



Town of Hermon

Public Safety Meeting Room

December 20, 2018

Town Council Meeting

7:00 PM

AGENDA

SPECIAL TOWN MEETING starts at 7 p.m.

Council Meetings may be viewed live online and are archived after the meeting
has taken place – check hermon.net for link.

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

**IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES,
And APPROVAL OF MINUTES:**

MINUTES. -APPROVE 11/29/2018 Minutes, 11/29/2018 Executive Session Meeting Minutes

WARRANTS. -SIGN

RESOLVES. -SIGN

V. NEWS, PRESENTATIONS AND RECOGNITIONS

A recognition of Ntensions Corporation. Plaque presentation

New Business Announcement- Scott Perkins/Owner of business

VI. PUBLIC ITEMS OR COMMENTS (*Items Not Already on Agenda*)

VII. PUBLIC HEARINGS

VIII. COMMITTEE REPORTS

Hermon Town Council Agenda

FY 2018-2019

DATE

Page 1 of 2



IX. SCHEDULED AGENDA ITEMS

A. OLD BUSINESS

B. NEW BUSINESS

O18-19-04 To Consider Hermon Golf Inc. Hermon Meadow Golf Club's Liquor License Application – to schedule Public Hearing on January 24, 2019

FR18-19-37 Consider paying Invoice #23 (FINAL) for the Elementary School Project

FR18-19-38 Consider paying expenses related to the new school wing addition from HERM 21

C. WORKSHOPS

D. OTHER ITEMS (from Table Package)

X. APPOINTMENTS

Reappoint personnel to various positions as required by Charter and State Statute.

XI. MANAGER STATUS REPORT:

XII. FINAL PUBLIC ITEMS OR COMMENT (*Items Not Already on Agenda*)

XIII. COUNCIL ITEMS:

XIV. EXECUTIVE SESSION:

Consider entering Executive Session to discuss a legal matter per 1 M.S.R.A. 405(6)(E)

Consider entering Executive Session to discuss a legal matter per 1 M.S.R.A. 405(6)(E)

XV. ADJOURNMENT:

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Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.



**TOWN WARRANT
SPECIAL TOWN MEETING
THURSDAY, December 20, 2018**

To: Kristen Cushman, a Resident of the Town of Hermon, Penobscot County and State of Maine,

Greeting:

In the name of the State of Maine, you are hereby requested to notify and warn the inhabitants of the Town of Hermon, in said County of Penobscot, qualified by law to vote in said town affairs, of the Special Town Meeting described in this Warrant.

To the Voters of Hermon qualified to vote at Town Meetings pursuant to 30-A M.R.S. § 2524(1):

You are hereby notified that a Special Town Meeting in this Municipality will be held at the **Hermon Public Safety Building** on Thursday, the 20th day of December, 2018, at 7:00 p.m., to act on Articles 1 through 3.

ART. 1: To elect a Moderator to preside at said meeting.

ART. 2: Shall the Town enter into Cooperative Agreements with the Maine Department of Transportation (“MDOT”) and two Town of Hermon businesses (identified below as “Business A” and “Business B”) to develop, construct, and fund a 10-foot wide shoulder on the southerly side of Route 2, beginning approximately 350 feet westerly of White Pine Road and extending easterly approximately 1,250 feet, inclusive of 150 feet long shoulder transition tapers, for a total length of the 10-foot wide shoulder of 950 feet, at a yet-to-be determined cost estimated to be approximately \$175,000, the full actual cost of which shall be borne by the Maine Department of Transportation, Business A, and Business B, subject to the following conditions:

Condition 1: The Town of Hermon shall put the Project out to bid no later than June 20, 2019.

Condition 2: Business A (Ray Wood, Jr.) shall be responsible for 33.35% of actual costs incurred in association with the Project. As provided in a Cooperative Agreement, Business A shall pay to the Town and the Town shall accept a to-be-determined amount, which shall be at least 50% of the estimated expenses for the Project. The Town may demand additional funds from Business A as necessary to cover additional expenses incurred in association with the Project. After the Town has paid for all actual costs incurred in association with the Project, the Town shall reimburse Business A for the difference between all amounts provided by Business A and 33.35% of the total actual costs incurred in association with the Project.

	<i>Internal Use Only</i>
CTM# _____	TEDOCS # _____
	CSN# _____

**STATE OF MAINE DEPARTMENT OF TRANSPORTATION
BUSINESS PARTNERSHIP AGREEMENT**

WIN 021936.05

REGARDING

ROUTE 2 SHOULDER WIDENING, HERMON

This Cooperative Agreement (AGREEMENT) is entered into by and between the MAINE DEPARTMENT OF TRANSPORTATION ("MaineDOT"), an agency of state government with its principal administrative offices located on Child Street, Augusta, Maine, and the TOWN OF HERMON ("MUNICIPALITY"), a municipality in the State of Maine with offices located at 333 Billings Road, Hermon, ME.

WHEREAS,

HERMON shall develop and construct a 10 feet wide paved shoulder on the southerly side of Route 2, beginning approximately 350 feet westerly of White Pine Road and extending easterly 1,250 feet, inclusive of 150 feet long shoulder transition tapers (the "Project"). The total length of the 10 feet wide shoulder shall be 950 feet. **HERMON** estimates this project at \$175,000.00

HERMON SHALL:

- A. Procure all contracts for and oversee the Project on **ROUTE 2** for the Work outlined above.
- B. Cause such Work to be performed in accordance with a design by an engineer licensed in the State of Maine. The Licensed Engineer shall provide a certification to the Municipality and to MaineDOT that, in his/her professional opinion, the Project as designed will provide a smooth ride, not reduce the safety, mobility or structural quality of the state [state aid] road. All design documents must be stamped and signed in accordance with this provision by the Professional Engineer.
- C. Agree to secure all Federal, State and Local permits necessary to complete the work. **HERMON** also agrees to secure any needed property rights in accordance with all applicable State and Federal Laws.
- D. Agrees that any exceptions to State Design Standards shall be documented as part of this process. This documentation shall compare the new design to the existing conditions for each of the exceptions to current design standards. Any such exceptions shall be displayed on the cover sheet for the Project plans with the signature and PE stamp of the engineer responsible for the design of the Project.
- E. Be responsible, within the Project limits, for the following:

- a. Ensuring that the safety of the corridor and the life of the resulting structural and design elements are equal to or better than existing conditions and design;
 - b. Ensuring that the structures, roadways and/or design features affected by the Project work shall, at a minimum, be of equal dimensions to the existing features or structures and shall be of improved quality in terms of materials and utility;
 - c. Ensuring that the Project does not introduce any unanticipated safety hazards to the traveling public;
 - d. Ensuring that the Project retains the same level of mobility or improves mobility of travel within the corridor;
 - e. Ensuring that the Project does not in any manner decrease the life expectancy of this component of Maine's transportation system; and,
 - f. Ensuring that the Project meets the most recent standards of Americans with Disabilities Act of 1990 (ADA) design requirements.
- F. Provide certification through their Engineer to MaineDOT that the Project is complete and was constructed as designed.
- G. Ensure that construction shall commence within EIGHTEEN (18) months and shall be certified complete within THIRTY-SIX (36) months of execution of this agreement. HERMON may forfeit the unpaid balance of this grant if these deadlines are not met or they can not demonstrate earnest and good faith efforts to meet them.
- H. Be responsible for or cause its contractors to be responsible for all damage to public or private property of any kind resulting from any act, omission, neglect or misconduct of the TOWN OF HERMON or its contractors, including damage to vehicles passing through the Project limits.
- I. Bear all risk of loss relating to the Project and the Work regardless of cause.

MAINEDOT SHALL:

- A. **Provide a maximum \$58,333.33 in State funds supporting the Work stated above.** Reimbursement will be made by the Department at a minimum of 1/3 project completion upon receipt of supporting cost documentation from the Municipality. Payments will be made per Appendix A attached. The Department's Region Engineer shall review the costs and certify their eligibility prior to reimbursement of Business Partnership Initiative Funds. Payment by MaineDOT Business Partnership Initiative funds shall not exceed \$58,333.33 or 33.3% of the actual costs incurred and paid by the Municipality.
- B. **This project has been approved for Calendar Year 2019.** If the Municipality commences construction of the project as outlined above prior to January 1, 2019, the Municipality assumes the risk and responsibility for costs incurred, in the event that funding levels fall below MaineDOT projections. If this occurs, the Municipality will not receive reimbursement from MaineDOT.

The **TOWN OF HERMON** and MaineDOT agree to function within all applicable laws, statutes, regulations, and AGREEMENT provisions; avoid hindering each other's performance; fulfill all obligations diligently; and cooperate in achievement of the intent of this AGREEMENT.

IN WITNESS, WHEREOF, the parties hereto have executed this AGREEMENT effective on the day and date last signed.

TOWN OF HERMON

Dated: 29 Nov 18

By: 
Howard Kroll
Town Manager

**STATE OF MAINE
DEPARTMENT OF TRANSPORTATION**

Dated: _____

By: _____
David Bernhardt, PE
Commissioner

APPENDIX A
PROJECT SCOPE AND COST SHARING
MAINE DEPARTMENT OF TRANSPORTATION

Business Partnership Initiative Project

MUNICIPALITY OF HERMON _____

PROPOSED IMPROVEMENTS TO: ROUTE 2 _____

STATE PROJECT IDENTIFICATION NUMBER (WIN) 021936.05 _____

FUNDED CONSTRUCTION YEAR 2019 _____

Project Scope: Construction of 10 feet wide shoulder _____

Funding Outline: The Total Project Estimated Cost is \$ 175,000.00 _____, and the Parties agree to share costs through all stages of the Project under the terms outlined below.

Work Element	Municipal/Business Share		State Share		Total Cost
	%	\$	%	\$	
Project Costs	60.7	105,825.00	33.3	58,333.33	175,000.00
PROJECT SHARES		105,825.00		58,333.33	175,000.00
Total Cost of Additional Work above agreement estimate	100%	0			
TOTAL ESTIMATED MUNICIPAL REIMBURSEMENT				58,333.33	

REIMBURSEMENT SCHEDULE:

Upon 1/3 project completion the municipality may begin invoicing the Department. Preferred invoicing interval is 1/3, 2/3, final, the Department will accept monthly invoices after 1/3 project completion with a maximum invoice submittal not to exceed 5 invoices.

DESIGN EXCEPTIONS REQUIRED: _X_ YES ___ NO

Design exceptions were required for this project. Please see attached approval from MaineDOT Chief Engineer outlining design exceptions.



Town of Hermon

Public Safety Meeting Room

November 29, 2018

Town Council Meeting

7:00 PM

EXECUTIVE SESSION MINUTES

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*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON

II. PLEDGE OF ALLEGIANCE

Chair McCluskey led those in attendance in the Pledge of Allegiance

III. ROLL CALL

Members Present: Douglas Sinclair Sr., Steven Watson, John Snyder, Donna Ellis, Steven Thomas, Jeanne Jacques, and Timothy McCluskey

Members Absent: None

Others Present: Town Manager Howard Kroll,

A. OTHER ITEMS (from Table Package)

Councilor Snyder moved to accept table packet for discussion. Councilor Watson seconded the motion. The motion was accepted unless doubted.



XIV. EXECUTIVE SESSION:

Consider entering Executive Session to discuss a legal matter per 1 M.S.R.A. 405(6)(E)

Councilor Snyder moved to enter Executive Session to discuss a legal matter per 1 M.S.R.A. 405 (6)(E). Councilor Jacques seconded the motion. The motion was accepted. Motion passes 7-0.

The motion carries. Executive Session at 8:15 p.m.

XV. ADJOURNMENT:

Councilor Sinclair moved to adjourn the executive session at 9:05 p.m. and adjourn the meeting at same time. Councilor Snyder gave seconded. With no objection the meeting was adjourned at 9:05 p.m.

Respectfully Submitted,

**Howard Kroll
Town Manager**

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I. CALL TO ORDER BY CHAIRPERSON

II. PLEDGE OF ALLEGIANCE

Chair McCluskey led those in attendance in the Pledge of Allegiance

III. ROLL CALL

Members Present: Douglas Sinclair Sr., Steven Watson, John Snyder, Donna Ellis, Steven Thomas, Jeanne Jacques, and Timothy McCluskey

Members Absent: None

Others Present: Town Manager Howard Kroll, Town Clerk Kristen Cushman, Geoff Gratwick, Scott Perkins, Frank Roma, Larry Willis, Tom Higgins, Cody Sullivan, Fawn Sullivan, Eric Pelletier, Carolyn Ayer, Michael Simmons, Laurie Gardner, Randy Gardner, Nicki Gardner, and 10 residents.

IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

MINUTES. -APPROVE 10/18/2018 Minutes, 10/25/2018 Minutes

WARRANTS. -SIGN 11/30/2018 Warrant

RESOLVES. -SIGN

Councilor Watson moved to approve the Consent Calendar as presented. Councilor Snyder seconded the motion. Motion passes 7-0.



NEWS, PRESENTATIONS AND RECOGNITIONS

Recognition of Ntensions Corporation. Plaque presentation

Chief Roma presentation to Ntensions -postponed until 12/20/2018 meeting.

Recognition of Gardner Construction Company. Plaque presentation

Chief Roma presented to Gardner Construction for Randy Gardner as Honorary Deputy Chief – Going above and beyond helping and assisting the Town of Hermon in many times of need without hesitation.

Recognition of former Assistant Chief Eric Pelletier. Statue presentation

Chief Roma presented to Eric Pelletier for all his service and dedication to the Town of Hermon. Eric Pelletier was presented a Statue of a fire fighter holding a child.

A promotion of Captain Cody Sullivan to Assistant Chief. Administer oath of office.

Chief Roma promoted to Cody Sullivan to Assistant Chief.

VI. PUBLIC ITEMS OR COMMENTS *(Items Not Already on Agenda)*

Geoff Gratwick spoke on his last two year term serving in Augusta. He is looking forward to the next session and his continuation with healthcare task force.

Carolyn Ayer came to see Cody Sullivan promoted to Assistant Chief and also stated it was his 32 birthday. Mrs. Ayer asked if the council had anything in the works to ban plastic bags and poly styrene? Mrs. Ayer made reference she might be the one to get it going.

VII. PUBLIC HEARINGS

VIII. COMMITTEE REPORTS

IX. SCHEDULED AGENDA ITEMS

A. OLD BUSINESS



B. NEW BUSINESS

FR18-19-33 Consider transferring funds to the Hermon Middle School Department to pay for repairs to the gym floor.

Councilor Snyder moved to approve FR18-19-33. Councilor Watson seconded the motion. The motion was accepted. Motion passes 7-0.

FR18-19-34 Consider accepting bid for Surplus property - police cruiser.

Councilor Watson moved to approve FR18-19-34. Councilor Jacques seconded the motion. The motion was accepted. Motion passes 7-0.

FR18-19-35 Consider authorizing the Town Manager to sign an agreement with MDOT for a Business Partnership Initiative Grant in the amount of \$175,000 and to prepare a Special Town Meeting Warrant to transfer and accept funds to meet the grant requirements.

APPROVE SPECIAL TOWN MEETING WARRANT APPROVAL – FOR 12/20/2018

Councilor Sinclair moved to approve FR18-19-35 and Special Town Meeting Warrant. Councilor Snyder seconded the motion. The motion was accepted. Motion passes 7-0.

Steve Thomas voiced his concern on Donna Ellis being able to vote on this item where she abstained in a prior vote. Mr. Thomas would like to another attorney to review the policy on abstaining.

**R18-19-17 Consider Review proposed TIF (Gardner Construction Enterprises)
Consider scheduling a Public Hearing- 24 Jan 2019**

Councilor Jacques moved to approve R18-19-17. Councilor Snyder seconded the motion. The motion was accepted unless doubted.

**R18-19-18 Consider Review proposed TIF (Hermon EZ Mart)
Consider scheduling a Public Hearing- 24 Jan 2019**

Councilor Snyder moved to approve R18-19-18. Councilor Sinclair seconded the motion. The motion was accepted unless doubted.



R18-19-19 Consider Review proposed TIF (Ted McLeod Inc.)
Consider scheduling a Public Hearing- 24 Jan 2019

Councilor Snyder moved to approve R18-19-19. Councilor Jacques seconded the motion. The motion was accepted unless doubted.

C. WORKSHOPS

D. OTHER ITEMS (from Table Package)

Councilor Snyder moved to accept table packet for discussion. Councilor Watson seconded the motion. The motion was accepted unless doubted.

B. NEW BUSINESS

FR18-19-36 \$29,438.95 for final payment for Elementary School Roof project from Roof Systems of Maine for the Elementary School Addition/Expansion construction project at the Patricia A. Duran Elementary School.

Councilor Watson moved to approve FR18-19-36. Councilor Snyder seconded the motion. The motion was accepted. Motion passes 7-0.

XIV. EXECUTIVE SESSION:

Consider entering Executive Session to discuss a legal matter per 1 M.S.R.A. 405(6)(E)

Councilor Snyder moved to enter Executive Session to discuss a legal matter per 1 M.S.R.A. 405 (6)(E). Councilor Jacques seconded the motion. The motion was accepted. Motion passes 7-0.

The motion carries. Executive Session at 8:15 p.m.

X. APPOINTMENTS

XI. MANAGER STATUS REPORT:

Manager congratulated Cody Sullivan on his new position and Eric Pelletier on his service with the Town and his new promotion within the Bangor Fire Department. Town has been very fortunate to have them on our staff. Manager also thanked the Town Clerk and staff for the work they did at the election- with over 2900 voters turning out it was an all hands on deck event. Town Manager hoped everyone had a happy thanksgiving and reminded everyone that there are residents who might not be as fortunate as the rest of us and to consider donating to help with their Thanksgiving in the future. Thanked staff that delivered food to some residents in need. Finally Manager informed the Council that decorative holiday wreathes were going to be installed on Friday, 30 November 2018.



XII. FINAL PUBLIC ITEMS OR COMMENT (*Items Not Already on Agenda*)

XIII. COUNCIL ITEMS:

Donna Ellis: Concerned the neon sign at the Realty office in the center of town is very bright at night. Scott will look into to see if it can be turned down.

Steve Thomas: Voiced concern about the new voting booths not private enough for voters. Steve asked about the election clerks at the voting machines and concerned they would see how someone voted.

Jeanne Jacques: Asked to get a clear answer on when/who should abstain from voting on financial resolves form new attorney. Jeanne stated there has been two different answers that conflict on abstaining.

John Snyder: Why the telephone pole is still in the way on the sidewalk. Scott Perkins stated the utility has been notified and a work order was given, but the wind storm of 2017 had slowed the process down.

Tim McCluskey: Spoke of his admiration for Cody, Chandler, Eric, Randy Gardner and just loves his community.

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Councilor Snyder moved to adjourn the meeting at 8:15PM and enter into Executive Session. Councilor Jacques gave seconded. With no objection the meeting was adjourned at 8:15 PM.

Respectfully Submitted,

**Howard Kroll and Kristen Cushman
Town Manager and Town Clerk**

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MEMORANDUM

To: Members of the Hermon Town Council
From: Howard Kroll, Town Manager
Re: 20 December 2018 Town Council Meeting
Date: 14 December 2018

FR18-19-37 School project payment -

Dunbar and Brawn are requesting final payment on the expansion project. The amount remaining is to cover the canopy costs. I strongly suggest you consider reviewing this request since the remaining balance is NOT for work completed while you have repairs that will need to be addressed in the spring for ground work.

FR18-19-38 Expenses related to the new wing

Staff is seeking Town Council approval to approval the payment for the installation of new LP tanks for the generator and costs associated. I suggest we pay the invoices.

Town Manager recommends approval

CIP Status

I have directed Department Heads to submit to me their CIP requests for FY20. They are due to me on 28 December 2018. I will submit to the Town Council MY recommendations for the CIP at the January 2019 regular meeting.

Meetings in CY 2019

We have had an opportunity to see how meeting once a month is working. During the holiday season it was a good call. With the budget and CIP season quickly approaching we should consider a schedule that is going to meet our needs in CY2019.

Holiday Season

Quick reminder that the Town Office is closed on Monday, 24 December and Tuesday, 25 December in observance of the holiday.

I wish everyone a safe and enjoyable holiday season- we are fortunate to be in a great town with generous people.

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail)
 10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail)
 TEL: (207) 624-7220 FAX: (207) 287-3434
 EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	
Good SOS & DBA: YES <input type="checkbox"/> NO <input type="checkbox"/>	

PRESENT LICENSE EXPIRES: 3/28/19

NEW application: Yes No

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection (New Licensees/ Ownership Changes Only) Date : _____ Business hours: _____

INDICATE TYPE OF PRIVILEGE: MALT VINOUS SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|---|---|---|
| <input type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) | <input type="checkbox"/> CLASS A LOUNGE (Class X) |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV) | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V) |
| <input type="checkbox"/> CLUB w/o Catering (Class V) | <input type="checkbox"/> CLUB with CATERING (Class I) | <input checked="" type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> QUALIFIED CATERING | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: <u>HERMON GOLF INC.</u>			Business Name (D/B/A) <u>HERMON MEADOW GOLF CLUB</u>		
APPLICANT(S) –(Sole Proprietor)		DOB:	Physical Location: <u>281 BILLINGS RD</u>		
		DOB:	City/Town <u>HERMON</u>	State <u>ME</u>	Zip Code <u>04401</u>
Address <u>56 BEECH RIDGE DR</u>			Mailing Address <u>281 BILLINGS RD</u>		
City/Town <u>HERMON</u>	State <u>ME</u>	Zip Code <u>04401</u>	City/Town <u>HERMON</u>	State <u>ME</u>	Zip Code <u>04401</u>
Telephone Number <u>(207) 266-3830</u>	Fax Number		Business Telephone Number <u>207 848-3741</u>	Fax Number	
Federal I.D. # <u>27-3294902</u>			Seller Certificate #: or Sales Tax #: <u>1146989</u>		
Email Address: Please Print <u>hermonmeadow@gmail.com</u>			Website:		

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____
- State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ 20,322.84 LIQUOR \$ 18,000.00
- Is applicant a corporation, limited liability company or limited partnership? YES NO
If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you permit dancing or entertainment on the licensed premises? YES NO

APPLICATION AND CERTIFICATION FOR PAYMENT

TO: Town of Hermon
 333 Billings Rd
 Hermon, ME 04401

PROJECT: Hermon Elementary
 APPLICATION NO: 23
 D&B Job #: 1706

FROM: Dunbar & Brawn Construction
 223 Hildreth St
 Bangor, Maine 04401

ARCHITECT: Carpenter Associates
 687 Stillwater Ave
 Old Town, ME 04468

Contract Date: May 1, 2017 Invoice Date: Final

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM: 1-Oct-18
 TO: Final

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner		\$0.00	\$0.00
Approved this Month			
Number	Date Approved		
TOTALS		\$0.00	\$0.00

NET CHANGE BY CHANGE ORDERS

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM..... \$4,590,160.00
2. Net change by All Revisions..... \$394,245.66
3. CONTRACT SUM TO DATE (Line 1+2)..... \$4,984,405.66
4. TOTAL COMPLETED AND STORED..... \$4,812,964.66
 - A. TOTAL COMPLETED TO DATE..... \$4,812,964.66
 - B. TOTAL STORED TO DATE..... \$0.00
5. RETAINAGE:
 - a. 0.0% of completed work..... \$4,812,964.66 \$0.00
 - b. 0.0% of Stored Material..... \$0.00 \$0.00
- TOTAL RETAINAGE (Line 5A + 5B)..... \$0.00
6. TOTAL EARNED LESS RETAINAGE..... \$4,812,964.66 (Line 4 less Line 5 total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)..... \$4,680,040.59
8. CURRENT PAYMENT DUE..... \$132,924.07
9. BALANCE OF REMAINING BUDGET..... \$171,441.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: DUNBAR & BRAWN CONSTRUCTION

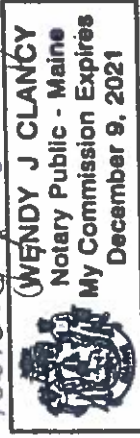
Submitted By: *[Signature]*
Brent K. Hartley - VP/cto

ARCHITECT'S CERTIFICATE FOR PAYMENT

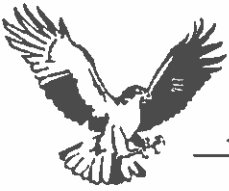
In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$132,924.07
 (Attach explanation if amount certified differs from the amount applied for.)
 ARCHITECT, OWNER OR OWNER'S REPRESENTATIVE

By: _____ Date: _____
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



Wendy J. Clancy



HERMON SCHOOL DEPARTMENT
P.O. Box 6360, Hermon, ME 04402-6360
Phone: (207) 848-4000 #6000, Fax: (207) 848-5226

Gary J. Gonyar, Superintendent of Schools
Cindy Badger, Director of Special Services
Melissa Davis, Curriculum Coordinator
Jeffrey M. Wheeler, Director of Informational Services

To: Town Manager Kroll
From: Superintendent Gonyar
Re: Additional Cost for the Elementary Project
Date: 12/10/18

The following expenditures are associated with the Patricia A. Duran School addition project and were not in the 2018-19 school budget:

1. LP Tanks for fuel for generator	\$7,160.00
2. Installation of gas lines from tanks to generator	\$1,146.31
3. Concrete pad to place tanks on	<u>\$ 168.00</u>
4. Total Expenses (not including fuel)	\$8,474.31

Please advise on payment options.

Sincerely,

Gary J. Gonyar



Ranor Mechanical
 962 Main Street
 Jay, ME 04239
 207-645-5109 fax 207-645-5108

[Signature]
 12/10/18

Invoice No. 1898-001-5

INVOICE

Customer

Name Hermon Elementary School
 Address 235 Billings Road
 City Hermon State ME 04401
 Attn. Jason Davis

Date 12/7/2018
 Job Name LP Tanks
 Acct # 46000
 Job # 1898-001

Qty	Description	Unit Price	TOTAL
2	To bill you for two LP tanks per quote #1898-1715 dated 11/19/18	\$3,580.00	\$7,160.00

SubTotal	\$7,160.00
Shipping & Handling	\$0.00
Taxes State	
TOTAL	\$7,160.00

D.A. PEARSON HEATING OILS, LLC

509 YORK ROAD
HERMON, ME 04401
(207) 848-5463
(800) 773-OILS (6457)
fax (207) 848-0796

12/10/18

Invoice

Account # 5896-1

DATE
11/21/2018

BILL TO

SUPT. OF SCHOOLS
PO BOX 6360
ATTN: RHONDA HACHEY
HERMON, ME 04402

SITE

HERELE- AUTO LP
235 BILLINGS RD
E-MAIL TICKETS
HERMON, ME 04402

Invoice # 554095 Type: Regular

TEAR HERE PLEASE RETURN THIS PORTION WITH YOUR PAYMENT AMOUNT ENCLOSED \$

Date	Ref #	Transaction	Comments	Amount
11-21-2018		LABOR	3.50 @ 78.00	\$273.00
11-21-2018		1-1/2 BI PIPE	20.00 @ 8.67	\$173.40
11-21-2018		1/2 BI 90	1.00 @ 2.96	\$2.96
11-21-2018		1/2 BI TEE	1.00 @ 3.96	\$3.96
11-21-2018		1/4 X POL 14" PIGTAIL	2.00 @ .00	\$0.00
11-21-2018		3/4X1/2 BI BUSHING	1.00 @ 3.10	\$3.10
11-21-2018		3/4X1/2 BI BUSHING	2.00 @ 3.10	\$6.20
11-21-2018		3/4 BI 90	6.00 @ 2.23	\$13.38
11-21-2018		1/2 BI 90	6.00 @ 2.96	\$17.76
11-21-2018		3/4X CL BI NIPPLE	4.00 @ 1.40	\$5.60
11-21-2018		RG01586VN	1.00 @ 313.14	\$313.14
11-21-2018		RG0LV5503B6	1.00 @ 115.60	\$115.60
11-21-2018		REGO PRESSURE GAUGE	1.00 @ 33.14	\$33.14
11-21-2018		3/4X1/2 BI BUSHING	1.00 @ 5.34	\$5.34
11-21-2018		3/4" CXC BALL VALVE	1.00 @ 14.25	\$14.25
11-21-2018		3/4BI SPLIT RING	4.00 @ 3.25	\$13.00
11-21-2018		3/8 FROST NUT	4.00 @ 2.42	\$9.68
11-21-2018		3/8 GALV. PLATES	4.00 @ 2.18	\$8.72
11-21-2018		3/8 FROST NUT	8.00 @ 2.42	\$19.36
11-21-2018		3/8 RODS	2.00 @ 30.62	\$61.24
11-21-2018		3/4 BI UNION	1.00 @ 7.95	\$7.95
11-21-2018		SALES TAX	827.78 @ .055	\$45.53

NEW GAS LINES FROM GENERATOR TO CUSTOMER OWNED LP

TAX Exempt

Continued

Payment due in 10 days. Thank You.

D.A. PEARSON HEATING OILS, LLC

509 YORK ROAD
HERMON, ME 04401
(207) 848-5463
(800) 773-OILS (6457)
fax (207) 848-0796

Invoice

Account # 5896-1

DATE
11/21/2018

BILL

SUPT. OF SCHOOLS
PO BOX 6360
ATTN: RHONDA HACHEY
HERMON, ME 04402

SITE

HERELE- AUTO LP
235 BILLINGS RD
E-MAIL TICKETS
HERMON, ME 04402

Invoice # 554095 Type: Regular

TEAR HERE PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

AMOUNT ENCLOSED \$

Date	Ref #	Transaction	Comments	Amount
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TANK USING PARTS AND SUPPLIES AS LISTED.

THANK-YOU FOR YOUR BUSINESS!

1,146.31

45.53

Less
Sales TAX
ERROR

1,100.78

Invoice Total:

\$1,146.31

Payment due in 10 days. Thank You.

D.A. PEARSON HEATING OILS, LLC

Account # 5896-1 / Trans # 554095

Page 2 of 2
509 YORK ROAD
HERMON, ME 04401
(207) 848-5463
(800) 773-OILS (6457)

STATEMENT



American Concrete Industries, Inc.
 1717 Stillwater Ave
 Veazie ME 04401
 (207) 947-8334

Page: 1/1
 Date: 11/30/2018
 Account: 848-4000

Handwritten signature
 12/10/18

Amount Paid: _____

HERMON SCHOOL

PO BOX 6360
 HERMON ME 04402

Credit Limit: \$5,000.00
 Payment Terms: Net 30
 Finance Charge APR: 12.00%
 Deposits Received: \$0.00

Document No.	Date	Code	Description	Amount	Balance
0000011181	11/20/2018	SLS	0000011181	\$168.00	\$168.00

Handwritten: INV ?

Amount Due: \$168.00

Current	31 - 60 Days	61 - 90 Days	91 and Over			
\$168.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

- | | | | |
|--------|--------------------------|-------------------------|-------------------|
| Codes. | SLS = Sales / Invoices | FIN = Finance Charges | CR = Credit Memos |
| | SCH = Scheduled Payments | SVC = Service / Repairs | RTN = Returns |
| | DR = Debit Memos | WRN = Warranties | PMT = Payments |