



**Town of Hermon**

**Public Safety Meeting Room**

**August 23, 2018**

**Town Council Meeting**

**7:00 PM**

**MINUTES**

Council Meetings may be viewed live online and are archived after the meeting has taken place – check hermon.net for link.

\*\*\*ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION\*\*\*

**I. CALL TO ORDER BY CHAIRPERSON**

**II. PLEDGE OF ALLEGIANCE**

Chair McCluskey led those in attendance in the Pledge of Allegiance

**III. ROLL CALL**

**Members Present:** Douglas Sinclair Sr., Steven Watson, John Snyer and Donna Ellis, Steven Thomas, Jeanne Jacques, and Timothy McCluskey

**Members Absent:** None

**Others Present:** Town Manager Howard Kroll, Clerk Brooke Deschaine, Frann Tracy-Dunn, Gayle Alaimo, Joshua Berry, Scott Perkins, Donald Pelletier and approximately 3 residents.

**IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:**

**MINUTES. -APPROVE 7/26/2018 Minutes, 7/26/2018 Special Town Meeting Minutes**

**WARRANTS. -SIGN 8/24/2018 Warrant**

**RESOLVES. -SIGN**

**Councilor Sinclair moved to approve the Consent Calendar as presented. Councilor Snyer seconded the motion. A Roll Call vote was unanimous in favor of the motion. Motion passes 7-0.**



**V. NEWS, PRESENTATIONS AND RECOGNITIONS**

**Balsam Drive Update- Scott Perkins. Scott presented information regarding Balsam Drive.**

**Partners for Peace- Thank you note in packet.**

**VI. PUBLIC ITEMS OR COMMENTS (*Items Not Already on Agenda*)**

Frann Tracy-Dunn from the Recycling Committee spoke on electron waste. On October 6, 2018 8AM-12PM at the Hermon Town Office will have a electronic waste day.

**VII. PUBLIC HEARINGS**

**1. To Consider Just Down The Road Liquor License Application**

**2.**

**Chair McCluskey opened the public hearing at 7:26PM. No public comments were received. The hearing closed at 7:27PM**

**3. To Consider zone change request for Map/lot 027-001-000**

**4.**

**5. Chair McCluskey opened the public hearing at 7:27PM. No public comments were received. The hearing closed at 7:30PM**

**VIII. COMMITTEE REPORTS**

**IX. SCHEDULED AGENDA ITEMS**

**A. OLD BUSINESS**

**B. NEW BUSINESS**

**FR18-19-08 Consider paying Invoice #20 for the Elementary School Project**

**Councilor Jacques moved to approve FR18-19-08. Councilor Watson seconded the motion. The motion was accepted. Motion passes 7-0.**

**FY18-19-09 Consider change orders for the school project (#1 & #11)**

**Councilor Jacques moved to approve FR18-19-09. Councilor Snyder seconded the motion. The motion was accepted. Motion passes 7-0.**



**FR18-19-10 Consider payment to Roof Systems of Maine for Elementary School Roof Repair for \$559,340.05.**

**Councilor Watson moved to approve FR18-19-10. Councilor Snyer seconded the motion. The motion was accepted. Motion passes 7-0.**

**FR18-19-11 Accept donation of \$50.00 from Sam's Club to purchase bottled water for Fire Fighters**

**Councilor Jacques moved to approve FR18-19-11. Councilor Snyer seconded the motion. The motion was accepted. Motion passes 7-0.**

**FR18-19-12 Consider purchasing a Public Works Pickup**

**The motion was to table.**

**FR18-19-13 Consider waiving the Purchasing Policy to repair the Balsam Drive Cooling Pond**

**Councilor Sinclair moved to approve FR18-19-13. Councilor Snyer seconded the motion. The motion was accepted. Motion passes 7-0.**

**FR18-19-14 Consider paving the Sand Salt storage shed floor.**

**The motion was to table.**

**FR18-19-15 Accept grant from MTCMA for \$1000.00 for Code and Assessing internship Program**

**Councilor Jacques moved to approve FR18-19-15. Councilor Snyer seconded the motion. The motion was accepted. Motion passes 7-0.**

**FR18-19-16 Accept donation from Walmart for \$1000.00 for Playground fundraising**

**Councilor Jacques moved to approve FR18-19-16. Councilor Snyer seconded the motion. The motion was accepted. Motion passes 7-0.**



**FR18-19-17 Consider changer order #12 Dunbar and Brawn Construction**

**Councilor Snyder abstained. Councilor Jacques moved to approve FR18-19-17. Councilor Ellis seconded the motion. The motion was accepted. Motion passes 6-0.**

**FR18-19-18 Consider authorizing the Town Manager to sign the agreement and approve FY not to exceed \$166,666.67 for road work on Hammond St.**

**Councilor Ellis abstained. The motion was to table.**

**R18-19-05 Consider approving the Down the Road liquor License**

**Councilor Jacques moved to approve R18-19-05. Councilor Ellis seconded the motion. The motion was accepted. Motion passes 7-0.**

**R18-19-06 Consider approving the ordinance amendment for Byers property**

**Councilor Jacques moved to approve R18-19-06. Councilor Snyder seconded the motion. The motion was accepted. Motion passes 7-0.**

**R18-19-07 Authorize Town Manager to sign Municipal Release Deed for 12 Edgewater Lane**

**The motion was to table.**

**R18-19-08 Consider approving abatement for 2014, 2015, 2016 tax on Real Estate # 2928**

**Councilor Snyder moved to approve R18-19-08. Councilor Watson seconded the motion. The motion was accepted. Motion passes 7-0.**

## **C. WORKSHOPS**

### **D. OTHER ITEMS (from Table Package)**

**Councilor Watson made motion to accept table packet for review during 8-23-2018 meeting. Councilor Snyder seconded the motion. The motion was accepted. Motion passes 7-0.**



**B. New Business**

**R18-19-09** Consider an exemption of the Fire Ordinance (Chapter 55) for D&D Construction regarding the Cole Circle Subdivision

**Councilor Snyder moved to approve R18-19-09. Councilor Jacques seconded the motion. The motion was accepted. Motion passes 7-0.**

**FR18-19-19** Consider approving the use of School Repair Reserves (HERM07) to pay for engineering services for the lobby bathroom

**Councilor Jacques moved to approve FR18-19-19. Councilor Watson seconded the motion. The motion was accepted. Motion passes 7-0.**

**FR18-19-20** Consider approving the use of the Highway Reserve (HERM06) to pay for our local portion of the Coldbrook Road project.

**Councilor Jacques moved to approve FR18-19-20. Councilor Sinclair seconded the motion. The motion was accepted. Motion passes 7-0.**

**FR18-19-21** Consider approving the use of Municipal Building Reserve account (HERM11) to repair the Town Office security system

**Councilor Jacques moved to approve FR18-19-21. Councilor Sinclair seconded the motion. The motion was accepted. Motion passes 7-0.**

Consider approving a Special Town Meeting Warrant for September 27<sup>th</sup> to use School Reserve Funds to pay for the replacement of the security system at HHS.

**The motion was to table.**

**X. APPOINTMENTS**

**Appoint RKO as the Town's Auditor for FY19**

**XI. MANAGER STATUS REPORT:**

Land Use Code changes to consider- Manager explained that there are some standards that we should consider amending in the land use code- namely the minimum pavement materials thickness- table 4 from 18" to 15" and crushed aggregate base- from 6" to 3". This also needs to be adjusted where else there is this mentioned.



**XII. FINAL PUBLIC ITEMS OR COMMENT** (*Items Not Already on Agenda*)

**XIII. COUNCIL ITEMS:**

**XIV. EXECUTIVE SESSION:**

Consider entering Executive Session to discuss a legal matter per 1 M.S.R.A. 405(6)(C)

**Councilor Watson moved to enter Executive Session to discuss a legal matter per 1 M.S.R.A. 405 (6)(C). Councilor Snyder seconded the motion. Motion passes 7-0.**

**XV. ADJOURNMENT:**

**Councilor Jacques moved to adjourn the meeting at 9:26PM. Councilor Snyder gave seconded. With no objection the meeting was adjourned at 9:26 PM and enter Executive Session**

Respectfully Submitted,

**Howard Kroll and Brooke Deschaine**  
**Town Manager and Deputy Clerk**  
**Typed by: Howard Kroll & Kristen Cushman**

**Explanatory note #1:** All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

**Explanatory Note #2:** In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

**Explanatory Note #3:** A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.