



**Town of Hermon**

**Public Safety Meeting Room**

**December 12, 2019**

**Town Council Meeting**

**7:00 PM**

**AGENDA**

Council Meetings may be viewed live online and are archived after the meeting  
has taken place – check hermon.net for link.

**\*\*\*ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION\*\*\***

**I. CALL TO ORDER BY CHAIRPERSON**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES,  
And APPROVAL OF MINUTES:**

**SIGNATURES. –APPROVE**

**MINUTES. -APPROVE November 14, 2019**

**WARRANTS. –SIGN December 13, 2019**

**RESOLVES. –SIGN**

**V. NEWS, PRESENTATIONS AND RECOGNITIONS:**

- **Blue Star Flag Presentation to the family of Kenneth York. Hermon Deputy Sheriff Kenneth York is a Staff Sergeant with the Air Force Reserve and will be deploying to Afghanistan in January.**
- **Hermon Firefighter Michael Simmons has been recognized as the Penobscot County Fire Chiefs Association 2019 Firefighter of the Year.**

**VI. PUBLIC ITEMS OR COMMENTS: *(Items Not Already on Agenda)***



**VII. PUBLIC HEARINGS:**

**VIII. COMMITTEE REPORTS:**

**IX. SCHEDULED AGENDA ITEMS:**

**A. OLD BUSINESS:**

**B. NEW BUSINESS:**

**R19-20-30** Consider scheduling a Special Town Meeting on Thursday, January 9, 2020

**R19-20-31** Consider approving RFP for Billings Road MPI project

**R19-20-32** Consider approving RFP for Route 2 MPI project

**R19-20-33** Consider disbanding the Recycling Committee

**C. WORKSHOPS:**

**D. OTHER ITEMS: (from Table Package)**

**X. APPOINTMENTS:**

**XI. MANAGER STATUS REPORT:**

**XII. FINAL PUBLIC ITEMS OR COMMENT: (*Items Not Already on Agenda*)**

**XIII. COUNCIL ITEMS:**

**XIV. EXECUTIVE SESSION:**

**XV. ADJOURNMENT:**

**Explanatory note #1:** All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

**Explanatory Note #2:** In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

**Explanatory Note #3:** A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.



**Town of Hermon**

**Public Safety Meeting Room**

**November 14, 2019**

**Town Council Meeting**

**7:00 PM**

**MINUTES**

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**I. CALL TO ORDER BY CHAIRPERSON**

**II. PLEDGE OF ALLEGIANCE**

Chair McCluskey led those in attendance in the Pledge of Allegiance

**III. ROLL CALL**

**Members Present:** John Snyder III, Douglas Sinclair Sr., Donna Ellis, Anthony “Tony” Reynolds, Charles Lever IV, Steve Thomas and Timothy McCluskey

**Members Absent:** None

**Others Present:** Town Manager Howard Kroll, Town Clerk Kristen Cushman, Chief Frank Roma, Scott Perkins, Josh Berry, Jim Thorne, Isaac Raymond, Jeanne Jacques, Bobbie Pelletier and 2 residents.

**IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:**

**SIGNATURES. –APPROVE**

**MINUTES. -APPROVE October 10, 2019, October 15, 2019**

**WARRANTS. –SIGN November 15, 2019**

**RESOLVES. -SIGN**

**Councilor Snyder moved to approve the Consent Calendar as presented. Councilor Reynolds seconded the motion. Motion passes 7-0.**



V. NEWS, PRESENTATIONS AND RECOGNITIONS:

**Bureau of Labor Presentation Fire Department self inspection results**

**Mary Matthews from the Maine Department of Labor spoke on the “SHAPE” (Safety & Health Award for Public Employers) Program. Ms. Matthews went over the program and the requirements to qualify for the program. The requirements for the program:**

- **To request a comprehensive safety and health consultation**
- **Involve employees in the process**
- **Correct all hazards identified by the consultant**
- **Implement and maintain a safety and health management system**
- **Keep Days Away, Restricted or Transferred (DART) and Total Recordable Case (TRC) rates below the national average; and**
- **Agree to notify your Safety Works.**

**The Town of Hermon Fire Department has met all the requirements to be placed in the program for 2 years.**

VI. PUBLIC ITEMS OR COMMENTS: *(Items Not Already on Agenda)*

**Jeanne Jacques: Expressed concern over the road conditions from the snow/ice storm. She has lived in Hermon for 26 years and have never seen the roads such a mess. Council Sinclair stated with all things considered by afternoon they did a pretty good job with the roads. Jeanne stated they were plowing with pickup trucks. It’s concerning we are paying that kind of money for the contract and they are doing stuff they are not supposed to do and when there is snow and ice they are not putting sand or salt down. Town Manager Kroll stated there will be a meeting on 11-19-2019 with the contractor to go over the first storm and going forward. Jeanne stated when she was on the council while this contract was being looked at, it was stated pickup trucks were not to be used to plow or sand the roads.**

VII. PUBLIC HEARINGS:

VIII. COMMITTEE REPORTS:

IX. SCHEDULED AGENDA ITEMS:

A. OLD BUSINESS:

B. NEW BUSINESS:



**FR19-20-21** Consider authorizing Hermon Fire Dept. to apply for a Forest Service Grant.

**Councilor Reynolds moved to table FR19-20-21. Councilor Lever seconded the motion. The motion was accepted. Motion to passes 7-0.**

**FR19-20-22** Consider waiving the Purchasing Policy to hire DP Porter to repair the Public Safety Building Laundry room using Public Safety Building Reserve Account (HERM17)

**Councilor Sinclair moved to approve FR19-20-22. Councilor Lever seconded the motion. The motion was accepted. Motion to passes 7-0.**

**FR19-20-23** Consider approving training costs using Recreation Enterprise account funds

**Councilor Reynolds moved to approve FR19-20-23. Councilor Snyder seconded the motion. The motion was accepted. Motion to passes 7-0.**

**FR19-20-24** Consider an abatement for 25 Billings (lot beside Middle School) – Tax Acquired

**Councilor Snyder moved to approve FR19-20-24. Councilor Reynolds seconded the motion. The motion was accepted. Motion to passes 7-0.**

**R19-20-27** Consider approving contract between Town and Penobscot County Sheriff Department for law enforcement services

**Councilor Reynolds moved to approve R19-20-27. Councilor Snyder seconded the motion. The motion was accepted. Motion to passes 7-0.**

**R19-20-28** Consider approving job description for Parks and Grounds Supervisor/Animal Control Officer

**Councilor Reynolds moved to approve R19-20-28. Councilor Snyder seconded the motion. The motion was accepted unless doubted. Passed**

**R19-20-29** Consider accepting extension of Alard Drive and new road off Alard Drive named Arlene Drive.

**Councilor Reynolds moved to approve R19-20-29. Councilor Snyder seconded the motion. The motion was accepted. Motion to passes 7-0.**

#### **C. WORKSHOPS:**

#### **D. OTHER ITEMS: (from Table Package)**



**X. APPOINTMENTS:**

**XI. MANAGER STATUS REPORT:**

Manager Kroll thanked and wished a belated Veteran's Day to all. Thank you to the staff for a smooth November election. Wish everyone a Happy Thanksgiving.

**XII. FINAL PUBLIC ITEMS OR COMMENT: *(Items Not Already on Agenda)***

Jim Thorne introduced himself to the Council and public and stated he is running for Roger Reed's seat as House Representative. Mr. Reed has reached his term limit.

**XIII. COUNCIL ITEMS:**

Charles: Congratulation to Chief Roma and his staff for being a SHAPE Program recipient.

Tony: Thank you to Kristen for the detailed minutes from the 10-15-2019 meeting.

Steve: Would it be possible to talk with the State to have a guardrail placed at the end of New Boston Road on Rout 2. There is a large drop off and we have had a few accidents there. Manager Kroll thought this was a great idea.

Doug: Road conditions from the last storm were bad everywhere.

**XIV. EXECUTIVE SESSION:**

Consider enter into Executive Session to discuss a legal matter per 1 M.S.R.A. 405(6)(C)

Councilor Snyder moved to enter Executive Session to discuss a legal matter per 1 M.S.R.A. 405 (6)(C). Councilor Reynolds seconded the motion. The motion was accepted.

**XV. ADJOURNMENT:**

Councilor Sinclair to adjourn the executive session at 8:54 p.m. Councilor Snyder seconded. With no objection the meeting was adjourned at 8:54 p.m.

Respectfully Submitted,

Kristen Cushman  
Town Clerk

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December 5, 2019

Howard Kroll  
Town Manager

MEMO Re: Council Agenda Items

Howard,

As part of the public process that MDOT requires, our Council needs to authorize these bid packages to be advertised. Please create an agenda item for the following projects:

1. Business Partnership Initiative WIN# 021936.05

**HERMON** shall develop and construct a 10 feet wide paved shoulder on the southerly side of Route 2, beginning approximately 350 feet westerly of White Pine Road and extending easterly 1,250 feet, inclusive of 150 feet long shoulder transition tapers (the "Project"). The total length of the 10 feet wide shoulder shall be 950 feet. **HERMON** estimates this project at **\$175,000.00**

2. Municipal Partnership Initiative WIN# 21932.11

**HERMON** shall perform a pavement overlay project consisting of a 1 ¼ inch Hot Mix Asphalt overlay (with shim) of existing pavement on Billings Road, beginning at the intersection Fuller Road and extending northerly 1.5 miles, then full depth reclamation of existing pavement with a pavement overlay for an additional distance of 0.30 miles to Route 222, for a total project length of 1.80 miles (the "Project"). **HERMON** estimates this project at **\$500,000.00**.

Thanks,

A handwritten signature in cursive script that reads "Scott Perkins".

Scott Perkins  
DECD Director