



**Town of Hermon**

**Via Teleconference**

**May 14, 2020**

**Town Council Meeting**

**7:00 PM**

**AGENDA**

Council Meetings may be viewed live online and are archived after the meeting has taken place – check hermon.net for link.

**\*\*\*ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION\*\*\***

**Town Council Meeting held via teleconference call and audio streamed on <https://hermon.net>  
Click on Council tab, and select the Public Access Channel link.**

**Town Office and Public Safety Building closed to the public as of 3/17/2020 due to COVID-19**

- I. CALL TO ORDER BY CHAIRPERSON**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:**
  - SIGNATURES. –APPROVE**
  - MINUTES. –APPROVE 4/22/2020**
  - WARRANTS. –SIGN 4/15/2020**
  - RESOLVES. –SIGN**
- V. NEWS, PRESENTATIONS AND RECOGNITIONS:**
- VI. PUBLIC ITEMS OR COMMENTS: (Items Not Already on Agenda)**
- VII. PUBLIC HEARINGS:**



**VIII. COMMITTEE REPORTS:**

**IX. SCHEDULED AGENDA ITEMS:**

**A. OLD BUSINESS:**

**B. NEW BUSINESS:**

- R19-20-49** Consider approving a Resolve to participate in the MMA Worker's Compensation Safety Incentive Program
- R19-20-50** Consider accepting a new town road, otherwise known as Shelby Drive.
- O19-20-09** Consider approving and holding a public hearing on May 28, 2020 for Municipal Budget.
- O19-20-10** Consider approving and holding a public hearing on May 28, 2020 for School Budget
- R19-20-51** Consider scheduling a Special Council Meeting on May 28, 2020 for public hearings, Budget Warrant and schedule Annual Town Meeting.
- FR19-20-34** Consider transferring the John Deere tractor VIN # LV3320H332638, Year: unknown, model: 3320 and a John Deere Gator VIN# MO4X2SDO52096, year: 6/25/2010, model: TS to the school department
- FR19-20-35** Consider approving the payment to Fessenden for Hydrology report out of HERM14

**C. WORKSHOPS:**

**FY21 SCHOOL BUDGET PRESENTATION- Gary Gonyar**

**D. OTHER ITEMS: (from Table Package)**

**X. APPOINTMENTS:**

- R19-20-52** Consider appointing identified Hermon residents and Town staff as Election Clerks for the State and local Elections.



**XI. MANAGER STATUS REPORT:**

**XII. FINAL PUBLIC ITEMS OR COMMENT: (*Items Not Already on Agenda*)**

**XIII. COUNCIL ITEMS:**

**XIV. EXECUTIVE SESSION:**

**XV. ADJOURNMENT:**

**Explanatory note #1:** All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

**Explanatory Note #2:** In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

**Explanatory Note #3:** A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.



Town of Hermon

Via Teleconference

April 22, 2020

Special Town Council Meeting

7:00 PM

AGENDA

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\*\*\*ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION\*\*\*

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Click on Council tab, and select the Public Access Channel link.*

*Town Office and Public Safety Building closed to the public as of 3/17/2020 due to COVID-19*

**I. CALL TO ORDER BY CHAIRPERSON**

**II. PLEDGE OF ALLEGIANCE**

Chair McCluskey led those in attendance in the Pledge of Allegiance

**III. ROLL CALL**

**Members Present:** John Snyder III, Douglas Sinclair Sr., Donna Ellis, Anthony “Tony” Reynolds, Charles Lever IV, Steve Thomas and Timothy McCluskey

**Members Absent:** None

**Others Present:** Town Manager Howard Kroll and Town Clerk Kristen Cushman



**IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES,  
And APPROVAL OF MINUTES:**

**SIGNATURES. –APPROVE**

**MINUTES. -APPROVE 4/9/2020 Minutes**

**WARRANTS. –SIGN**

**RESOLVES. –SIGN**

**Councilor Snyder moved to approve the Consent Calendar as presented. Councilor Thomas seconded the motion. Motion passes 7-0.**

**V. NEWS, PRESENTATIONS AND RECOGNITIONS:**

**VI. PUBLIC ITEMS OR COMMENTS: *(Items Not Already on Agenda)***

**VII. PUBLIC HEARINGS:**

**VIII. COMMITTEE REPORTS:**

**IX. SCHEDULED AGENDA ITEMS:**

**A. OLD BUSINESS:**

**B. NEW BUSINESS:**

**FR19-20-32 Consider awarding Mowing contract for CY20, CY21, CY22, CY23 and CY24.**

**Councilor Sinclair moved to award bid to LaPlante's Lawn Care LLC FR19-20-32.  
Councilor Lever seconded the motion. The motion was accepted. Motion passes 7-0.**

**FR19-20-33 Consider approving the Town Manager to use HERM06 for Spring Clean up efforts**

**Councilor Reynolds moved to approve FR19-20-33. Councilor Thomas seconded the  
motion. The motion was accepted. Motion passes 7-0.**

**R19-20-48 Consider approving XL Golf dba The Sports Arena's liquor license and authorize  
Kristen Cushman, Town Clerk to sign on the councils behalf.**

**Councilor Snyder moved to approve R19-20-48. Councilor Reynolds seconded the motion.  
The motion was accepted. Motion passes 7-0.**

**C. WORKSHOPS:**

**D. OTHER ITEMS: (from Table Package)**



**X. APPOINTMENTS:**

**XI. MANAGER STATUS REPORT:**

**Manager Kroll thanked the council for approving the mowing RFP and supporting residents in the request for Spring Clean Up.**

**Property tax collection is at 85% collected for real estate and personal property.**

**Chair McCluskey said he had heard Pomeroy's on Route 2 was taking tree and brush at no charge. Manager Kroll stated he wished to commend and Pomeroy's is very kind hearted to provide this service free of charge to the residents.**

**Chair McCluskey asked if public works employees would be helping in the Spring Clean up. Manager Kroll stated they have been chipping trees along Propane Lane all day and would definitely be a part of the clean up.**

**XII. FINAL PUBLIC ITEMS OR COMMENT: *(Items Not Already on Agenda)***

**XIII. COUNCIL ITEMS:**

**Doug: Will there be help to senior citizens with downed trees in their yard. Kroll: yes**

**Tony: Residents are loving to have the trees hauled off.**

**John: Thanks to Randy Gardner and Manager Kroll – great job with the 4/9/2020 snow storm with blocked roads, power lines down and the effort made to clear the town.**

**XIV. EXECUTIVE SESSION:**

**XV. ADJOURNMENT:**

**Councilor Sinclair moved to adjourn the meeting at 7:31PM. Councilor Ellis gave seconded. With no objection the meeting was adjourned at 7:31PM.**

Respectfully Submitted,

**Kristen Cushman  
Town Clerk**

**Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.**

**Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.**

**Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.**



MMA WORKERS' COMPENSATION SAFETY INCENTIVE PROGRAM  
RESOLVE FORM

WHEREAS, the TOWN OF HERMON, MAINE is a member of the Maine Municipal Association Workers' Compensation Fund (hereinafter "WC Fund"); and

WHEREAS, Maine Municipal Association (hereinafter "MMA") provides risk management services and workers' compensation coverage; and

WHEREAS, MMA developed the Workers' Compensation Safety Incentive Program (hereinafter "the Program") to help reduce the incidents and impact of workplace injuries by implementing WC claim best practices; and

WHEREAS, MMA will provide necessary written program information, and offer assistance to participants; and

WHEREAS, WC Fund members that participate in the Program and complete the required activities, will have the opportunity to earn a credit to their annual contribution; and

WHEREAS, the TOWN OF HERMON, MAINE is committed to providing a safe environment for its employees, citizens, and visiting public; and

WHEREAS, the Program will help enhance such an environment and promote a self-sustaining culture of safety with participating members,

NOW THEREFORE BE IT RESOLVED BY THE TOWN OF HERMON, MAINE to elect to participate in the MMA Workers' Compensation Safety Incentive Program.

DATED THIS 14TH DAY OF MAY, 2020

ATTEST by Governing Board (signatures or e-signatures):

TIM MCCLOSKEY, CHAIR

JOHN SNYER

TONY REYNOLDS, VICE-CHAIR

STEVE THOMAS

CHARLES LEVER, IV

DONNA ELLIS

DOUG SINCLAIR



**TO:** Howard Kroll, Town Manager  
**FROM:** Josh Berry, CEO  
**DATE:** May 6, 2020  
  
**RE:** Shelby Drive

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**Cause She Said So, LLC is requesting the town accept Shelby Drive as a town maintained road. Shelby Drive consists of 740' of roadway and was completed in April of 2020. The new road will allow for 5 new house lots and is located on Map 47, off of Maple Leaf Lane.**

**Down to Earth Professional Land Services, Inc performed all the inspections on the road and has determined it to be within the Town's standards.**

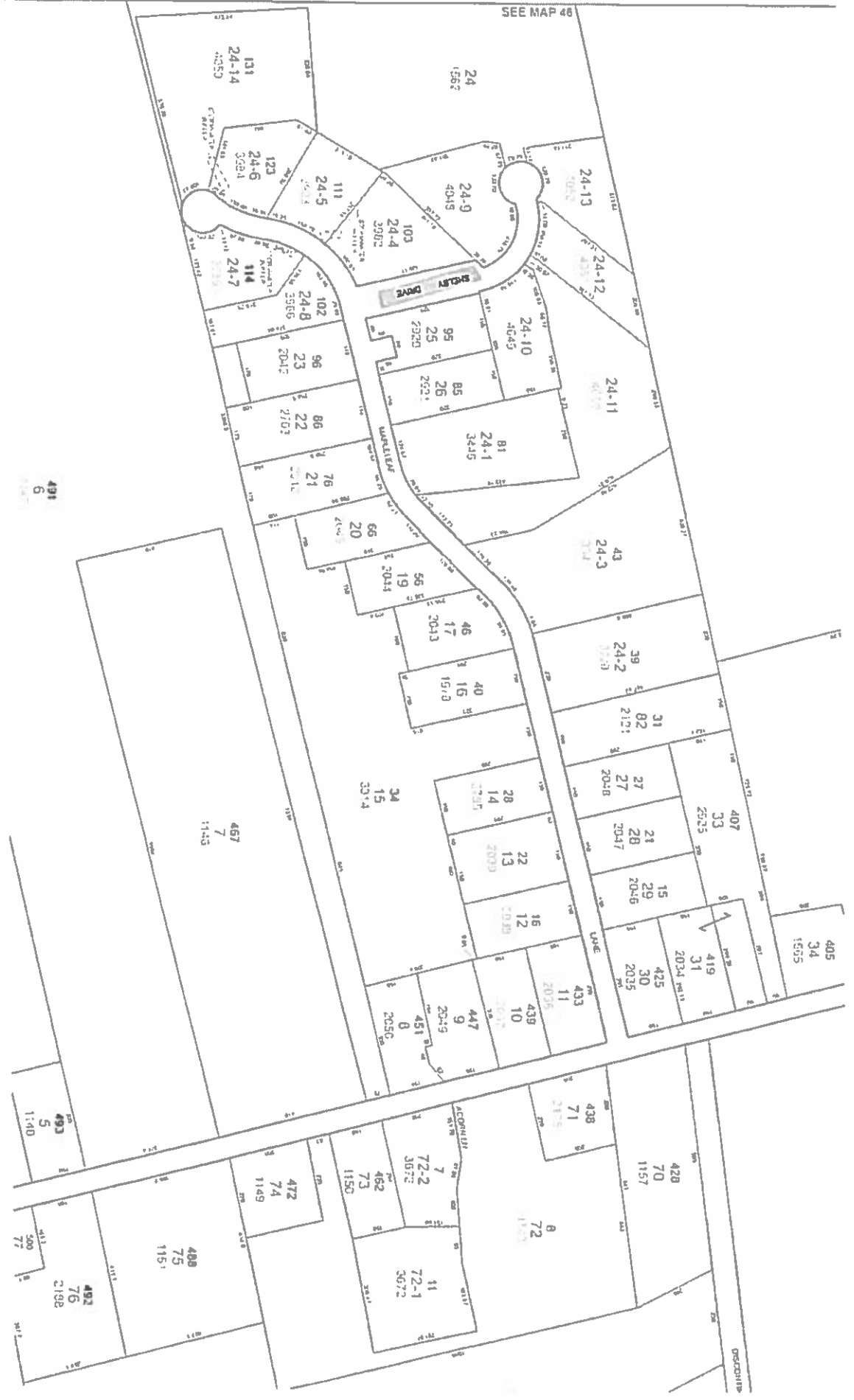
**Mailing address  
PO Box 6300  
Hermon, ME 04402-6300**

**Physical Address:  
333 Billings Rd  
Hermon, ME 04401**

**Telephone: 207 848-1010  
FAX: 207 848-3316  
email:**



MAP 47



491  
6



DOWN to EARTH  
PROFESSIONAL LAND SERVICES, INC.  
P.O. BOX 443  
BRADLEY, MAINE 04411-0443  
TEL. 207-827-6733

## MEMORANDUM

TO: Josh Berry, Town of Hermon Code Enforcement

FROM: Oscar Emerson, PE

DATE: April 4, 2020

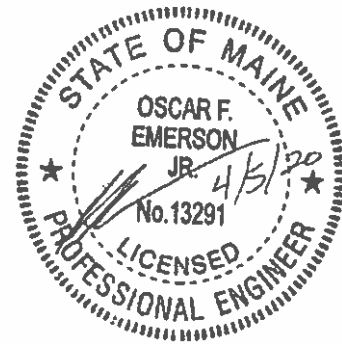
SUBJECT: Back Ridge Subdivision – Shelby Drive  
Roadway Inspection

- Introduction – The following addresses the outstanding items contained in the Down to Earth Professional Land Services, Inc., memorandum dated February 20, 2020.
- Gravel shoulders have been nourished with aggregate and back-graded to provide a smooth transition from the edge of pavement to the top of the ditch line.
- Discussion – As indicated in the February 20, 2020 memorandum, the roadway appears to be well constructed, well drained, and well graded. One item to be noted is an existing driveway culvert that appears to be significantly undersized. It is recommended that driveway culverts have a minimum diameter of 15" for maintenance purposes, regardless of the flow rate it receives.
- Conclusion – Based upon previous inspections and contents contained herein, Down to Earth Professional Land Services, Inc., concludes that the subject roadway meets the construction standards set forth in design plans by Plymouth Engineering.





Driveway culvert apparently undersized





**019-20-09**

**BY ORDER** of the Hermon Town Council, the following Public Hearing has been scheduled for Thursday May 28, 2020 at 7:00PM via teleconference.

**TO CONSIDER** comment regarding the proposed 2020-2021 Municipal Budget.

The Public shall be given the right to comment before the Council takes action.

Due to the COVID-19 situation, as posted on the Town’s website, <https://www.hermon.net>, the public will not be able attend the Town Council meeting. However, to the public fully informed and able to participate in this process, the Town has undertaken the following steps:

The public may submit written questions and comments to the Town Council. Such questions and comments should be mailed or e-mailed by May 27, 2020 at 12:00 noon to the following address:

Town of Hermon  
333 Billings Road  
Hermon, Maine 04401  
Tel: 848-1010  
Email: [cushmanKL@hermon.net](mailto:cushmanKL@hermon.net)

All submitted comments and questions will be presented to the Town Council at the May 28, 2020 meeting.

\_\_\_\_\_

\_\_\_\_\_  
**Charles Lever IV**

\_\_\_\_\_  
**Steven Thomas**

\_\_\_\_\_  
**Anthony Reynolds**

\_\_\_\_\_  
**Douglas Sinclair, Sr.**

\_\_\_\_\_  
**John Snyder, III**

\_\_\_\_\_  
**Donna Ellis**

\_\_\_\_\_  
**Timothy McCluskey**

**May14, 2020**

Attest Original: \_\_\_\_\_

Motion _____	Yeas _____	
Second _____	Nays _____	Date _____



**O20-21-10**

**BY ORDER** of the Hermon Town Council, the following Public Hearing has been scheduled for Thursday May 28, 2020 at 7:00PM via teleconference call.

**TO CONSIDER** comment regarding the proposed 2020-2021 School Budget.

The Public shall be given the right to comment before the Council takes action.

Due to the COVID-19 situation, as posted on the Town's website, <https://www.hermon.net>, the public will not be able attend the Town Council meeting. However, to the public fully informed and able to participate in this process, the Town has undertaken the following steps:

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Email: [cushmanKL@hermon.net](mailto:cushmanKL@hermon.net)

All submitted comments and questions will be presented to the Town Council at the May 28, 2020 meeting.

_____	_____
<b>Charles Lever IV</b>	<b>Steven Thomas</b>
_____	_____
<b>Anthony Reynolds</b>	<b>Douglas Sinclair, Sr.</b>
_____	_____
<b>John Snyer, III</b>	<b>Donna Ellis</b>
_____	_____
<b>Timothy McCluskey</b>	<b>May14, 2020</b>

Attest Original: \_\_\_\_\_

Motion _____	Yeas _____	
Second _____	Nays _____	Date _____



**R19-20-51**

Be it resolved by the Hermon Town Council in Town Council assembled to call a Special Town Council Meeting on May 28, 2020 at 7:00 PM to hold public hearings on Municipal Budget, School Budget and sign Budget Warrant and schedule Annual Town Meeting.

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**SIGNED** this May 14, 2020 by the Hermon Town Council:

\_\_\_\_\_  
**Donna Ellis**

\_\_\_\_\_  
**Charles Lever IV**

\_\_\_\_\_  
**John Snyder**

\_\_\_\_\_  
**Anthony Reynolds**

\_\_\_\_\_  
**Douglas Sinclair, Sr.**

\_\_\_\_\_  
**Steven Thomas**

\_\_\_\_\_  
**Timothy McCluskey**

**Attest Original:** \_\_\_\_\_

Motion _____	Yeas _____	Date _____
Second _____	Nays _____	



**FR19-20-34**

Be it resolved by the Hermon Town Council to authorize the Town Manager to transfer ownership of the John Deere 3320 Model Tractor VIN # LV3320H332638 and John Deere TS Model Gator Vin # MO4X2SDO52096 to the Hermon School Department in lieu of the School Department taking on the indefinite maintenance of the Hermon Recreation Fields including the Patricia A. Duran front lawn.

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SIGNED this May 14, 2020 by the Hermon Town Council:

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**Donna Ellis**

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**Anthony Reynolds**

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**John Snyder**

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**Charles Lever IV**

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**Douglas Sinclair, Sr.**

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**Steven Thomas**

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**Timothy McCluskey**

Attest Original: \_\_\_\_\_

Motion \_\_\_\_\_

Yeas \_\_\_\_\_

Date \_\_\_\_\_

Second \_\_\_\_\_

Nays \_\_\_\_\_



**FR19-20-35**

Be it resolved by the Hermon Town Council in town council assembled authorize the Town Manager or his Designee to approve the payment for the completed hydrology study conducted by Fessenden Engineering Services, waiving the Purchasing Policy, in the amount of **\$12,581.92**.

Resolve is to be funded from the Planning and Ordinance Reserve Account (Herm14).

**SIGNED** this May 14, 2020 by the Hermon Town Council:

\_\_\_\_\_  
Donna Ellis

\_\_\_\_\_  
Timothy McCluskey

\_\_\_\_\_  
Charles Lever IV

\_\_\_\_\_  
Anthony Reynolds

\_\_\_\_\_  
Douglas Sinclair, Sr.

\_\_\_\_\_  
Steven Thomas

\_\_\_\_\_  
John Snyder III

**Attest Original:** \_\_\_\_\_

Motion _____	Yeas _____	Date _____
Second _____	Nays _____	



**Hermon School Department  
Budget Guidelines Memo**

The budget will align our resources to the goals of the district and schools with an end result of improving student learning and the educational experience for all students.

The budget process is an opportunity to thoroughly review what might have become routine to see if things should or can be done in a different way, with more efficiency and more effectiveness.

In developing a budget, the following filters will be used:

- What is in the best interest of our students?
- What is needed to continually improve and pursue excellence for all?
- What is needed to move forward on our mission and vision?
- What is fiscally responsible to our taxpayers?

**Timeline**

December 3-7, 2019	Staffing analysis due and discussion with Superintendent
December 20, 2019	School/Department budgets due to Superintendent
April 20, 2020	Presentation of the first budget draft to School Committee
May 4, 2020	Presentation of the second draft budget to SC for approval
May 14, 2020	Presentation of budget for approval to the Town Council
TBD, 2020	Hermon Town Meeting for voter approval of budget

Major changes in each cost center:

### 1. Regular Instruction

- Increase in wages due to negotiated agreements
- Increase in health premiums due to contract negotiations and employee selection
- Addition of a Grade 2 teacher at PADS
- Increase PADS music teacher to full-time position
- Addition of a ½ time Art Teacher at HMS
- Addition of a Teacher Leader position at HMS
- Addition of a math teacher at HHS
- Increase of Freshmen Guidance Counselor to full-time guidance duties
- Request for new wall mounted ipads @ \$3100 each (replace old models)
- Request for additional student laptops

### 2. Special Education

- Addition of an Assistant Special Education Director
- Addition of a Self-contained Teacher at PADS due to increase in students with needs
- Addition of 2 Educational Technicians
- Increase in wages due to negotiated agreements
- Increase in health premiums due to contract negotiations and employee selection

### 3. Other Instruction

- Increase in co-curricular stipends
- Increase in transportation costs for athletic events

### 4. Student/Staff Support

- Increase in wages due to negotiated agreements
- Increase in health premiums due to employee selection
- Purchase of a guidance program for PADS
- Continue purchasing new technology including laptops and IFPs.

### 5. System Administration

- Increase in wages due to increased staff hours and wage adjustments
- Increase in health premiums due to employee selection

### 6. School Administration

- Addition of an Assistant Principal at PADS
- Increase in wages due to negotiated agreements
- Increase in health premiums due to employee selection
- Increase in tuition reimbursement (Principal Walsh working on Phd)

### 7. Transportation

- Addition of a bus driver as a full-time substitute

- Increase in wages due to negotiated agreements
- Increase in health premiums due to employee selection
- Additional bus lease payment (4th bus in 3 years)

#### **8. Facilities/Maintenance**

- Additional custodian due to expansion at PADS
- Increase in wages due to negotiated agreements
- Increase in health premiums due to employee selection
- Increase in supplies costs
- Increase in repairs costs
- Increase in supplies for grounds

#### **9. Debt and Other Commitment**

- Increase in payment... PADS loan is \$146,000 per year more than HMS loan, which has been retired

#### **10. All Other Costs**

- Increase of \$15,000 requested for Food Service

#### **What this budget does not include:**

1. Long term infrastructure needs of our schools. (Currently planning to use reserves)
2. Replacement bus or addition to the fleet
3. Replacement of the Transportation pick-up truck
4. Addition of an IT technician

**Hermon School Department**

**2020/21 Budget**

Approved by, SC. 5/4/20

	Budget Draft	Budget	Budget Change	Budget Percentage	Actual	Actual
	2020-2021	2019-2020	Amount	Change	2018-2019	2017-2018
<b>TOTAL DOE REGULAR INSTRUCTION</b>	\$6,433,483	\$6,244,367	\$189,116	3.03%	\$6,012,212	\$5,422,858
<b>TOTAL SPECIAL EDUCATION - DOE</b>	\$2,390,207	\$2,332,507	\$57,700	2.47%	2,233,248	1,852,617
<b>TOTAL OTHER INSTR - DOE</b>	\$466,584	\$459,335	7,249	1.58%	447,062	390,815
<b>STUDENT/STAFF SUPPORT - DOE</b>	\$1,584,770	\$1,509,471	75,299	4.99%	1,398,874	1,217,348
<b>TOTAL SYSTEM ADMIN - DOE</b>	\$432,147	\$415,793	16,354	3.93%	376,022	338,364
<b>SCHOOL ADMINISTRATION - DOE</b>	\$843,395	\$721,994	121,401	16.81%	702,338	673,389
<b>TOTAL TRANSPORTATION - DOE</b>	\$692,952	\$650,972	41,980	6.45%	616,306	563,008
<b>TOTAL FACILITIES/MAINT - DOE</b>	\$1,762,066	\$1,746,463	15,603	0.89%	1,614,446	1,341,408
<b>TOTAL DEBT &amp; OTHR COMMIT - DOE</b>	\$610,419	\$463,795	146,624	31.61%	470,810	507,673
<b>TOTAL ALL OTHER - DOE COST CTR</b>	\$50,000	\$35,000	15,000	42.86%	35,000	35,000
<b>TOTAL DOE COST CENTERS</b>	\$15,266,023	\$14,579,697	\$686,326	4.71%	\$13,906,318	\$12,342,480
Statement Code: 12BUDDOE	5/7/20	4:00 PM				

Hemmon School Department General Fund Revenues for 20-21 Budget Approved by SC 5/4/20						
	Budget Draft 7/1/20 - 6/30/21	Budget Draft 7/1/19 - 6/30/20	Amount Change	% Change		
<b>GENERAL FUND REVENUES</b>						
Local funds raised for Nutrition Services	50,000	35,000	15,000			
Local appropriation for School Operations and Programs	4,188,978	4,068,102	120,876			
Local appropriation for Local only debt service	610,419	463,795	146,624			
Local appropriation without State	654,260	603,651	50,609			
<b>Total Local Appropriations</b>	<b>5,503,657</b>	<b>5,170,548</b>	<b>333,109</b>	<b>6.44%</b>		
Tuition Revenues	1,700,000	1,700,000	-	0.00%		
SECONDARY TUITION REV - SPECIAL EDUC STU	-	-	-	0.00%		
UTC Transportation Reimbursement	-	-	-			
Interest Income	-	-	-			
Interest Income from Reserve accounts	-	-	-			
Info Systems Reimbursement from Town of Hemmon	28,000	28,000	-			
Miscellaneous Revenues	35,000	35,000	-	0%		
Building Use Revenues	-	-	-			
Reimbursement for HS Ed tech services	83,722	83,722	-	0.00%		
Reimbursement for Occupational therapist services	-	-	-			
Reimbursement - Special Education Assessment of Staff costs	200,000	200,000	-	0.00%		
Reimbursement for Curriculum Coordinator	49,852	48,400	1,452	100%		
Expense Reimbursement Revenues	45,000	45,000	-	0.00%		
Transfers from Reserves	240,000	240,000	-	0.00%		
State Appropriation - Operations and Programs	6,661,192	6,253,473	407,719	6.52%		
State Debt Service Funds	-	-	-			
State Agency Client Revenues	13,000	13,000	-			
HS JROTC Revenue from Army	75,600	75,600	-	0%		
E-rate Revenue for Internet access	25,000	25,000	-	0%		
E-rate funds for Category 2 Hardware	-	51,952	(51,952)	100%		
Medicaid/MaineCare Revenue	10,000	10,000	-	100%		
School Balance carryforward Revenues	600,000	600,000	-	100%		
<b>Total School General Fund Revenues</b>	<b>15,270,023</b>	<b>14,579,695</b>	<b>690,328</b>	<b>4.73%</b>		

2020-21 Capital Improvement Plan						
School Department Requests						
Item	School	Est. Cost	Start date	Finish date	Comments	
Boiler replacement	Patricia A. Duran	\$59,350	4/1/20	7/30/20	Large boiler is at the end of useful life/currently leaking	
Replacement windows	Herron High	\$280,904	5/4/20	8/30/20	Replace the exterior windows	
Lab renovation	Herron High	\$0	On hold	On hold	Additional lab space for increased enrollment	
Dishwasher replacement	Herron High	\$40,000	6/22/20	8/14/20	end of useful life	
Septic Field	All Schools	\$1,000	Summer 2020	(Steve Howell)	Create an alternate plan for End of Life of current septic	
		\$381,254				
2021-22 Capital Improvement Plan						
School Department Requests						
Item	School	Est. Cost	Start date	Finish date	Comments	
Replace gym roof	HHS	\$525,000	6/22/21	8/14/21	Currently patching as needed/SEE RANDY B for RENOV FUNDS	
Replace boiler	HHS	\$80,000	6/22/21	8/1/21	Original boiler is approaching end of useful life	
Repair front entrance	HHS	\$40,000	6/22/21	8/14/21	Redesign and replace bricks with pavement	
Replace Roof & fix wall	Patricia A. Duran	\$40,000	6/22/21	8/14/21	Roof has leaked along wall interface since 2000	
		\$685,000				
2022-23 Capital Improvement Plan						
School Department Requests						
Item	School	Est. Cost	Start date	Finish date	Comments	
Replace ventilation system	Patricia A. Duran	\$500,000	6/22/22	8/14/22	Systems in 1950s and 1960s wings	
Replace bleachers	HHS	\$100,000	6/22/22	8/14/22	End of useful life	
		\$600,000				
2023-24 Capital Improvement Plan						
School Department Requests						
Item	School	Est. Cost	Start date	Finish date	Comments	
Renovation of building	Bus Garage	\$336,000	6/22/23	8/14/23	Identified priority 1 & 2 repairs	
Reconfigure front entrance	HHS & HHS	\$100,000	6/22/23	8/14/23	This would increase level of security	
Access road repaired	HHS	\$225,000	6/22/23	8/14/23	Road has become hazardous to drive on	
		\$661,000				

2018-2026 Hermon Schools Enrollment Projections  
Updated 05/04/20

**ELEMENTARY PROJECTIONS (based on current numbers, birth rate, historic trends)**

Grade	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
PK	54	65	72	72	72	72	72	72
K	98	88	85	96	92	92	92	92
1	74	89	88	85	96	92	92	92
2	73	76	89	88	85	96	92	92
3	90	80	76	89	88	85	96	92
4	84	90	80	76	89	88	85	96
<b>PADS Total</b>	<b>473</b>	<b>488</b>	<b>490</b>	<b>506</b>	<b>522</b>	<b>525</b>	<b>529</b>	<b>536</b>
5	71	88	90	80	76	89	88	85
6	82	68	84	90	80	76	89	88
7	85	82	71	84	90	80	76	89
8	79	87	82	71	84	90	80	76
<b>HMS Total</b>	<b>317</b>	<b>325</b>	<b>327</b>	<b>325</b>	<b>330</b>	<b>335</b>	<b>333</b>	<b>338</b>
<b>PK-8 Total</b>	<b>790</b>	<b>813</b>	<b>817</b>	<b>831</b>	<b>852</b>	<b>860</b>	<b>862</b>	<b>874</b>

**HIGH SCHOOL PROJECTIONS (includes RSU 87 students)**

Grade	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
9	134	144	143	154	141	140
10	120	138	144	143	154	141
11	123	122	138	144	143	154
12	122	118	122	138	144	143
<b>Herm &amp; RSU</b>	<b>499</b>	<b>522</b>	<b>547</b>	<b>579</b>	<b>582</b>	<b>578</b>
<b>Other tuition</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>8</b>	<b>12</b>	<b>16</b>
<b>HHS Total</b>	<b>499</b>	<b>522</b>	<b>551</b>	<b>587</b>	<b>594</b>	<b>594</b>
<b>HSD Total</b>	<b>1289</b>	<b>1335</b>	<b>1368</b>	<b>1418</b>	<b>1446</b>	<b>1454</b>

Wandell Projections
Current enrollment forwarded



**R19-20-52**

Pursuant to: Title 21-A section 503

May 14, 2020

Be it resolved by the Hermon Town Council in town council assembled to appoint the following Hermon residents and Town Staff as Election Clerks. The undersigned municipal officers of the Town of Hermon do hereby vote to appoint and confirm all Town employees and the following list of Election Clerks, such appointment to be effective from May 1, 2020 until May 1, 2022. Other Election Clerks maybe appointed by the Town Clerk when needed.

Democratic:

Kurt Keef  
Robin Russel  
Kimberly Nichols  
James Blanchette  
Rylee Cushman  
Ben Nichols  
Patricia Duran  
Alice Nichols  
Kate Norsworthy  
Marissa Lopez

Republican:

Vicki Gonyea  
Charlotte Dunifer  
Jaylyn McCue  
Lynn Allen  
Joshua Berry  
Carolyn Duran  
Sue Borden  
Tracie Cushman  
Courtney Brown  
Wendy Wiles-Scott  
Joshua Berry

Unenrolled:

Robert Dibona  
Sue Woodilla  
  
Howard Kroll  
Brooke Deschaine

SIGNED this May 14, 2020 by the Hermon Town Council:

\_\_\_\_\_  
Donna Ellis

\_\_\_\_\_  
Charles Lever IV

\_\_\_\_\_  
John Snyder III

\_\_\_\_\_  
Anthony Reynolds

\_\_\_\_\_  
Douglas Sinclair, Sr.

\_\_\_\_\_  
Steven Thomas

\_\_\_\_\_  
Timothy McCluskey

Attest Original: \_\_\_\_\_

Motion \_\_\_\_\_

Yeas \_\_\_\_\_

Second \_\_\_\_\_

Nays \_\_\_\_\_

Date \_\_\_\_\_