. Town Manager Kroll did not see why this would be a problem.**

**Councilor Jacques stated she has received complaints regarding the buzz/humming on the TV channel that is broadcasting the council meetings. Town Manager Kroll will look into this.**

**XIV. EXECUTIVE SESSION:**

**XV. ADJOURNMENT:**

**Councilor Thomas moved to adjourn the meeting at 8:02PM. Councilor Jacques moved to approve adjournment. With no objection the meeting was adjourned at 8:02 PM.**

**Respectfully Submitted,**

**Kristen Cushman  
Town Clerk**

**Explanatory note #1:** All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

**Explanatory Note #2:** In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

**Explanatory Note #3:** A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.